

TOWN COUNCIL
Town of Trumbull
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TOWN HALL
Trumbull

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LEGISLATION & ADMINISTRATION COMMITTEE
MINUTES
JUNE 29, 2015

The Chairman called the Legislation & Administration Committee to order at 7:01 p.m. All present joined in a moment of silence and the Pledge of Allegiance.

The Clerk called the roll and recorded it as follows:

Present: Chairman Suzanne Testani, Vice Chairman Enrico Costantini, Scott Wich and Daniel Marconi.

Absent: Mary Beth Thornton, Alternate, Joseph Pifko, Edna Colucci and Ken Martin, Sr., Alternate.

Also Present: Town Council Chairman Carl A. Massaro, Jr., Chief of Staff Lynn Arnow, Facilities Director Allen White.

By unanimous consent the L&A Committee took item #5 as the first item of business.

1. RESOLUTION TC25-186: Moved by Mr. Costantini, seconded by Mr. Marconi.
BE IT RESOLVED, That the First Selectman is hereby authorized to accept on behalf of the Town of Trumbull, a Department of Social Services grant in the amount of \$150,000 to undertake renovation and improvements to the kitchen facilities at the Trumbull Senior Center, and
BE IT FURTHER RESOLVED, that First Selectman is hereby authorized to enter into And execute any and all agreements, contracts and documents necessary to obtain and administer the aforementioned Department of Social Services Grant.

Ms. Arnow stated the cost of renovating the Senior Center kitchen is \$100,000 to \$125,000. The amount of this grant is up to \$150,000 and is a matching grant at 20%. The match funding for has already been approved and set aside. Town Council approval is not required

for this grant but First Selectman Herbst has requested this to come before the council. Ms. Arnow explained for the Chair that the Community and Senior Center Building Committee and the Senior Citizen Commission are currently analyzing whether this should be a fully operational kitchen not. It may be possible to find a retired chef with a QFO that would be willing to volunteer his or her time. This plan could change if a multi-use building is constructed. This kitchen would facilitate a shelter whether it is renovated or moved to a new building. The current kitchen has surfaces that are subject to high contamination and are required by code to be antimicrobial. The second kitchen at the Senior Center is where the State funded nutrition program operates and is exempt from passing inspection. This Social Services grant can be used for acquisition and/or construction. They would like the option to use this funding for either renovation of the existing or construction of a kitchen in a new space. They will seek confirmation from the State on this. In May of 2013 the \$20,000 grant was received. \$7,300 of the \$20,000 has been used for schematic drawings in order to be able to qualify for this grant. The current kitchen was closed by the Board of Health, subsequently they met with the Health Department to see what the kitchen requirements would be and it was clear at that time the \$20,000 would not be enough for the renovation. The kitchen in its current condition can not be opened to bring any food in unless it is under an emergency opening. This grant is expected to be up to \$150,000 and would be in addition to the \$20,000.

VOTE: Motion CARRIED unanimously.

2. RESOLUTION TC25-180: Moved by Mr. Wich, seconded by Mr. Costantini.
BE IT RESOLVED AND ORDAINED, Chapter 18, Taxation, Article III-Senior Citizen and Disabled Persons Tax Relief, Regulations Section 18-42 entitled Eligibility and Section _____ Senior and Disabled Persons Volunteer Tax Relief of the Trumbull Municipal Code is hereby amended.

Mr. Massaro explained after the Senior Volunteer Tax Relief program was adopted the town attorney pointed out that Section 18-42 entitled Eligibility, paragraph 9 should be expanded to read that there should be no delinquent assessments or WPCA sewer use fees. The proposal is to add that language to this section as it was added to the Senior Volunteer Tax Relief program recently adopted.

