

TOWN COUNCIL
Town of Trumbull
CONNECTICUT
www.trumbull-ct.gov

TOWN HALL
Trumbull

TELEPHONE
(203) 452-5005



FINANCE COMMITTEE
AGENDA
February 29, 2016

Mark LeClair, Chairman
43 Linely Road
Trumbull, CT 06611

Lori Rosasco Schwartz, Vice Chairman
29 High Ridge Road
Trumbull, CT 06611

Tony Scinto
32 Lindberg Drive
Trumbull, CT 06611

Matt Caron
4391 Madison Avenue
Trumbull, CT 06611

Lisa Valenti
22 Wood Avenue
Trumbull, CT 06611

Mary Beth Thornton
24 Cherry Gate Lane
Trumbull, CT 06611

Ann Marie Evangelista, Alternate
97 Woolsley Avenue
Trumbull, CT 06611

Dawn Cantafio, Alternate
72 Tait Road
Trumbull, CT 06611

NOTICE is hereby given that the Finance Committee of the Trumbull Town Council will hold a regular meeting Monday, February 29, 2016 at 7:45 p.m. at the Trumbull Town Hall, for the following purpose:

1. RESOLUTION TC26-31: To consider and act upon a resolution entitled "RESOLUTION APPROPRIATING \$5,080,000 FOR THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2016-2017 AND AUTHORIZING THE ISSUE OF \$5,080,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE"
(The Town Council may increase the appropriation and bond authorization to \$7.53 million to fund the CIP as originally proposed). (Finance)
2. RESOLUTION TC26-38: To consider and act upon a resolution which would amend the Health Department fee schedule. (Finance)
3. RESOLUTION TC26 39: To consider and act upon a resolution which would amend the Park & Recreation Department fee schedule. (Finance)

RESOLUTIONS

1. RESOLUTION 26-31: APPROPRIATING \$5,080,000 FOR THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2016-2017 AND AUTHORIZING THE ISSUE OF \$5,080,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE” (Full Resolution Attached)
2. RESOLUTION TC26- 38: BE IT RESOLVED, That the Health Department fee schedule is hereby amended. (Fee Schedule Attached)
3. RESOLUTION TC26- 39: BE IT RESOLVED, That the Park & Recreation fee schedule is hereby amended. (Fee Schedule Attached)

RESOLUTION APPROPRIATING \$5,080,000 FOR THE TRUMBULL (TOWN) CAPITAL IMPROVEMENT PLAN 2016-2017 AND AUTHORIZING THE ISSUE OF \$5,080,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

Section 1. The sum of \$5,080,000 is appropriated for the planning, acquisition and construction of the Trumbull (Town) Capital Improvement Plan 2016-2017, as adopted and amended by the Town Council from time to time, and consisting of: (i) roadways; (ii) Public Facilities including the Trumbull Library, Town Hall, Police Headquarters, Senior Center and EMS Building; (iii) Parks improvements, (iv) fleet and equipment; (v) other projects, consisting of and various road and drainage engineering; and (vi) enterprise (WPCA), and for appurtenances, equipment and services related thereto, or for so much thereof or such additional improvements as may be accomplished within said appropriation, and for administrative, advertising, printing, legal and financing costs to the extent paid therefrom. Said appropriation shall be inclusive of grant funding and in addition to all prior appropriations for said purpose. The Town Council may by resolution transfer funding herein among authorized projects within the 2016-2017 Town CIP, and the First Selectman's office may transfer among projects amounts not exceeding 10% of the CIP funding by purpose as last approved by the Town Council.

Section 2. To meet said appropriation \$5,080,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the twentieth year after their date. Said bonds may be issued in one or more series as determined by the First Selectman and the Town Treasurer (hereafter the Town Officials), and the amount of bonds of each series to be issued shall be fixed by the Town Officials. Said bonds shall be issued in the amount necessary to meet the Town's share of the cost of the project determined after considering the estimated amount of the State and Federal grants-in-aid of the project, or the actual amount thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. Capital project revenues, including bid premiums and investment income derived from investment of bond proceeds (and net investment income derived from note proceeds) are authorized to be credited by the Director of Finance to the project account and expended to pay project expenses customarily paid therefrom. The remaining appropriation and bond authorization shall be reduced by the amount of capital project revenues so credited. The bonds shall be in the denomination of \$1,000 or a whole multiple thereof, or, be combined with other bonds of the Town and such combined issue shall be in the denomination per aggregate maturity of \$1,000 or a whole multiple thereof, be issued in bearer form or in fully registered form, be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be certified by a bank or trust company designated by the Town Officials, which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company designated by the Town Officials, and

be approved as to their legality by Joseph Fasi LLC, Attorneys-at-law, Bond Counsel of Hartford. They shall bear such rate or rates of interest as shall be determined by the Town Officials. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and will be paid from property taxation to the extent not paid from other sources. The aggregate principal amount of the bonds to be issued, the annual installments of principal, redemption provisions, if any, the date, time of issue and sale and other terms, details and particulars of such bonds, shall be determined by the Town Officials, in accordance with the General Statutes of the State of Connecticut, as amended.

