

Trumbull Day Commission

Meeting Minutes  
March 28, 2013

Commissioners present: John Karpowich, Mitch Hallock, Elizabeth Mastroianni, Anne Fers, Joanne Orenstein, Mike Reilly, Charles Letezeio, Veronica Lenzen  
Others present: Barbara Whetstone, Trista Morin, Frank DiMarco, Amy Lucas

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Chairman Karpowich began the meeting at 7 p.m.

John Karpowich stated that the group needed to review the minutes from the March 21, 2013 meeting. John Karpowich made a motion to accept the minutes of the March 21, 2013 meeting as amended. Mike Reilly seconded the motion. The motion carried with a vote of 7-1 abstention.

There was a general discussion of the Board of Education meeting. All went well, and the vote in regards to serving alcohol on Trumbull Day passed by a vote of 6-1.

Karpowich spoke briefly on behalf of Rosemarie Derrig about the ice and soda vendors. Derrig will bring everything before the committee at the next meeting.

The Secretary's report contained no updates.

Report from PROMOTE:

This week a meeting with the town's department heads was held. There is a meeting scheduled on Monday, April 1, 2013 with Maremma Amusements. Maremma has changed the split to 70-30 once \$30,000 is reached. The contract with Maremma has been started. On April 4, 2013 there will be a meeting with Steve Kennedy regarding the electricity. Also on April 4, there will be a meeting with Star 99.9. Barbara Whetstone stated the commission needed to decide on a rain insurance policy because the quote will expire on April 11, 2013. In regards to vendors, all Trumbull vendors to date have been contacted. The high top tables for the beer tent will cost \$11 dollars each. Currently there is \$28 000 in sponsorship money; \$1,000 from Fairfield County Bank just came in this week. Also, the EMS will not be charging for their services on Trumbull Day. They will be setting up a booth for recruiting, which the commission will not be charging them for. It was suggested that the commission go to see the site on Thursday, April 25, 2013.

Subcommittee reports:

Prices for a dunk tank were presented. For \$350, a dunk tank could be rented out of Guilford; however, we have to pick it up and return it. Party Vision's offer is \$400 including delivery, but has not yet been contacted. Barbara Whetstone and Trista Morin stated they will contact Abbey Rentals and Taylor Rental.

Elizabeth Mastroianni had no updates. Barbara Whetstone asked if Abbey was an approved vendor for tents. Mike Reilly made a motion to make Abbey Tent Rental the official tents, tables and chairs vendor. Elizabeth Mastroianni seconded the motion. The motion carried by a vote of 8-0.

Mike Reilly discussed some prices for light towers. United Rentals will charge \$250 each for 6 light towers, which will total \$1,500 plus trucking, which is an additional cost. Reilly stated he can get the same amount of light towers for \$774 and freight would cost \$240 round trip. Reilly

also did research on generators from United Rentals. For sound and lighting for the main stage, two separate generators would be needed. For the two generators with a minimum of 45KW United will charge \$1,000 and \$300 for trucking. Reilly estimated fuel will cost about \$700, possibly less. Since the stage location has been moved, there has been a general concern of the difficulty of getting people to the stage. Barbara Whetstone wants to see if a pole can be used before renting a generator. Reilly then discussed the lighting options. He received a quote from Stage Lighting that he will bring in for next week. Some prices from sound companies were presented. The sound system Reilly recommended is more substantial and would include a monitor system so bands can hear themselves play. This would cost \$3,200. The sound system would be set up on Friday and would come down after the show on Saturday. Others include Alltel for \$2,200, the guys in new haven for \$5,000, and ATC Audio in Massachusetts would charge \$3,200. The PA would be hung off the stage. Veronica Lenzen asked if the radio station will tap into the PA system. Mitch Hallock explained the radio station will do anything we want them to do. The group needs to decide what they want the DJ to do and what they want the radio station to do. The DJ will be bringing someone to entertain the children as well. Mitch Hallock explained the purpose of Star 99.9 is to advertise Trumbull Day and in return they would set up a tent at the event. Since there has not been a meeting with the radio station, Mitch Hallock does not know what Star 99.9 wants to do exactly. Joanne Orenstein brought up the possibility of having a local DJ to add a home touch to Trumbull Day. The DJ and radio station will be discussed further next week.

