

**Finance Committee of the Trumbull Town Council  
2011-2012 Budget Voting Session  
MINUTES  
March 29, 2011**

**Call to Order:** The Chair called the Trumbull Town Council Finance Committee 2011-21012 Budget Voting Session to order at 7:10 p.m. All present joined in a moment of silence and the pledge of allegiance.

**Present:** Chairwoman Debra Lamberti, Vice Chairman Tony Scinto, Jane Deyoe, Ann Marie Evangelista, John DelVecchio Jr., and John Rotondo (arrived at 7:38 p.m.)

**Also Present:** Director of Finance, Maria Pires.

**First Selectman's Office - 01010400**

**556601- Professional Dev-Seminars** – Moved by Mr. Scinto seconded by Ms. Evangelista to reduce account #556601- Professional Dev-Seminars by (\$3,500).

There will be motions to reduce all Professional Dev-Seminars accounts that the CCM fees were distributed to.

**VOTE:** Motion carried 4-0-1 (Abstention: DelVecchio)

**Elections – 01010800**

**578801 – Service Contracts** - Moved by Ms. Evangelista, seconded by Mr. Scinto to increase Account #578801 – Service Contracts by \$600.

Per Mr. Holden's, Registrar of Voters, request at the budget hearing.

**VOTE:** Motion carried unanimously 5-0.

**581888- Capital Outlay-** Moved by Ms. Deyoe, seconded by Mr. Scinto to reduce Account #581888- Capital Outlay by (\$900).

The printer has been purchased during this fiscal year.

Ms. Pires confirmed for Mr. DelVecchio that supplies for the printer are included under a separate account designated for supplies.

**VOTE:** Motion carried unanimously 5-0.

**Finance Dept 01011000**

**556601 – Professional Dev/Seminars** – Moved by Mr. Scinto, seconded by Ms. Deyoe to reduce Account #556601 – Professional Dev/Seminars by (\$2,000).

Reduction of CCM membership fees distributed to the Finance Dept.

**VOTE:** Motion carried 4-0-1 (Abstention: DelVecchio)

**Tax Assessor- 01011600**

**581888 – Capital Outlay** – Moved by Mr. Scinto, seconded by Ms. Evangelista to reduce Account #581888 by (\$44,500).

The bid came in at \$154,500; (\$44,500) less per the Tax Assessor.

**VOTE:** Motion carried unanimously 5-0.

**Tax Collector - 01012000**

**581888- Capital Outlay** – Moved by Ms. Evangelista, seconded by Mr. Scinto to reduce Account #581888 by (\$9,000).

Eliminating the funds for the workstations/chairs and counter height adjustment; leaving \$8,000 for security cameras.

Ms. Pires confirmed for Mr. DelVecchio that there was not a trust account.

Ms. Evangelista confirmed for Ms. Pires that the Tax Collector had indicated the cameras would be \$8,000 during the budget hearing.

**VOTE:** Motion carried unanimously 5-0.

**Technology – 01012600**

**556601 – Professional Dev/Seminars** – Moved by Mr. Scinto, seconded by Ms. Evangelista to reduce Account#556601 – Professional Dev/Seminars by (\$1,000).

Reduction recommended by some of the BoF members.

**VOTE:** Motion carried 4-0-1 (Abstention: DelVecchio)

**556602 - Professional Dev/-Assn Dues** – Moved by Ms. Deyoe, seconded by Mr. Scinto to reduce Account # 556602 - Professional Dev/-Assn Dues by (\$775).

This reduction brings the number to last year's level.

**VOTE:** Motion carried unanimously 5-0.

**581888- Capital Outlay** – Moved by Mr. Scinto, seconded by Ms. Deyoe to reduce account #581888 by \$13,500 eliminating wireless at \$10,000 and the encoders at \$3,500.

**VOTE:** Motion carried unanimously 5-0.

**522204 – Services & Fees-Contractual** – Moved by Mr. Scinto, seconded by Ms. Evangelista to reduce Account # 522204 – Services & Fees-Contractual by (\$5,000).

This represents the fee for service of the encoders; without the hardware the service fee is not necessary.

**VOTE:** Motion carried unanimously 5-0.

**Town Clerk – 01013600**

**556601 - Professional Dev-Sem/Conf** - Moved by Ms. Evangelista, seconded by Ms. Deyoe to reduce Account #556601 Professional Dev-Sem/Conf by (\$480).

Denial of Fairfield County Town Clerk Seminar fees as recommended by some of the BoF.

