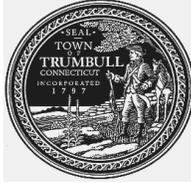


TOWN COUNCIL
Town of Trumbull
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**EDUCATION COMMITTEE
MINUTES
July 29, 2010**

Call to Order: Chairman Chad Ciocci called the Education Committee meeting to order at 7:01 p.m. All present joined in a moment of silence and the pledge of allegiance.

Present: Chad Ciocci, Chairman, Martha Jankovic-Mark, Vice Chairman, Roberta Bellows, Ann Marie Evangelista and Daniel Helfrich.

Absent: Mary Beth Thornton.

Also Present: Mr. John Barbarotta of AFB Construction Management.

By unanimous consent the Education Committee took TC23-91 out of order.

Item 1. RESOLUTION TC23-91: Moved by Ms. Bellows, seconded by Ms. Evangelista.

BE IT RESOLVED, That the Trumbull High School Building Committee is hereby directed to redesign and renovate the concession stand to include restroom facilities for public use at the football field as part of the "As New" renovation of Trumbull High School.

Mr. Barbarotta presented the 3 designs as presented to the Trumbull High School Building Committee at the 07-28-10 meeting by Mr. George Wiles of Wiles Architects. The most important factor is the basic footprint of each of the three (3) designs, which is rectangular in shape and includes the storage area, men's bathrooms, women's bathroom, kitchen, lavatory and kitchen storage area. The storage area could be removed from the design; the existing concession stand can be used as storage. The building committee did not vote on any one design, they will continue to discuss this at their next scheduled meeting. The consensus of the building committee was to move forward with the design of a new concession stand with bathrooms.

The Chair noted that the resolution before this committee was the renovation of the existing concession stand. Mr. Barbarotta stated that the existing concession stand does not meet code under the like-new-renovation status; the portable bathrooms do meet code. The concession stand in its current state will jeopardize the reimbursement of the whole project if not brought up to code. The concession stand is widely used by different high school events and especially by the senior classes; they depend on the revenue raised to offset the costs of senior events.

VOTE: Motion carried unanimously 5-0.

The Chair called a recess at 7:19 p.m.

The Chair called the meeting back to order at 7:24 p.m.

Item 2. DISCUSSION ITEM: Use and Operation of the Pool Report at Hillcrest Middle School.

RESOLUTION TC23-48: BE IT RESOLVED, That the Education Committee of the Town Council is hereby authorized to conduct a review of the use and operation of the pool at Hillcrest Middle School and shall submit a written report of its review, findings and recommendations within ninety (90) days to the Clerk of the Council (For Discussion Purposes Only)

The Education Committee reviewed and discussed the Use and Operation Draft Report of the Pool Report at Hillcrest Middle School in detail. After considerable discussion the Education Committee agreed to following changes:

1. Page 2 under the section Findings – A. Physical Conditions - #2 to read as, “The filtration, plumbing, lighting, general pool environs, HVAC, bathrooms and locker rooms are and have been in serviceable condition for many years but are in need of upgrading according to our recommendations.
2. Page 2 under the section Findings – B. Use and Operation - #3 to read as, “The pool is used predominantly by the community at large, especially during the school hours of 8:00 AM to 3:00 PM when children are attending school. This creates significant management issues for both the Recreation Department and the Board of Education in that the Board does not have personnel under its control present in the pool areas of the building to serve the needs of occupants/users therein. State and local regulations require the school administration to ensure the safety of everyone in the school building which extends to the pool area where only recreation personnel are present.
3. Page 4 under the section Findings – C. Recommendations - #4 to read as, “Consider the feasibility of separation of the pool facility from the control of the Board of Education.

4. Page 4 under the section Findings – C. Recommendations - #6 to read as, “Consider the use of an aquatics director, management service and or a Town Commission to upgrade the quality of the programming and maximize user revenue”.

Ms. Evangelista reported that a grant has been secured for the lighting at the Hillcrest pool.

Hearing no further proposed additions to the draft report by unanimous consent the Education committee adopted the Use and Operation Report of the Pool Report at Hillcrest Middle School as amended.

There being no further business to discuss and upon motion made by Ms. Mark, seconded by Ms. Bellows the Education Committee adjourned at 8:13 p.m.

Respectfully Submitted,

Margaret D. Mastroni

Attachment:

TRUMBULL TOWN COUNCIL EDUCATION COMMITTEE

Amended Final DRAFT REPORT: HILLCREST POOL USE AND OPERATION REVIEW

July 30, 2010

SCOPE AND CHARGE OF THE EDUCATION COMMITTEE REPORT

Resolution TC 23- 48 was adopted by the Town Council to conduct a study and issue a report of its findings regarding the use and operation of the Hillcrest pool. This undertaking was referred to the Education Committee as the Hillcrest Pool is located in the Hillcrest Middle School which building is managed and controlled by the Board of Education.

