TOWN COUNCIL

Town of Trumbull

CONNECTICUT

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TOWN HALL
Trumbull

TELEPHONE
(203) 452-5005

FINANCE COMMITTEE
MINUTES
August 27, 013

The Chair called the meeting to order at 7:45. All present joined in a moment of silence and the Pledge of Allegiance.

Present: Debra Lamberti, Chairman, Tony Scinto, Vice Chairman (arrived at 8:03 p.m.), Jane Deyoe, (arrived at 7:48 p.m.), Mark LeClair, Vicki Tesoro and Gregg Basbagill.

Absent: Ann Marie Evangelista, Alternate and John DelVecchio, Jr., Alternate.

Also Present: Maria Pires, Director of Finance, and Deputy Chief Michael Harry of the Police Department.

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1. RESOLUTION TC24-156: Moved by Ms. Tesoro, seconded by Mr. Basbagill.
   BE IT RESOLVED, That $222,132 is hereby appropriated from the Fund Balance to Police-Salary Overtime 01022000-501105.

   Ms. Pires confirmed for the Chair that some of the over-time was offset by FEMA since it was incurred due to storms. A portion of the FEMA was allocated to the over-time which resulted in a reduction of the supplemental. The Chair noted that there was contingency as well. Ms. Pires confirmed this and noted that would be seen in the next resolution.

   Deputy Chief Harry stated the department was on track with the overtime in the first quarter, the second quarter is when the storms occurred which impacted the over-time. In addition to the weather related over-time there are ten (10) officers out on long-time injuries (any where from 2 months to 8 months). Some are supervisors. (Jane Deyoe arrived at 7:48 p.m.). Lieutenants in a 6-month period cost the department $10,000 and patrol officers cost $102,000 to back fill. This is to man to fulfill the contract.

   Ms. Pires explained the last column of the spreadsheet provided as back-up represents transfers from any line item that had a surplus. The remaining amount necessary was requested as a supplemental. The original amount was $378,000, the $222,132

supplemental was determined after applying the FEMA - 75% reimbursement, the contract retroactive taken from Contingency and the transfers of the line item surpluses. None of those items occurred in last year's budget. Sick time can not be controlled. Over-time was not increased substantially for the 2013-2014 fiscal year. Ms Pires stated there were also retirements that occurred which added to the supplemental request. Deputy Chief Harry explained a lieutenant retired and they needed to pay out comp and vacation time.

Vote: Motion CARRIED unanimously.

(Deputy Chief Harry left the meeting at 7:53 p.m.)

2. RESOLUTION TC24-157: Moved Mr. Basbagill, seconded by Mr. LeClair.
   BE IT RESOLVED, That funds are hereby transferred from Town Hall Contingency to various accounts (YEAR END FY 2012-2013). *(Schedule Attached)*

   Ms. Pires stated the Town budgets in Contingency if a contract is not settled. A percentage is budgeted in anticipation of settling the contract. Once the contract is settled the funds are transferred from the Contingency account to the salary line items. The Police and the MATHAS contracts were settled and the transfers were made accordingly. There was $258,000 in deficit for the police overtime; a percentage was allocated due to the storm, the difference had to due with the contract settling. The remaining had to do with the MATHAS contract and a retirement payout of accumulated vacation and/or sick time. This represents the 2012-2013 fiscal year-end; a higher amount had been projected but has ended the year with a balance of approximately $144,000. Ms. Pires indicated they were pleased there was a surplus.

   Vote: Motion CARRIED unanimously.

3. RESOLUTION TC24-158: Moved by Ms. Deyoe, seconded by Mr. Basbagill.
   BE IT RESOLVED, That $29,955 is hereby appropriated from the General Fund, $880 to Town Council-Legal Notices 01010000-545501, $5,573 to Purchasing - Legal Notices 01012200-545501, $4,184 to Inland Wetlands - Legal Notices 01014800-545501, $53.00 to Tree Warden-Program Expenses 01080800-522205, $19,265 to Tree Warden - Emergency Services 01080800-578806.