**VOTE:** Motion carried 4-0-1 (Abstention DelVecchio).

**501102 – Salaries – PT Permanent-** Moved by Ms. Deyoe, seconded by Ms. Lamberti to reduce Account #501102 – Salaries – PT Permanent by (\$13,626).

BoF had recommended adding a full time position and reducing the part time position.

**VOTE:** Motion Failed 2-3 (Against: Lamberti, Evangelista and Scinto).

**Town Hall – 01013800**

**522205 – Program Expenses** – Moved by Mr. Scinto, seconded by Ms. Evangelista to increase Account# by \$20,000.

New account for interest/Town Hall - 01013800 as recommended by the Director of Finance.

**VOTE:** Motion carried unanimously 5-0.

**Planning and Zoning -01014200**

**522202 - Services and Fees - Professional** – Moved by Ms. Evangelista, seconded by Mr. Scinto to reduce Account #522202 - Services and Fees – Professional by (\$15,000).

This service is covered under the Town Attorney contract as recommended by some of the BoF.

**VOTE:** Motion carried unanimously 5-0.

**Economic Development - 01014600**

**501101-SalariesFt/Permanent-** Moved by Mr. Scinto, seconded by Mr. DelVecchio to reduce Account #501101-SalariesFT/Permanent by (\$1).

Reduction of placeholder; will stay as contract.

**VOTE:** Motion carried unanimously 5-0.

**Recycling Commission – 01015000**

**534402 –Communications-Public Relations-** Moved by Ms. Deyoe, seconded by Mr. Scinto to reduce Account #534402 –Communications-Public Relations by (\$1,400).

Reduction of the number of blue bins; moving to Single Stream program.

**VOTE:** Motion carried unanimously 5-0.

**Conservation Commission – 0101015400**

**522201 – Services & Fees- Clerical-** Moved by Ms. Deyoe, seconded by Ms. Evangelista to increase Account #522201 – Services & Fees- Clerical by \$420.

The increase represents bring the total amount to \$600; 10 meetings at \$60.

Ms. Pires confirmed for Mr. DelVecchio this was necessary.

**VOTE:** Motion carried unanimously 5-0.

**556602 - Professional Dev-Assn Dues** – Moved by Ms. Evangelista, seconded by Ms. Deyoe to reduce Account #556602 - Professional Dev-Assn Dues by (\$40).

Based on historical accounting; has not been used for a couple of years. Recommendation of some of the BoF.

**VOTE:** Motion carried unanimously 5-0.

**556604 - Professional Dev-Publications** –Moved by Ms. Deyoe, seconded by Ms. Evangelista to reduce Account #556604 - Professional Dev-Publications by (\$30).

Based on historical accounting; has not been used for a couple of years. Recommendation of some of the BoF.

**VOTE:** Motion carried unanimously 5-0.

**Clean Energy Fund 01015600** – Moved by Ms. Deyoe, seconded by Ms. Evangelista to increase Account #522205 in the amount of \$1,600.

Prior commitment by Town/contractual.

**VOTE:** Motion carried unanimously 5-0

**Police 01022000**

(Mr. Rotondo arrived at 7:38 p.m.)

**501101 – Salaries-FT/Permanent** – Moved by Mr. Scinto, seconded by Ms. Deyoe to increase Account #501101 – Salaries-FT/Permanent by \$49,842.

Representing 2 fulltime officers for half year.

**VOTE:** Motion carried unanimously 6-0

**501105 – Salaries-Overtime**- Moved by Mr. Scinto, seconded by Ms. Deyoe to reduce Account #501105 by (\$24,921).

The reduction represents half of the two officers' half year salaries.

Mr. DelVecchio indicated that the police overtime account is not controlled by salaries. Mr. Scinto indicated that a discussion with the police department allowed for the reduction. The reduction brings the number to last year's actual.

**VOTE:** Motion Failed 3-3 (Against: Rotondo, DelVecchio and Evangelista)

**578801 – MNTNC/REP Service Contract** – Moved by Mr. Scinto, seconded by Mr. DelVecchio to increase Account #578801 – MNTNC/REP Service Contract by \$4,200.

Representing the addition of \$1,200 for the Crime Analysis Report and \$3,000 for the service for two (2) servers, as recommended by some of the BoF.

**VOTE:** Motion carried unanimously 6-0

**Fire Marshal - 01022800**

**501105 – Salaries- Overtime** – Moved by Mr. Scinto, seconded by Ms. Evangelista to reduce Account #501105 – Salaries- Overtime by (\$2,000).

Recommended by some of the BoF and based upon the additional Fire Marshal approval of this fiscal year.

