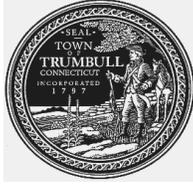


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FINANCE COMMITTEE
MINUTES
September 27, 2010

Chairman Debra Lamberti called the Finance Committee meeting to order at 8:03p.m. All present joined in a moment of silence and the pledge of allegiance.

Present: Chairman Debra Lamberti, Vice-Chairman Tony Scinto, Jane Deyoe, and Ann Marie Evangelista.

Absent: John DelVecchio and John Rotondo.

Also Present: Mr. Daniel Nelson, Chief of Staff, Ms. Maria Pires, Director of Finance, Judge Chiota, Chairman of the Carter Revision Commission, Deputy Director of Public Works, Ms. Theodora Samadjopolous and Health Director, Patrice Sulik.

Mr. Scinto moved, seconded by Ms. Deyoe to take Resolution TC23-110 out of order.
VOTE: Motion carried unanimously 4-0.

1. RESOLUTION TC23-110: Moved by Ms. Evangelista, seconded by Mr. Scinto. BE IT RESOLVED, That \$15,000 is hereby appropriated from the Available General Fund Balance to Charter Revision 01010300-522202 Services & Fees-Prof.

Judge Chiota stated that once the Charter Revision was formed the State's statutory calendar went into in effect. The Charter Revision Commission is half way through the state's calendar at this time, there are 6 month's left to finish. The Commission needs an attorney familiar with municipal law, many of the questions deal with referendum, a question yet to be answered with regard to the Ethics' Commission is whether a person who is a Justice of the Peace may hold an appointed position in Town or if that is considered two appointed positions. Questions such as that are what the commission needs help with. The attorney that they propose to hire is from Norwalk, CT, his resume is included in the Finance

Committee's packet distributed prior to this meeting. This attorney has served previously on a Charter Revision Commission. The attorney's fee has been negotiated to a favorable rate of \$180 per hour. If the funds are not used, they will be returned to the General Fund. It is important to consult the attorney now; the commission is beginning to take votes and putting changes into formal language for inspection, including the public. The assistance of a knowledgeable municipal attorney is necessary.

VOTE: Motion to recommend to the Town Council carried unanimously 4-0.

By unanimous consent the Finance Committee agreed to take Resolution TC23-107 as last item of business.

2. RESOLUTION TC23-108: Moved by Mr. Scinto, seconded by Ms. Evangelista.

BE IT RESOLVED, That \$18,203 is hereby appropriated from the Available General Fund Balance to Public Works 01030100-578802 Equip/Maint. Repair.

Ms. Samadjopolous, Deputy Director of Public Works stated that the boiler is in the Public Works' yard. The resolution represents refurbishing the existing unit; they did go out to bid on the item. The unit is over ten years old. Many bids were received although many of the bids were invalid. There will be a warranty on the work performed and parts, ranging from one (1) year to three (3) years depending on which part it is. If the whole unit were to be replaced it would be approximately double the cost of this request. The boiler is expected to last it is actually in good working order, the parts on the other hand are what will need to be replaced; reiterating that the unit itself is in very good condition.

VOTE: Motion to send to the Town Council carried unanimously 4-0.

3. RESOLUTION TC23-109: Moved by Mr. Scinto, seconded by Deyoe.
BE IT RESOLVED, That \$31,988 is hereby appropriated from the Available General Fund Balance to Senior Center 0105060-581888 Capital Outlay.

Ms. Samadjopolous, Deputy Director of Public Works stated that the Senior Center boiler broke down in May 2010; they have been trying to repair it. The issue is that the existing boiler can not compensate for the additions from the renovation, the boiler is not sufficient, it will only continue to break down, it needs to be replaced.

VOTE: Motion to send to the Town Council with recommendation carried unanimously 4-0.

4. RESOLUTION TC23-111: Moved by Ms. Deyoe, seconded by Ms. Evangelista. BE IT RESOLVED, That \$11,970 is hereby appropriated from the Available General Fund Balance to Health Department 01013800-581888 Capital Outlay.