Moved by Mr. Costantini, seconded by Mr. Marconi to amend Chapter 18, Section 18-42, (d) entitled Disqualification, subsection (i) by adding the phrase, “[user fees, or assessments owed to the Town of Trumbull or the Water Pollution Control Authority.](#)” after the word taxes in the first line. VOTE: Motion CARRIED 3-0-1 (ABSTENTION: Wich)

The second portion of this resolution has to do with the Senior Volunteer Tax Relief program under the Disqualification section, subsection (d) and (i). It currently reads as, “if at the time of such time of application, the resident is delinquent in any taxes, user fees or assessments owed to the Town of Trumbull or the Water Pollution Control Authority and (ii) for any grand list year that such resident is also receiving benefits pursuant to the Town’s Senior Tax Deferral Relief Program.” Mr. Wich noted this inconsistency at the last meeting, after further review it has been confirmed there is an inconsistency with state statute.

Disqualification is not allowed if participating in the other tax relief programs. The proposal is to delete the “and (ii)”.

The Chair OPENED the Public Hearing at 7:26 p.m.
There was no one present to speak.
The Chair CLOSED the Public Hearing at 7:27 p.m.

Moved by Mr. Costantini, seconded by Mr. Marconi to amend Chapter 18, Taxation, Article III-Senior Citizen and Disabled Persons Tax Relief, Section _____, subsection (d) entitled Disqualification, (i) by deleting the phrase from the first line that reads as, “~~and (ii) for any grand list year that such resident is also receiving benefits pursuant to the Town’s Senior Tax Deferral Relief Program~~” VOTE: Motion CARRIED 3-0-1 (ABSTENTION Wich)

Mr. Wich stated that the changes being proposed were not significant and could be provided prior to this meeting and made available to the public. Due to a matter of process he spoke against the resolution. The Chair noted the committee is discussing the language and proposed changes at this meeting. They are taking votes on whether to delete or add language. The public was noticed within the correct amount of time. Committee meetings are where item(s) are vetted, discussed and are one option where the public can speak.

VOTE: Motion CARRIED as amended twice 3-1 (AGAINST: Wich)

3. RESOLUTION TC25-181: Moved by Mr. Costantini, seconded by Mr. Wich.
BE IT RESOLVED, That First Selectman Timothy M. Herbst is hereby empowered to execute and deliver in the name and on behalf of this municipality with the Connecticut State Library for a Historic Preservation Grant.

Ms. Arnow explained this is a grant the Town Clerk’s office applies for every year. The funds are used for the conversion of hard copies of land records to electronic versions. With each grant they are able to convert 8-10 years of land records. The amount is the same every year and is based upon the population of each town.

Moved by Costantini, seconded by Mr. Wich to amend by adding the words “a contract” after the word municipality. VOTE: Motion CARRIED unanimously.
VOTE: Motion CARRIED as amended unanimously.

4. RESOLUTION TC25-183: Moved by Mr. Marconi, seconded by Mr. Costantini.
BE IT RESOLVED, BE IT RESOLVED, That the recommendation of the appointment by the First Selectman of Larry Fullerton of 44 Old Saw Mill Road as an alternate member of the Ethics Commission, be and the same is hereby approved by a 2/3 vote of the Town Council for a term extending to December 7, 2015.

Moved by Mr. Costantini, seconded by Mr. Marconi to amend by deleting the second “~~BE IT RESOLVED~~”.
VOTE: Motion CARRIED unanimously.

Mr. Fullerton was not able to attend this meeting and would be in attendance at the full council meeting. Ms. Arnow would advise the Chairman if anything were to change.

Moved by Mr. Marconi, seconded by Mr. Costantini to send without recommendation.
VOTE: Motion CARRIED unanimously.

5. RESOLUTION TC25-185: Moved by Mr. Costantini, seconded by Mr. Marconi.
BE IT RESOLVED, That the Emergency Management Shelter Building Committee is hereby disbanded for a job well done.

Moved by Mr. Marconi, seconded by Mr. Costantini to add the phrase “with appreciation” after the word disbanded. VOTE: Motion CARRIED unanimously.

Mr. Massaro stated the current Community and Senior Center Building is active. He confirmed the building committee had completed all of their work, and as a matter of housekeeping recommended the committee be disbanded.

VOTE: Motion as amended CARRIED unanimously.

There being no further business to discuss and upon motion made by Mr. Marconi, seconded by Mr. Costantini the L&A Committee adjourned unanimously at 7:35 p.m.

Respectfully Submitted,

Margaret D. Mastroni, Town Council Clerk