Mr. DelVecchio noted that per the Fire Marshal based upon the overtime to date would not recommend a reduction. Overtime is based upon emergencies.

**VOTE:** Motion carried 4-2 (Against: DelVecchio and Rotondo).

**581888 -Capital Outlay** –Moved by Ms. Deyoe, seconded by Ms. Evangelista to reduce Account #581888 – Capital Outlay by (\$700).

Computer has been budgeted in the Technology account.

Ms. Pires confirmed for Mr. Rotondo that all pc's will be purchased through the Technology department. The problem with running multiple programs by different people within the Fire Marshal department is being addressed currently by the Technology department.

**VOTE:** Motion carried unanimously 6-0

**Building Official - 01023200**

**501101 – Salaries-FT/Permanent** – Moved by Mr. Scinto, seconded by Ms. Evangelista to reduce Account #501101 – Salaries-FT/Permanent by (\$57,907).

Reduce full time position; replace with part time position.

**VOTE:** Motion carried unanimously 6-0

**501102 – Salaries-PT/Permanent** – Moved by Mr. Scinto, seconded by Ms. Deyoe to increase Account #501102 – Salaries-PT/Permanent By \$28,953.

**VOTE:** Motion carried 5-1 (Against: Evangelista).

**02 TOTAL Increase of \$22,388 - Total - \$10,348,865**

**PUBLIC WORKS –**

**Public Works-Director 01030000**

**556601 - Professional Dev-Sem/Conf** – Moved by Mr. Scinto, seconded by Ms. Deyoe to reduce Account #556601 – Professional Dev-Sem/Conf by (\$2,000).

The amount allocated for CCM.

**VOTE:** 4-1-1 (Against: Rotondo) (Abstention: DelVecchio).

**Public Works – Highway**

**501101 – Salaries-FT Permanent** – Moved by Mr. Scinto, seconded by Ms. Evangelista to increase Account # 501101 – salaries-FT Permanent by \$46,342.

Position amount was left out by the MUNIS system; due to that it was a vacant position in prior year.

**VOTE:** Motion carried unanimously 6-0

**Public Works – Highway Construction**

**522205 – Program Expenses** – Moved by Mr. DelVecchio, seconded by Mr. Rotondo to increase Account #522205 – Program Expenses by \$1.25 million.

The town is 30 miles behind in road paving; spoke against bonding for road paving. This will add to safety and infrastructure.

**VOTE:** Motion Failed 2-4 (Against: Scinto, Evangelist, Lambert and Deyoe)

**TOTAL 03 Public Works Increase \$44,342 Total Amount \$7,348,448**

**Board of Health - Health District- 01040200**

522205 – Program Expenses – Moved by Mr. DelVecchio, seconded by Mr. Rotondo to increase Account #522205 – Program Expenses by \$1,500.

Representing funding for the copy machine, paper and water cooler.

Motion carried 3-2-1 (Against: Lamberti and Deyoe) (Abstention: Scinto)

**Total 04 – Public Health Increase \$1,500 - Total Amount \$275,873**

**SOCIAL SERVICES - 01050000**

**581888- Capital Outlay**- Moved by Ms. Deyoe, seconded by Ms. Evangelista to reduce Account# 581888- Capital Outlay by (\$1,500).

Denial of blinds.

**VOTE:** Motion carried unanimously 6-0.

**SENIOR CITIZEN SERVICES – 01050600**

**581888- Capital Outlay**- Moved by Mr. Scinto, seconded by Ms. Evangelista to increase Account # 581888 – Capital Outlay by \$7,500.

Structural Issues.

Mr. DelVecchio spoke to additional security noting that he would vote against this motion based upon the fact that it does not include the additional security.

**VOTE:** Motion carried 5-1 (Against: DelVecchio).

**TOTAL 05 Increase of \$6,000 Total Amount - \$581,610.**

**Education – 01060000**

**School Nurses**

**501102 – Salaries – PT Permanent** –Moved by Ms. Evangelista, seconded by Mr. Rotondo to increase Account # 501102 – Salaries PT Permanent by \$1,125.

Increase left out of original budget.

**VOTE:** Motion carried unanimously 6-0.

**Non Public Schools**

**501101 Salaries- FT permanent** – Moved by Ms. Evangelista, seconded by Ms. Deyoe to increase Account #501101 Salaries-FT Permanent by \$1,082.

Increase left out of original budget.

**VOTE:** Motion carried unanimously 6-0.

**Total 06 Increase \$2,207 Total Amount \$96,006,538**

**Libraries – 01070000**

**501102 – Salaries-PT/Permanent** – Moved by Ms. Evangelista, seconded by Mr. Rotondo to increase Account# 501102-Salaries-PT/Permanent by \$1,648.

