

TOWN COUNCIL  
**Town of Trumbull**  
CONNECTICUT  
www.trumbull-ct.gov

TOWN HALL  
Trumbull

TELEPHONE  
(203) 452-5005



FINANCE COMMITTEE  
AGENDA  
SEPTEMBER 29, 2014

Mark LeClair, Chairman  
43 Linley Road  
Trumbull, CT 06611

Cindy Penkoff, Vice Chairman  
101 Columbine Road  
Trumbull, CT 06611

Tony Scinto  
32 Lindberg Drive  
Trumbull CT, 06611

Lori Rosasco Schwartz  
29 High Ridge Road  
Trumbull, CT 06611

Vicki Tesoro  
133 Beechwood Avenue  
Trumbull, CT 06611

Thomas Christiano  
831 White Plains Rd.  
Trumbull, CT 06611

Bethany Llodra Gilman, Alternate  
13 Elaine Street  
Trumbull, CT 06611

Daniel Marconi, Alternate  
40 Brookhedge Road  
Trumbull, CT 06611

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NOTICE is hereby given that the Finance Committee of the Trumbull Town Council will hold a regular meeting Monday, September 29, 2014 at 7:00 p.m. at the Trumbull Town Hall, for the following purpose(s):

1. RESOLUTION TC25-116: To consider and act upon a resolution which would approve the appointment of Daniel Ranocchia of 26 Pondview Avenue, as an alternate member of the Planning & Zoning Commission for a term of December 3, 2012 extending to December 7, 2015. (Mahlstedt)
2. RESOLUTION TC25-117: To consider and act upon a resolution which would approve the appointment of Ken Martin, Jr. of 51 Hilltop Drive, as an alternate member of the Planning & Zoning Commission for a term of December 5, 2011 extending to December 1, 2014. (Williams)

3. RESOLUTION TC25-118: To consider and act upon a resolution which would appropriate \$115,000.00 from the Fund Balance to Tax Assessor Services & Fess Professional 01011600-522202.
4. RESOLUTION TC25-119: To consider and act upon a resolution which would transfer \$86,456 from 01013800-501116 Town Hall Contingency to various accounts.
5. RESOLUTION TC25-120: To consider and act upon a resolution which would appropriate \$284,480 from the General Fund to various accounts.

## RESOLUTIONS

1. RESOLUTION TC25-116: BE IT RESOLVED, That the appointment of Daniel Ranocchia of 26 Pondview Avenue, be and the same is hereby approved as an alternate member of the Planning & Zoning Commission for a term of December 3, 2012 extending to December 7, 2015.
2. RESOLUTION TC25-117: BE IT RESOLVED, That the appointment of Ken Martin, Jr. of 51 Hilltop Drive, be and the same is hereby approved as an alternate member of the Planning & Zoning Commission for a term of December 5, 2011 extending to December 1, 2014.
3. RESOLUTION TC25-118: BE IT RESOLVED, That \$115,000.00 is hereby appropriated from the Fund Balance to Tax Assessor Services & Fess Professional 01011600-522202.
4. RESOLUTION TC25-119: BE IT RESOLVED, That \$86,456 is hereby transferred from Town Hall Contingency to various accounts. (Attached)
5. RESOLUTION TC25-120: BE IT RESOLVED, That \$284,480 is hereby appropriated from the General Fund to various accounts. (Attached)

TOWN OF TRUMBULL  
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 17-Sep-14  
AGENDA: 09-17-04  
AMOUNT: \$86,456

2013-2014

(A) APPROPRIATION [ ] FROM: ACCOUNT NO. 01013800-501116  
ACCOUNT NAME Town Hall Contingency \$86,456

(B) TRANSFER [ X ] TO: ACCOUNT NO. See attached  
ACCOUNT NAME See attached \$86,456

FROM: ACCOUNT NO.  
ACCOUNT NAME

TO: ACCOUNT NO.  
ACCOUNT NAME

(C) SUMMARY OF REQUEST: SEE ATTACHED

(D) REQUESTED BY: Maria Pires, Finance Director

(E) SUPPORTING DATA: SEE ATTACHED

(F) CONCURRENCE: [ ] YES [ ] NO [ ] NEED ADD'L INFORMATION

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TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED
2. RECOMMENDED TO TOWN COUNCIL \_\_\_
3. TABLED \_\_\_
4. DENIED \_\_\_
5. OTHER \_\_\_