   Ms. Pires indicated the Purchasing Dept. legal notices represent more bidding done during this year. Every effort is made to use the least amount of space for the legal notice. Ms. Pires indicated there is a list of advertised bids. Ms. Tesoro requested the list be sent to her. Ms. Pires agreed. The Inland Wetlands represents more legal notices than last year, there were 25 legal notices in the prior year and 38 in the 2012-2013 FY. Many were due to the unpermitted pools identified by the GIS system and the increase of generators being installed after the recent storms. The $19,265 had to due to with emergency storm related tree removal services, some may be reimbursed by FEMA but at this time the exact amount has not been determined. If there are funds that come in from FEMA it will be applied to that account and the overage would be returned to the General

Fund. The Tree Warden account is a small department and was not able to transfer the $53.00 within the department.

Ms. Tesoro stated when funds are transferred from the General Fund there should be someone from the department present to speak to the appropriation. Ms. Pires stated Mr. Paris was not available to come to this meeting but would be available for the full council meeting. Ms. Pires stated that she had not asked anyone to come to speak to the legal notices because historically she has addressed those. (Mr. Scinto, Vice Chairman arrived at 8:03 p.m.). Ms. Pires stated the legal notice back-up would be sent to the council electronically. Ms. Pires further explained the Inland Wetlands & Watercourses Commission collects applications fees that offset the costs incurred on legal notices.

Vote: Motion CARRIED 5-0-1 (ABSTENTION: Scinto)

Upon motion made by Mr. Basbagill, seconded by Ms. Deyoe the Finance Committee adjourned by unanimous consent at 8:04 p.m.

Respectfully Submitted,

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Margaret Mastroni
Town Council Clerk.

DATE OF MEETING: AUGUST 15, 2013

TRANSFERS TO/FROM - FY ENDING JUNE 30, 2013

TRANSFER NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	BALANCE BEFORE TRANSFER	AMOUNT OF TRANSFER	BALANCE AFTER TRANSFER
08-13-04	FROM				
	Town Hall-Contingency	01013800-501116	473,012.00	(328,879.00)	144,133.00
	TO				
	First Selectman - Salaries FT-Chief of Staff vac payout	01010400-501101	(7,938.08)	7,939.00	0.92
	Bd Of Finance - Salaries-Maths contr	01011400-501101	(2,605.68)	2,606.00	
	Tax Collector - Salaries FT-Mathas Cont	01012000-501101	(1,968.64)	1,969.00	0.36
	Purchasing-Salaries FT-Mathas Contr	01012200-501101	(442.33)	443.00	0.67
	Technology - Salaries FT-Mathas Contr	01012600-501101	(545.76)	546.00	0.24
	Employee Benefits-FICA (related to contracts, other storm related)	01013400-511150	(88,967.00)	14,488.00	(74,479.00)
	P & Z -Salaries - FT-Mathas Contr	01014200-501101	(5,740.56)	5,741.00	0.44
	Police-Salaries - FT-PD Contr, Retirements	01022000-501101	(178,566.81)	194,675.00	16,108.19
	Police-Salaries - OT (358,228.76 less Storm 99,755) PD contr	01022000-501105	(258,473.76)	13,688.00	(244,785.76)
	Police-Salaries -Holiday-PD contr	01022000-501113	(16,701.00)	16,701.00	-
	Police-Salaries -Training-PD Contr	01022000-501114	(33,964.57)	33,964.00	(0.57)
	Dog warden-Salaries-FT-PD Contr	01022400-501101	(2,106.74)	2,107.00	0.26
	Building Official-Mathas Contr	01023200-501101	(441.95)	442.00	0.05
	Social Services-salaries-FT-Mathas Contr	01050000-501101	(3,638.24)	3,639.00	0.76
	Counseling Ctr - Salaries FT-Retirement final payout	01050200-501101	(17,165.19)	17,166.00	0.81
	School Nurses-Salaries-FT-Mathas Contr	01060200-501101	(246.00)	246.00	-
	Recreation - Salaries FT -Mathas Contr	01080400-501101	(12,518.99)	12,519.00	0.01
				328,879.00	