Restoration of 2 ½% increase left out of the budget.

VOTE: Motion carried 5-1 (Against: Scinto)

**07-Librarries Total Increase \$1,648 Total Amount \$1,561,955**

**Recreation - 01080400**

**501102 – Salaries-PT/Permanent-** Moved by Mr. Scinto, seconded by Mr. Rotondo to increase Account # 501102 – Salaries – PT/Permanent by \$5,460.

Part Time Field Policy Schedule – amount to implement new policy of scheduling all fields BoE & Town; one person will be designated.

VOTE: Motion carried unanimously 6-0.

**501105 – Salaries – Overtime** – Moved by Ms. Evangelista, seconded by Ms. Deyoe to decrease Account # 501105 – Overtime by \$1,680.

Use compensatory time in lieu of payment as recommended by some BoF members.

VOTE: Motion carried 4-2 (Against: Rotondo and DelVecchio).

**Parks - 01080600**

**501103 – Salaries -Seasonal/Temp** – Moved by Mr. Rotondo, seconded by Mr. DelVecchio to increase Account # 501103 – salaries – Seasonal/Temp by \$27,000.  
\$27,000 increase for Park Attendant Program

Mr. Rotondo stated that this would be implemented for 07-2011. Mr. Scinto stated that it was the recommendation of the BoF that \$15,000 would be the amount for some attendants to cover some of the parks not all.

Mr. DelVecchio stated that it would be necessary to confirm the exact amount to fund this program

Motion withdrawn.

**501103 – Salaries -Seasonal/Temp** – Moved by Mr. Rotondo, seconded by Mr. DelVecchio to increase Account # 501103 – Salaries – Seasonal/Temp by \$15,000.

VOTE: Motion carried 4-2 (Against: Scinto and Deyoe)

**TOTAL 08 – Increase \$18,780 Total Amount \$2,437,784**

**Debt Service – 01090000**

**596888 – Interest on Short Term Notes** – Moved by Mr. Scinto, seconded by Ms. Deyoe to increase Account #596888 – Interest on Short Term Notes by \$39,375.

Original budget included all capital; short term note interest was omitted.

VOTE: Motion carried unanimously 6-0

**09 Debt Service Increase \$39,375 TOTAL AMOUNT \$4,091,634**

**Employee Benefits 01013400**

**511150-Fringe Benefits FICA-** Moved by Ms. Deyoe seconded by Mr. Rotondo to increase Account #5111150 Fringe Benefits FICA by \$5,491.

VOTE: Motion carried unanimously 6-0.

**511151 - Fringe Benefits-Medical/Dental-** Moved by Ms. Deyoe, seconded by Mr. Rotondo to increase Account #511151 - Fringe Benefits-Medical/Dental by \$19,000.

VOTE: Motion carried unanimously 6-0.

**522107- Pension Contr-Town & BD of ED** – Moved by Mr. DelVecchio, seconded by Mr. Rotondo to increase Account #522107- Pension Contr-Town & BD of ED by \$100,000.

Increase the pension that is funded below 30%; speaking in favor increasing a little a time; the police are funded at 61%.

Mr. Scinto noted that the town's pension has been underfunded for over a decade.

(Mr. DelVecchio left the meeting at 8:33 p.m.)

Ms. Pires noted that the actuarial had not recommended a large infusion of cash. The bond rating has been brought up the last few years.

(Mr. DelVecchio returned to the meeting at 8:35 p.m.)

Ms. Pires confirmed that a one time infusion of cash would was not recommended by the actuarial.

VOTE: Motion Failed 2-4 (Against: Scinto, Evangelista, Deyoe and Lamberti).

Mr. Rotondo stated that spoke against funding the health insurance at a 2.5% increase if it is not necessary. Ms. Pires will request a letter of confirmation from Anthem with regard to exact rate for the Town Council April 14<sup>th</sup> meeting. The insurance broker has indicated in written form that increase will be at 0% or less.

**Total General Government – Decrease (\$50,015) Total Amount - \$16,455,069**

**Total General Fund – Increase of \$86,225 Total Amount - \$140,381,373**

Moved by Ms. Deyoe, seconded by Ms. Evangelista to approve the

**GRAND TOTAL – Increase of \$86,225 TOTAL AMOUNT \$148,404,937**

VOTE: Motion carried 4-2 (Against: DelVecchio and Rotondo)

Respectfully Submitted,

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Margaret D. Mastroni, Town Council Clerk