<b>TRANSFERS TO/FROM - FY ENDING JUNE 30, 2014</b>					
<b>TRANSFER NUMBER</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ACCOUNT NUMBER</b>	<b>BALANCE BEFORE TRANSFER</b>	<b>AMOUNT OF TRANSFER</b>	<b>BALANCE AFTER TRANSFER</b>
	<b>FROM</b>				
09-17-04	Town Hall-Contingency	01013800-501116	205,568.00	(86,456.00)	119,112.00
	<b>TO</b>				
	Bd Of Finance - Salaries-Mathas contr	01011400-501101	(4,528.98)	4,529.00	0.02
	Tax Assessor - Salaries FT-Mathas Cont	01011600-501101	(2,166.76)	2,167.00	0.24
	Tax Collector - Salaries FT-Mathas Cont, final retiree payout	01012000-501101	(9,872.94)	9,873.00	0.06
	Purchasing-Salaries FT-Mathas Contr, final retiree payout	01012200-501101	(16,567.26)	16,568.00	0.74
	Purchasing-Longevity	01012200-501106	(125.00)	125.00	-
	HR- Salaries FT- 1 additional day in fiscal year	01013000-501101	(663.28)	664.00	0.72
	EMS-Salaries-FT -Position upgraded	01022600-501101	(4,344.85)	4,345.00	0.15
	Fire Marshal-Salaries - 1 additional day in fiscal year	01022800-501101	(792.40)	793.00	0.60
	Building Official-Mathas and 1 additional day in fiscal year	01023200-501101	(2,796.16)	2,797.00	0.84
	Engineering-Salaries FT	01030500-501101	(2,827.56)	2,828.00	0.44
	Social Services-salaries-FT-Mathas Contr	01050000-501101	(3,243.24)	3,244.00	0.76
	Social Services-salaries-FT-Mathas Contr	01050600-501101	(4,305.01)	4,306.00	0.99
	Recreation - Salaries FT -Mathas and 1 additional day in fiscal year	01080400-501101	(16,022.79)	16,023.00	0.21
	Recreation - Salaries FT -Longevity	01080400-501106	(75.00)	75.00	-
	Parks-Salaries FT-Mathas, employee final payout	01080600-501101	(18,118.11)	18,119.00	0.89
				86,456.00	
	<b>To transfers salaries for approved contracts, final payouts to retirees and 1 additional day in FYE (budget based on 52 weeks, 1 extra day this year)</b>				

TOWN OF TRUMBULL  
BOARD OF FINANCE

REQUEST FOR ACTION

DATE: 17-Sep-14  
AGENDA: 09-17-03  
AMOUNT: \$456,980

2013-2014

(A) APPROPRIATION  FROM: ACCOUNT NO.  
ACCOUNT NAME General Fund

284,480  
~~\$456,980~~

(B) TRANSFER  TO: ACCOUNT NO. See attached  
ACCOUNT NAME See attached

\$456,980

FROM: ACCOUNT NO.  
ACCOUNT NAME

284,480

TO: ACCOUNT NO.  
ACCOUNT NAME

(C) SUMMARY OF REQUEST: Year end supplemental appropriation

(D) REQUESTED BY: Maria Pires, Finance Director

(E) SUPPORTING DATA: SEE ATTACHED

(F) CONCURRENCE:  YES  NO  NEED ADD'L INFORMATION

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TIMOTHY M. HERBST, FIRST SELECTMAN

(G) BOARD OF FINANCE ACTION:

1. APPROVED
2. RECOMMENDED TO TOWN COUNCIL \_\_\_
3. TABLED \_\_\_
4. DENIED \_\_\_
5. OTHER \_\_\_



**FY14 MSW Account - Year End Variance Analysis**  
**01030400-522204**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	
<b>MSW</b>	\$ 1,550,380.00	\$ 1,614,113.51	\$ (63,733.51)	Budget reduced in approval process \$50k, however tonnage rates remained consistent with prior periods falling just slightly below the annual average of 17,000 tons
Trumbull Share/TEAM Acct	\$ 42,500.00	\$ 42,556.07	\$ (56.07)	
Leaf Hauling	\$ 117,000.00	\$ 128,342.38	\$ (11,342.38)	414 ton increase over prior year
Brush	\$ 114,202.00	\$ 165,466.39	\$ (51,264.39)	15k due to clean up at Indian Ledge(Chip/Logs etc)
Demo Hauling	\$ 20,000.00			Brush levels continue to increase.
Tires Hauling	\$ 2,400.00			
Metal Hauling	\$ 10,500.00			
Recycling Hauling	\$ 21,000.00	\$ 48,967.20	\$ 4,932.80	
Freon Removal	\$ 3,500.00	920.65	\$ 2,579.35	
Miscellaneous	\$ 3,100.00	3373.08	\$ (273.08)	
	<u>\$ 1,884,582.00</u>	<u>\$ 2,003,739.28</u>	<u>\$ (119,157.28)</u>	
 <b>Revenue</b>				
<b>#01030400-440000</b>	\$ 295,000.00	\$ 397,136.00	\$ 102,136.00	Revenue over budget

**Town of Trumbull  
Public Works Department  
Account Overage Analysis  
For the Year Ended June 30, 2014**

<u>Account</u>	<u>Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Shortfall</u>	<u>Comments</u>
<u>01030100</u>	<u>Highway</u>				
501102	Salaries - P/T Permanent	24,559.00	28,856.59	(4,297.59)	
501105	Salaries - Overtime	42,500.00	47,485.73	(4,985.73)	Hazardous Waste Day \$1.7k; Remainder is attributable to paving work on Roosevelt, Madison and Completion of Contract IV Roadways
501106	Salaries - Longevity	1,000.00	3,325.00	(2,325.00)	Finance dept adjustment
522203	Services/Fees - Ancillary	35,890.00	37,474.34	(1,584.34)	Increase in drug screening over prior year by \$1.8k, Seasonal Help Started prior to 7/1
545503	Commun. Public Relat.	7,469.00	7,766.02	(297.02)	Sign Posts
581888	Capital Outlay	112,222.00	112,718.90	(496.90)	Amortization adjustment for trailer purchased end of FY13.
590011	Utilities - Heat	31,891.00	33,088.07	(1,197.07)	
590012	Utilities - Electricity	79,416.00	98,279.70	(18,863.70)	
590013	Utilities - Water	5,534.00	6,028.89	(494.89)	
<u>01030101</u>	<u>Snow Removal</u>				
501105	Overtime	252,000.00	252,236.56	(236.56)	Additional poor conditions after additional funding was provided
534402	Program Supplies	397,950.00	401,189.63	(3,239.63)	Additional required repairs after additional funding was provided
<u>01030200</u>	<u>Building Maintenance</u>				
501105	Salaries - Overtime	2,600.00	13,705.59	(11,105.59)	THS Concession O/T \$5.1k, A. White weekend work/ alarms etc \$4k, TH employee required O/T \$2 k
501888	Uniform Allowance	1,225.00	1,281.66	(56.66)	Higher than anticipated cost for supervisor uniform shirts
567702	Vehicle Repair	0.00	13.34	(13.34)	Reclass required/requested - should be 01030300-567702
590017	Sewer Fees	140,000.00	150,330.36	(10,330.36)	Increase in sewer rates
<u>01030300</u>	<u>Fleet Maintenance</u>				
567701	Gas, Oil, Grease	381,124.00	505,052.86	(123,928.86)	Rising Fuel Costs, Prior year was down due to FEMA reimbursement

<u>01030400</u>		<u>Recycling Center</u>			
501105	Overtime	19,100.00	21,966.53	(2,866.53)	Several Dates in the year additional manpower provided
501106	Salaries - Longevity	0.00	1,000.00	(1,000.00)	Longevity payment not budgeted by Finance Dept.
522204	Services/Fees-Contractual	1,884,582.00	2,003,739.28	(119,157.28)	See attached analysis
581886	Hazardous Waste Day	15,000.00	17,684.50	(2,684.50)	No shortfall. Posting of Deposit pending for \$4,652
<u>01080600</u>		<u>Parks</u>			
501101	Salaries - FT/Permanent	925,933.00	944,051.11	(18,118.11)	
501103	Salaries - Seasonal/Temp	102,570.00	103,203.88	(633.88)	
578803	Maintenance/Prog. Related	49,852.00	51,735.00	(1,883.00)	
578804	Mntnce/Rep Refuse Removl	426.00	469.12	(43.12)	Open PO Balance that should be liquidated
590012	Utilities - Electricity	96,030.00	102,223.48	(6,193.48)	