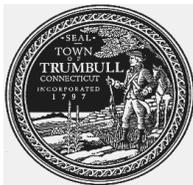


TOWN COUNCIL
Town of Trumbull
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TOWN HALL
Trumbull

TELEPHONE
(203) 452-5005



FINANCE COMMITTEE
MINUTES
July 31, 2012

Chairwoman Debra Lamberti called the Finance Committee to order at 7:08 p.m. All present joined in a moment of silence and the Pledge of Allegiance.

Present: Debra Lamberti, Chairman, Tony Scinto, Vice Chairman, Jane Deyoe, Vicki Tesoro, Gregg Basbagill (arrived at 7:10 p.m.), and Mark LeClair.

Absent: Ann Marie Evangelista, Alternate, and John DelVecchio, Jr., Alternate.

Also Present: Mr. Daniel Nelson, Chief of Staff, Barbara Crandall of EMS, Mr. John Butkus, Trumbull EMS Chairman and Joseph Rodriguez, Trumbull EMS Vice-Chairman

Moved by Ms. Deyoe, seconded by Mr. LeClair to take TC24-58 out of order.

VOTE: Motion CARRIED unanimously.

1. RESOLUTION TC24-58: Moved by Ms. Tesoro, seconded by Ms. Deyoe.
BE IT RESOLVED, That \$21,750 is hereby appropriated from the Fund Balance to Emergency Medical Services-01022600-522202 Professional Services.

Mr. Butkus stated this appropriation represents the cost for the EMS audit requested by the First Selectman and the BoF. The audit is comprised of an operational study of EMS in its current configuration, to look for areas of improvement and comparison of best practices. The operative concept is to give them the tools to succeed so they can provide the appropriate service to the current growing needs of the Town. The amount represents the second lowest quote; the lowest fee was deemed not the most qualified. This fee is at the low range of three that were similar in cost. The lowest fee was extremely low and they felt that did not have the scope that had been requested in the RFP (Request for Proposal).

(Mr. Basbagill arrived at 7:10 p.m.)

Of the three that were responsive to the scope, this consultant was the best tuned in to the needs of Trumbull. This was a CT based company; the other two were out of state. There intent is to kick of the study with a survey of current members, former members, paid staff and volunteer staff to understand staff related issues and then move into the nuts and bolts of

the study. They hope to have the results of the study so that they can adopt some of the recommendations for the next budget.

Mr. Nelson stated that Trumbull is a hybrid model with both paid staff and volunteers. One of the areas that they would look at is to improve upon billing and receivables and reducing the amount of calls outsourced to AMR, Nelson and Danbury, by either getting more volunteers and/or paid staff.

VOTE: Motion CARRIED unanimously.

2. RESOLUTION TC24-57: Moved by Ms. Deyoe, seconded by Mr. LeClair.
BE IT RESOLVED, That \$3,978 is hereby appropriated from the Fund Balance, \$2,016 to Charter Revision-01010300-545502 Communication-Public Reports and \$1,962 to Charter Revision-01010300-522202 Professional Services.

The Chair explained that this represents attorney fees for the Charter changes that had taken place at the Town Council level and the printing of the Charter. Ms. Tesoro questioned the delay in invoicing. Mr. LeClair and Mr. Basbagill stated the original billing date is 9-24-11. The committee questioned the copy of the check provided and whether the check represents a partial payment.

Moved by Mr. Basbagill, seconded by Mr. LeClair to pass to the Town Council without recommendation. VOTE: Motion CARRIED unanimously.

3. RESOLUTION TC24-60: Moved by Mr. Basbagill, seconded by Mr. LeClair.
BE IT RESOLVED, That Jeffrey Williams of 38 Shelton Road, be and the same, is hereby appointed as an alternate member to the Planning and Zoning Commission for a term extending to December 1, 2014.

Mr. Williams was not present.

Moved by Ms. Tesoro, seconded by Ms. Deyoe to pass to the Town Council without recommendation. VOTE: Motion CARRIED unanimously.

There being no further business to discuss and upon motion made by Ms. Deyoe, seconded by Mr. LeClair the Finance Committee adjourned by unanimous consent at 7:37 p.m.

Respectfully submitted,

Margaret D. Mastroni
Town Council Clerk