Health Director, Patrice Sulik stated that the Health District's budget is separate from the Town's budget; the AEDs' costs are not part of the Health District. The Health District has been asked to coordinate and oversee the AED program for the Town of Trumbull. All of the current AED units in town-owned buildings have current pads and batteries. With the input of knowledgeable people in town, three (3) models were recommended. The committee voted unanimously on the model chosen to buy, however the town is still maintaining any that can be maintained legally without replacing. Any newly purchased AED's will be the same unit from here forward, allowing for easier maintenance. The new units' batteries last for five (5) years instead of the two (2) year batteries present models have. The new units will be put into Board of Education buildings that do not have an AED in place. The reason some of the buildings have units while others do not is because the community has raised money to purchase AED's in some of the buildings but not all. This effort will ensure that AED's are in all of the public schools. There are six units being purchased at \$1,995 per unit, this includes the management system for one year. The management system consists of a computer tracking system which will notify them in advance if anything is due to expire; a notification of any recall of the unit; and a medical prescription for the year. The six units will be placed in buildings that do not have any AED's in place; Trumbull High School already has two (2) units. After these units are purchased all Board of Education buildings, the Library, the Senior Center, The Ranger Station, the Golf Course and the Town Hall will have AED's.

VOTE: Motion to send to the Town Council with recommendation carried unanimously 4-0.

5. RESOLUTION TC23-112: Moved by Ms. Evangelista, seconded by Mr. Scinto.

BE IT RESOLVED, That \$1,600 is hereby transferred from Town Hall Contingency 01013800-501116 to Clean Energy – Program. Exp.01015600 522205.

Mr. Perry Molinoff was present. Mr. Molinoff explained that he is not directly involved in this item, but was the councilman who five (5) years ago had sponsored the original resolution and has the most knowledge of the background to this item. In 2005 the Trumbull Town Council adopted and the First Selectman signed a commitment from the Town to purchase 20% of its energy from a clean renewable source by the year 2010. The money was budgeted for in the current fiscal year. \$3,000 is in a contingency account awaiting the contract. The

commission chairman, Tim Dolan, located the company that sells the green certificates, the certificates show that the Town has purchased 20% of its electricity from a clean renewable source; in this case it is wind power. The proposal was received in August, based upon the proposal amount the amount was amended at the BoF meeting from \$3,000 to \$1,600. The actual invoice came in at \$1,920 instead of the \$1,580. The difference in amounts was only found this evening, there has not been enough time to notify Mr. Dolan of the difference in the proposed amount and the invoiced amount. Mr. Molinoff requested the committee pass the resolution without recommendation to allow time for the Chairman of the Commission to contact the company for clarification.

In response to a question from Mr. Massaro, Mr. Molinoff stated that the Board of Finance approved the \$1,600 amount. The invoice had not been received as of the BoF meeting.

In response to Ms. Evangelista, Mr. Molinoff explained that in terms of delivery of the energy, there is no change, the Town directs the U.I. to purchase the energy from a clean renewable source. There are benefits for the Town by doing this, every time 100 homeowners in Town commit to purchasing energy from a clean renewable source the town gets a photovoltaic solar panel installation included. This represents a value of \$15,000. The town has earned one (1) panel to date; due to the cost of installation only after two panels (2) are earned will they be installed.

VOTE: Moved by Mr. Scinto, seconded by Ms. Evangelista to send to the Town Council without recommendation carried unanimously 4-0.

6. RESOLUTION TC23-107: Ms. Deyoe moved, and the motion was seconded by Mr. Scinto, to read the title and Section 1 of the following proposed resolution in their entirety and to waive the reading of the remainder of the resolution, incorporating its full text into the minutes of this meeting.

Upon vote the ayes and nays were as follows:

AYES

Chairman Debra Lamberti
Vice-Chairman Tony Scinto
Jane Deyoe
Ann Marie Evangelista.

NAYS

(None)

VOTE: Motion carried unanimously 4-0.