The Education Committee met on the following dates:

February 23, 2010

March 24, 2010

June 30, 2010

July 30, 2010

The minutes to these meetings are filed in the Office of the Trumbull Town Clerk and may be consulted for additional information and background to this report.

Testimony was received from the following individuals:

Alphonse Barbarotta, Board of Education Plant Operations manager and principal of AFB Construction, Inc.

Rosemary Seaman, Principal- Hillcrest Middle School

Mary Markham, Director of Recreation

Thomas Collins, President Pisces Swim Club

Residents of the Town of Trumbull.

The Education Committee expresses its gratitude to all who offered testimony and documentary support to it for use in conducting the study and compilation of this report.

FINDINGS:

A. PHYSICAL CONDITIONS

5. The overall physical condition of the Hillcrest pool is fair to good.
6. The filtration, plumbing, lighting, general pool environs, HVAC, bathrooms and locker rooms are and have been in serviceable condition for many years but are in need of upgrading according to our recommendations.
7. No mold was discovered in the ceiling area of the pool room. Black marks on the ceiling were determined by Mr. A. Barbarotta to be glue marks from adhesive used to hold tiles to the ceiling.
8. Renovations of the locker room and shower areas have been completed alleviating student safety concerns during use of these areas by adults during school hours. Some asbestos removal was completed in this process while two emergency doors equipped with alarms have been installed along with a new women's bathroom and toilets. Adult access to the interior of the Hillcrest Middle School is now protected against by these alarmed doors. Approximately \$20,000.00 previously appropriated but unspent was used to defray the cost of these renovations.

9. There is a substantial upgrade to the pool and the building necessary to extend its useful life 10-20-years. A summary of possible upgrades was researched and submitted by the Plant Operations Manager and is appended hereto.

B. USE AND OPERATION

1. The pool area is maintained by the Board of Education as CGS 10-220 gives jurisdiction of all school property to the Board of Education.
2. The programmed use of the pool is managed by the Recreation Department. Personnel working at the pool include a lifeguard, identification receptionist (checker), water aerobics instructor and male monitor all of whom are hired, managed and financed by the Recreation Department.

Custodial work is provided on a 40 hour per week basis through the Town side budget with some school duties included. Utility, maintenance and other operating expense is budgeted with the Board of Education.

3. The pool is used predominantly by the community at large, especially during the school hours of 8:00 AM to 3:00 PM when children are attending school. This creates significant management issues for both the Recreation Department and the Board of Education in that the Board does not have personnel under its control present in the pool areas of the building to serve the needs of occupants/users therein. State and local regulations require the school administration to ensure the safety of everyone in the school building which extends to the pool area where only recreation personnel are present.
4. The facility appears under-utilized. There is little or no swimming programming conducted by the board of Education for its students. Formerly, the Board of Education provided a swimming program for Trumbull students. Though community use pre-dominates the pool, there is room for considerably more time to develop programs for greater community use and to generate revenue to cover the cost of operations.
5. Security concerns for the student population at the Hillcrest Middle School and in the pool area and locker rooms over the years have been addressed with the addition of security cameras, buzzers on main doors, a half wall in the shower areas, hired receptionists/checkers and pavement of the skate park with a new entrance to the pool through door #13.

On February 5, 2010, a meeting was conducted by the First Selectman, Superintendent of Schools, and Plant Operations manager to discuss further security concerns and plans were developed to alleviate the same.

In March, the Board of Education closed the pool to the public during school hours over alleged student safety concerns thereby preempting community programming. The pool was reopened to the community during school hours at the end of March after the plans developed at and after the February meeting were quickly carried out under the direction of the Public Works Department and the Plant Operations Manager. The improvements included upgrades to bathroom areas (new bathroom in the women's area) separation of showers and locker areas from the student population, new doors (entry to the school) were panic alarmed to avoid the potential for undetected entry into the school through the locker room area.

C. RECOMMENDATIONS

1. Further study of the Town budget should be made to determine the actual operational cost of the Hillcrest Pool on an annual basis.
2. A written policy should be adopted to establish management responsibility for the entire pool facility.
3. A written policy should be adopted to standardize procedures in the event of emergencies occurring in any portion of the building or on the school grounds. Existing protocols should be shared between the school officials and recreation department personnel.
4. Consider the feasibility of separation of the pool facility from the control of the Board of Education.
5. The proposed upgrades to the Hillcrest facility should be further examined to prioritize need, refine the work and cost estimates.
6. Consider the use of an aquatics director, management service and or a Town Commission to upgrade the quality of the programming and maximize user revenue.

Respectively submitted by the Education Committee of the Trumbull Town Council

Chad Ciocci, Chairman

D. EXHIBITS

1. Summary of proposed improvements dated April 27, 2010