

TOWN COUNCIL
Town of Trumbull
CONNECTICUT
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TOWN HALL
Trumbull

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FINANCE COMMITTEE
MINUTES
August 28, 2012

Chairwoman Debra Lamberti called the Finance Committee to order at 7:38 p.m. All present joined in a moment of silence and the Pledge of Allegiance.

Present: Debra Lamberti, Chairman, Tony Scinto, Vice Chairman, Jane Deyoe, Vicki Tesoro, Gregg Basbagill, and Mark LeClair.

Absent: Ann Marie Evangelista, Alternate, and John DelVecchio, Jr., Alternate.

Also Present: First Selectman Herbst,

1. RESOLUTION TC24-65: Moved by Ms. Tesoro, seconded by Mr. LeClair.
BE IT RESOLVED, That \$64,134 is hereby appropriated from Town Hall-Contingency 01013800-501116 (Fiscal Year 2011-2012) to various accounts.

Moved by Mr. Basbagill, seconded by Ms. Deyoe to enter into EXECUTIVE SESSION.
VOTE: Motion CARRIED unanimously.

At 7:40 p.m. the Finance entered into EXECUTIVE SESSION to discuss personnel matters with Finance members Debra Lamberti, Chairman, Tony Scinto, Vice Chairman, Jane Deyoe, Vicki Tesoro, Gregg Basbagill, Mark LeClair, Director of Finance Maria Pires and First Selectman Herbst present.

Moved by Ms. Deyoe, seconded by Mr. LeClair to end EXECUTIVE SESSION.

VOTE: Motion CARRIED unanimously.

The Finance Committee ended EXECUTIVE SESSION at 7:47 p.m.

Ms. Pires explained that there were 52 weeks and one day in the calendar year of this, this had been budgeted for and was held in the contingency account, and this is a transfer for salaries to an individual department. If there was enough in the department she did not transfer from the contingency that is why we do not see all of the departments listed. The two other large transfers are the Nurses' line items in the amount of \$5,642.20 and \$10,031.44 those were due to retirements and were entitled to accrued vacation and sick time.

In response to Mr. Basbagill, Ms. Pires indicated the balance left in the contingency is for contract negotiations, the police contract is pending for the fiscal year 2012 all other contracts were through June 30, 2013 and are currently in negotiations for those contracts. They will

be in contingency for next year. They will estimate and accrue for the police contract and will pay out of the accrue next year.

In response to Mr. Scinto, Ms. Pires the Contingency is in the General Fund but it is a separate line item and is used for union contracts and settlements.

VOTE: Motion CARRIED 5-0-1 (ABSTENTION: Scinto).

(First Selectman Herbst left the meeting at 7:58 p.m.)

2. RESOLUTION TC24-66: Moved by Mr. LeClair, seconded by Ms. Deyoe.
BE IT RESOLVED, That \$853,300 is hereby appropriated (Fiscal Year 2011-2012) from the Available General Fund to various accounts.

Ms. Pires indicated the largest amount represents the Workers Comp claims of 2012 at \$535,324.16 (ending June 30, 2012). The Town is self insured up to \$500,000 (per claim); the Town pays all hospital bills. After the \$500,000 is met the insurance policy will cover. Some of the other claims are older; Worker Comp claims never go away unless they do a final stipulation on the claim, they will have a permanency, which is a rating after a year when the individual meets their maximum improvement, if the claim is finally stipulated the claim then does go away. The Town is working on their safety committee meetings; the Director of Public Works has been conducting safety meetings at the Highway Dept. and has purchased additional safety equipment. They are trying to eliminate additional injuries. They have been trying to settle the older claims as much as they can so that they are permanently resolved. Ms. Pires indicated it is hard to predict how many claims the Town will have per year, they use an average over several years. A reserve is maintained, the actuarial does project until the next year what the reserve will be based on the claims that they had.

Town liability, auto, property and the fund balance schedules were provided to the committee by Ms. Pires. Ms. Pires reviewed the fund balance with the committee. Including the two supplemental(s) discussed at this meeting, the fund balance will be \$16,831,084. The change in the fund balance from last year to this year is \$1,015,544, which represents a fund balance percent of expenditures of 12%. The Town strives for 10%.

In response to Mr. Basbagill, Ms. Pires indicated that there were additional costs associated with recycling due to the storm; there was a lot of brush and debris from the storms. The Town did not receive enough from FEMA to offset the costs associated with the storm. The additional legal notices were due to the size of the legal notices, there were more notices and larger notices, (Redistricting, senior tax relief, more RFP's posting for paving of roads, the conservation plan, various consulting services).

In response to Ms. Tesoro, Ms. Pires explained the increase in the Town's Revenue Budget's-Fees and Fines has to do with the Building Department and the Town Clerk's office. This increased because there was more construction, which is a good thing. The fees did not go up just the volume.

VOTE: Motion CARRIED unanimously.

There being no further business to discuss and upon motion made by Mr. LeClair, seconded by Ms. Deyoe the Finance Committee adjourned by unanimous consent at 8:08 p.m.

Respectfully Submitted,

Margaret D. Mastroni, Town Council Clerk