RESOLUTION AMENDING A RESOLUTION
APPROPRIATING \$25.54 MILLION FOR THE
PLANNING, ACQUISITION AND CONSTRUCTION OF
SANITARY SEWERS, PHASE IV, PART B,

CONTRACT IV (THE “Project”) BY INCREASING THE APPROPRIATION AND BOND AUTHORIZATION \$3.0 MILLION, AND RATIFYING AND CONFIRMING ALL PRIOR PROJECT BOND RESOLUTIONS.

Section 1. The Town of Trumbull has to date adopted three bond authorizing resolutions to finance the planning, acquisition and construction of the Sanitary Sewers, Phase IV, Part B, Contract IV, (the “Project”) consisting of an \$850,000 bond authorizing resolution adopted by the Town Council on March 2, 2009, an additional \$610,000 bond authorizing resolution adopted by the Town Council on May 4, 2009, and an additional \$25.54 million bond authorization on September 8, 2009 (collectively the “Prior Resolutions”). The total of the appropriations and bond issuance authorizations of the Prior Resolutions is \$27.0 million. The Prior Resolutions are hereby ratified, confirmed and adopted. The sum of the appropriations and bond issuance authorizations for the Project after taking into account the additional \$3.0 million of this amendment is \$30 million.

Ms. Deyoe moved that said resolution be adopted as introduced and the motion was seconded by Mr. Scinto.

Upon roll call vote the ayes and nays were as follows:

AYES

Chairman Debra Lamberti
Vice-Chairman Tony Scinto
Jane Deyoe
Ann Marie Evangelista.

NAYS

(None)

Mr. Nelson stated that WPCA members are present at this meeting to answer questions and are as listed: Laura Pulie, Ennie De Vita, Karen Egri.

In response to a question from Ms. Deyoe, Ms. Egri explained that all of the \$3 million with the exception of the cost of \$961,000 for the Tighe & Bond contract was money that was supposed to be bonded with the original bond. The original \$27 million bonded only included construction costs, none of the soft costs, (\$570,000 for design costs, \$900,000 for contingency costs, \$588,000 for the 2% bonding costs, none of which was included in the original bonding resolution). The only new item is the \$961,000 for the Tighe & Bond contract.

In response to a question from Mr. Scinto, Ms. Egri stated it is not known why the soft costs were left out of the original bond; they would need to go back through all the minutes, when the bond went back to BoF after having been re-bid, the \$27 million was for the construction costs only. The Tighe & Bond contract came to be due to the forensic audit. The audit did show a lack of oversight of the Jog

Hill project. Tighe & Bond will provide services that the Town can not currently provide, such as value engineering.

Ms. Pulie stated that a value engineering report has been received from Tighe & Bond, the report looks at the original design and how the project can save additional money in a redesign of the system. Through Tighe & Bond's expertise and tight control they have found quite a bit of savings, there will be a redesign cost, but will be offset by the savings. This is a \$30 million project. There are issues by the Dogwood Lane area that Tighe & Bond are looking at and have found ways to correct and also things that are not required in the job which will result in a savings to the project. Tighe & Bond has identified \$600,000 in savings to date.

In response to a question from Mr. Scinto, Ms. Egri stated that the project is 48% complete; Tighe & Bond is looking at previous work and future work, the whole area will benefit by this. There is approximately another year until the project is finished. Ms. Pulie stated that the WPCA has the ability to terminate Tighe & Bond's contract at any time. The Town contributes 25% of the cost of the project; that reduces the \$961,000 fee down to \$750,000. The savings that Tighe & Bond have identified to date is very close to that \$750,000 amount.

Mr. DeVita stated that the WPCA is also trying not to repeat past mistakes. Ms. Pulie noted that this had passed at the BoF level unanimously. The Town engineers can not do value engineering, one of the benefits to the Tighe & Bond contract is that if one inspector is needed, only one inspector is in the field, but if four inspectors are needed then four will be in the field. The audit was very helpful.

VOTE: Motion to send to the Town Council with recommendation carried unanimously 4-0.

There being no further business to discuss, upon motion made by Mr. Scinto, seconded by Ms. Evangelista, the Finance Committee adjourned by unanimous consent at 8:43 p.m.

Respectfully Submitted,

Margaret D. Mastroni
Town Council Clerk.