Section 3. Said bonds shall be sold by the Town Officials, in a competitive offering or by negotiation, in their discretion. If sold at competitive offering, the bonds shall be sold upon sealed proposals, auction, or similar competitive process at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, the provisions of purchase agreement shall be approved by the Town Officials.

Section 4. The Town Officials, are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be executed in the name and on behalf of the Town by the manual or facsimile signatures of the Town Officials, bear the Town seal or a facsimile thereof, be payable at a bank or trust company designated by the Town Officials, be approved as to their legality by Joseph Fasi LLC, Attorneys-at-law, Bond Counsel of Hartford, and be certified by a bank or trust company designated by the Town Officials, pursuant to Section 7-373 of the General Statutes of Connecticut, as amended. They shall be issued with maturity dates which comply with the provisions of the General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon and will be paid from property taxation to the extent not paid from other sources. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the project. Upon the sale of said bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. Resolution of Official Intent to Reimburse Expenditures with Borrowings. The Town (the "Issuer") hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and after the date of passage of this ordinance in the maximum amount and for the capital project defined in Section 1 with the proceeds of bonds, notes, or other obligations ("Bonds") authorized

to be issued by the Issuer. The Bonds shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend this declaration.

Section 6. The Town Officials, are hereby authorized to exercise all powers conferred by section 3-20e of the general statutes with respect to secondary market disclosure and to provide annual information and notices of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.

Section 7. It is hereby found and determined that it is in public interest to issue all, or a portion of, the Bonds, Notes or other obligations of the Town as qualified private activity bonds, or with interest that is includable in gross income of the holders thereof for purposes of federal income taxation. The Town Officials are hereby authorized to issue and utilize without further approval any financing alternative currently or hereafter available to municipal governments pursuant to law including but not limited to any "tax credit bonds" or "Build America Bonds" including Direct Payment and Tax Credit versions.



**TRUMBULL HEALTH DEPARTMENT
PROPOSED FEE SCHEDULE
JULY 1, 2016 – DECEMBER 31, 2016**

SEPTIC SYSTEMS

New Construction (Permit)	\$175.00
Repair (leaching fields/septic tank) (Permit)	\$100.00
Individual Condo Unit Floor Plan	\$ 25.00
19-13-B100 Site Visits	\$175.00
Plan Review (New Construction Only)	\$175.00
Soil Tests (per-lot residential)	\$135.00
Soil Tests (per-lot commercial less than 2000 gallons per day)	\$175.00
Soil Tests (per-lot commercial more than 2000 gallons per day)	\$350.00
Not ready for Inspection (after request)	\$ 50.00
Commercial Construction (Permit)	\$300.00
Commercial (Plan Review)	\$300.00
More than one (1) plan revision (<i>per each revision after first</i>)	\$ 50.00
Minor Repairs (riser, lid, piping, d-box)	\$ 10.00
Minor Repairs (<i>riser, lid, piping, d-box if notified after</i>)	\$100.00
Sewer Extension Site Visit	\$135.00
Plan Reviews for Building Additions	\$ 55.00
Plan Reviews for an Accessory Structure	\$ 45.00

WELLS

Drilling Permit	\$100.00
Well Abandonment	\$ 50.00

DAY CARE

Day Care Inspection	\$100.00
Home Day Care Inspection	\$ 50.00
Day Care Food Plan Review	\$ 50.00
Intermediate Environmental Inspection	\$ 50.00

POOL LICENSE

Seasonal	\$200.00
Year Round	\$375.00

COSMETOLOGY

1 - 3 Work Stations	\$135.00
4 – 6 Work Stations	\$195.00
7 or more Work Stations	\$255.00
Tanning Salons	\$100.00
Re-Inspection Fee	\$ 50.00
Plan Review Fee 1 – 3 Stations	\$135.00
Plan Review Fee 4 – 6 Stations	\$195.00
Place Review Fee 7 or more Stations	\$255.00
License Renewal Late fee (per business day)	\$ 50.00

**Each Private Treatment room will be counted as one station*

FOOD SERVICE

Class I Plan Review	\$100.00
Class II Plan Review	\$150.00
Class III Plan Review	\$350.00
Class IV Plan Review	\$450.00
Class I License	\$100.00
Class II License	\$150.00
Class III License	\$350.00
Class IV License	\$450.00
License Renewal Late fee (per business day)	\$ 50.00
Caterer License	\$150.00
Re-inspection Fee	\$100.00
Reinstatement Fee (After suspension of license)	\$100.00
Itinerant (per vehicle)	\$150.00
Seasonal License	\$ 80.00
Non-profit License	\$ 25.00
Temporary (14 Days or less per booth or trailer)	\$ 75.00
Non-Profit Late Fee (if not submitted 14 days prior to event)	\$ 20.00
Commercial Vendor Late fee (if not submitted 14 days prior to event)	\$ 50.00