Veronica Lenzen discussed her progress with vendors. She has contacted 110 vendors. Lenzen has been explaining to vendors that they need a tax ID number. One issue is many vendors will not apply because they do not want to pay for insurance. Anne Fers made a recommendation to put an ad in the Trumbull Times. Trista Morin stated the committee cannot afford this, instead they need to make a website.

Charles Letezeio stated that the website was started today. Currently, all PDFs are there for vendors and sponsorships along with a donation page. The web address for the website is [www.trumbullday2013](http://www.trumbullday2013). A press release will be done once Tim says so. Letezeio told the commissioners he needed contact info and anything else anyone wanted to include on the website. It was suggested that a contact email address be created for any questions about the event. Elizabeth Mastroianni will be responsible for opening these emails. Letezeio also requested brief descriptions of everyone's information.

Charles Letezeio made a motion for Dichello to be the beer vendor and Bottom Line for the wine vendor. Mitch Hallock seconded the motion. The motion carried by a vote of 8-0.

Anne Fers passed out a list of bands which included the Barnum Festival Idol Winners, which is a competition at the Barnum Festival with contestants up to grade 12. The idol winners will perform for free. The George Taterosian band is a group of guys who are asking for a couple hundred dollars, but would be willing to play for free. The Jazz Quartet may be nice for the older crowd. Forget Paris is a group that is very hard to get ahold of and very good performers. Remember September is a band that will play for free because they have a sponsor. What Up Funk band would draw the most people due to their big following. Barbara Whetstone brought up the issue that there was no one at the 11 PM time slot. Whetstone stated the police were told that there would be a band to keep people after the fireworks. Mike Reilly suggested the band Crystal Pyramid as a good band to play at that time. Another option for the final performance is the band C-Sides, who is a group of Trumbull dads, who would also attract people from Trumbull. Barbara Whetstone stated the police recommended a big band right before the fireworks. Whetstone is going to contact Crystal Pyramid and ask if they are willing to go with \$350. Mitch Hallock suggested an idea to allow people to sponsor the bands. Barbara

Whetstone and Trista Morin will look into the suggestion further. Joanne Orenstein made a motion to approve the bands presented with time slots, with the exception of the Barnum Idol winners who may have a different slot. Mitch Hallock seconded the motion. The motion carried by a vote of 8-0. Trista Morin asked Anne Fers if she had a cancellation policy with the bands. Fers responded that she does not have a cancellation policy. Mike Reilly stated the local bands will not get paid in the event of a cancellation.

Joanne Orenstein has sent out about 10 emails to different restaurants. She has received a solid 'yes' from Szabo's Seafood in Shelton and a definite 'no' from Super Duper Weenie, who has a wait list. Vazzy's in Monroe initially said yes, but then asked a lot of questions, primarily about washing and cleaning. Vazzy's offered to serve chicken, pizza, chicken nuggets, and french fries. Joanne discussed with John that they have to bring their own cleaning stuff but can tap into a faucet on the side of Hillcrest. They can also use a golf cart to transfer stuff. Barbara Whetstone asked why Vazzy's in Bridgeport hasn't been contacted. Orenstein explained she contacted the one in Monroe because they have the food trucks. Barbara stated the Bridgeport location does as well. Joanne will contact the Bridgeport location. Joanne also received a 'no' from a friend who has a Jamaican restaurant, because it is too expensive. John Karpowich mentioned that the sinks are necessary to keep vendors clean; however, he does not think we should be responsible for this, they should bring their own. Barbara asked if Texas Grill was contacted. Joanne stated they have not been contacted. Anne asked if Vazzy's, Marissa's, and SBC have been reached out to for sponsorship. Barbara explained SBC won't be approached because they are sponsoring another town event. Elizabeth asked about Subway as a sponsor. Instead, they will be supplying food on Friday for Trumbull Day setup.

John Karpowich stated April 11, 2013 is the next meeting date. The insurance quote will expire on that date. John thinks option number 1 for \$4,347 should be selected because it is the most conservative. The premium is higher in option number one because people will decide whether they are coming to the event based on the weather. John Karpowich made a motion to confirm that we are going to obtain insurance policy option number 1, 3/4 of an inch, from the Global Weather Insurance Agency for June 29 for \$4,347 and claim verification option number 3. Charles Letezeio seconded the motion. The motion carried by a vote of 8-0.

Veronica Lenzen motioned to adjourn. John Karpowich seconded the motion. The motion carried by a vote of 8-0.

Respectfully submitted,  
Amy Lucas