** Facilities licensed by the Trumbull Health Department are required to pay the fees for a temporary food service license.*

FARMERS MARKET

Selling whole produce only	\$ 0.00
Individually wrapper, prepackaged (no tasting/no sampling)	\$ 50.00
All other food vendors	\$100.00

**Fees are per season*

IMMUNIZATIONS / SCREENINGS

Administer Vaccination	\$ 21.00
Influenza	\$ 30.00
Shingles	\$225.00
Pneumonia	\$100.00
Tdap (Whooping Cough)	\$ 21.00
Hepatitis	\$ 60.00
Meningitis	\$120.00
MMR	\$ 21.00
PPD	\$ 20.00
Cholesterol Screening	\$ 25.00

**Cost of vaccinations varies and an additional fee will be charged based on cost of the vaccination.*

MISCELLANEOUS ITEMS

Tick Identification	\$ 3.00
NSF - Returned Check Fee	\$ 35.00
Photo Copies per page	\$ 0.50

Stuart S. McCarthy
Director of Parks and Recreation
smccarthy@trumbull-ct.gov

Town of Trumbull
CONNECTICUT

Town of Trumbull
5892 Main Street
Trumbull, Connecticut 06611
Phone: 203.452.5064



To: Town Council

From: Stuart McCarthy 
Director of Parks and Recreation

Re: Recreation Program Fees

Date: February 17, 2016

Attached please find a list of proposed recreation program fees for the Parks and Recreation Department. The fees as proposed were approved by the Parks and Recreation Commission on February 16, 2016.

The Parks and Recreation Department proposed the fees in accordance with the newly adopted Policy for Cost Recovery for Recreation Programs. The recreation program fees have been largely unchanged since they were initially adopted approximately 15 years ago.

Please note that in addition to establishing the Cost Recovery Policy, The Parks and Recreation Commission also adopted a formal policy on fee reductions which includes standard discounts for senior Citizens as well as families with multiple children participating in certain recreation programs. The policy also allows for a full waiver of fees for families which documented financial need.

We believe the fees as proposed in conjunction with the discounts and fee waivers are reasonable and affordable to all Trumbull residents.

Cc: Timothy Herbst
Lynn Arnow
Robert Ferrigno

Proposed Fee Increases Approved Parks and Recreation Commission 2-8-16

Recreation Programs

	Current Fee	Proposed Fee
Summer Programs		
Adult Water Training	\$ 35.00	\$ 50.00
Basketball Clinic	\$ 30.00	\$ 45.00
Basketball League	\$ 35.00	\$ 50.00
Childrens Summer Art and Music	\$ 40.00	\$ 45.00
Field Trips***		
Flag Football	\$ 30.00	\$ 45.00
Give and Go Soccer	\$ 30.00	\$ 35.00
Junior Camp	\$ 75.00	\$ 100.00
Playgrounds	\$ 100.00	\$ 130.00
Special Needs Fun Camp	\$ 60.00	\$ 70.00
Swim Instruction	\$ 30.00	\$ 30.00
Tennis Adult	\$ 70.00	\$ 80.00
Tennis Advanced Youth	\$ 35.00	\$ 50.00
Tennis Clinic	\$ 25.00	\$ 40.00
TKO Karate	\$ 50.00	\$ 50.00
TKO Special Needs Karate	\$ 40.00	\$ 50.00
Track	\$ 15.00	\$ 20.00
Volleyball Camp	\$ 30.00	\$ 40.00

Fall Programs

	Current Fee	Proposed Fee
Adult Water Training	\$ 35.00	\$ 50.00
Adult Deep Water Aerobics	\$ 35.00	\$ 50.00
Babysitting	\$ 90.00	\$ 90.00
Basketball	\$ 35.00	\$ 45.00
Childrens Art and Music	\$ 40.00	\$ 45.00
TYO Karate	\$ 40.00	\$ 50.00
Spec Needs Karate	\$ 35.00	\$ 40.00
Spec Needs Yoga	\$ 40.00	\$ 40.00
Swim Lessons Adult	\$ 30.00	\$ 40.00
Swim Lessons Kids	\$ 30.00	\$ 35.00
Swim Lessons Toddlers	\$ 30.00	\$ 35.00
Tennis Lessons Adult	\$ 70.00	\$ 80.00
Child Co-ed Volleyball	\$ 30.00	\$ 50.00

Totals