

Corrected minutes
6/18, 2013

Trumbull Day Commission
Meeting Minutes
June 13, 2013

Commissioners Present: Joanne Orenstein, Anne Fers, John Karpowich, Charles Letezejio,
Veronica Lenzen, Elizabeth Mastroianni
Others Present: Frank DiMarco, Amy Lucas, Amy DeZenzo, Trista Morin, Barbara Whetstone,
Stephanie Peters

Chairman Karpowich called the meeting to order at 7:07PM

The Pledge of Allegiance was recited.

The minutes from the June 6, 2013 meeting were reviewed. There was a general discussion of the minutes. Correction pg. 2 para. 2; pg. 3 para. 2, Mastroianni's name spelled incorrectly throughout.

Veronica Lenzen arrived at 7:11PM

Elizabeth Mastroianni arrived at 7:23PM

Chairman Karpowich made a motion to accept the amended minutes from June 6, 2013 meeting. Lenzen seconded the motion. No discussion. The motion carried by a vote 6-0.

Chairman's Report:

Karpowich discussed an email that expressed concern over past minutes. There was a general discussion about the email, which showed concern for the Ace Foundation. Lenzen explained that Ace is very happy with the arrangement they have with Trumbull Day and will be paying a non-profit fee of \$100, as other non profits will.

Secretary's Report:

Mastroianni received an email from Maggie O'Brien advertising Forte Gelato. She is interested in doing a taste test at Trumbull Day to promote their company and the founder's story.

Report from Promote:

Whetstone stated the hologram labels were ordered and will be shipped any day. There is a new sponsor- Coco Fitness Club of Monroe. The town does not want to have any glass products. Whetstone presented wine box prices to the commission. Boxes will be \$18.99 and each serves 34 five ounce drinks. They are sold in cases, 4 per case. This equates to \$170 dollars less the \$18.99 per box revenue. This will be a total cost of \$1,211.75. Whetstone asked if it was ok for her to order. She explained the commission can not return any opened cases. Wine boxes can be picked up Saturday morning at 9AM. Whetstone will place the final order tomorrow. Whetstone asks that the beer agreement be signed tonight. The beer vendor will also provide 8-10 pitchers for free. All food vendor checks were deposited today at the request of the town. Vendor checks will be reconciled and deposited at the request of the town on Friday. Whetstone switched to Taylor for 10 by 10 tent rentals. Subway will provide sandwiches for EMS, volunteer fire department and civil air patrol. Whetstone needs to give the contact a quote on the number of people. Whetstone has been working with Pepsi. We do not have to give them a check until after Trumbull Day, the commission will reconcile with Pepsi after event, with return of product. There has been a switch from cans to 16.9 oz bottles, 16.9 oz water bottles and 20

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2013 JUN 19 P 12:42
TOWN OF TRUMBULL
CLERK

per person. The commission will have 2,250 cases of soda; 35 pallets- 50 cases on a pallet of waters; 750 cases- 25 in a case- of Gatorade lemon lime, orange and fruit punch. Pepsi will provide 4 refrigerators at no cost, we just need to provide electricity. Whetstone has been working with John. Vazzy's is going to share a truck with us. Whetstone asked if he had a refrigerator truck. He does and he will let us use it. It runs on diesel and he will take care of the diesel power. Morin explained that BMX has scheduled times for the dunk tank fundraiser, which will dunk Tim and Mr. Musto. Morin has brought information to engineering for the site map, who will hopefully have it tomorrow. George will give some ride bracelets to commissioners' kids, just give him a number. Lenzen wanted to remind the commission there will be a 70/30 split with BMX.

Subcommittee reports:

Lenzen got a new vendor: 24 Sandy Hook Angels to raise money for a carousel to be built in Sandy Hook. They will be selling helmet decals. The Women's Club and Fred Astaire Dance Studio have put their applications in. Purses n' Things have paid the balance they owed us. They will have two booths. Bright Ideas have sent in their check. Lenzen made a motion for the mentioned vendors, along with Coco Fitness to be approved. Mastroianni seconded the motion. No discussion. The motion carried by a vote of 6-0. Whetstone emailed Lenzen, Morin and Orenstein a letter explaining the parking procedure for vendors. Lenzen read the letter to the commission. There was a general discussion on the parking pass formats. Lenzen asked if there is a time vendors can start setting up? Vendors can begin setup at 6AM Lenzen made a motion to have the parking letter and passes approved. Mastroianni seconded the motion. Discussion. The motion carried by a vote of 6-0.

Orenstein discussed new vendors. Paradise Island Deli and Cafe, a spanish food vendor, contacted Orenstein. Paradise has been at all recent Trumbull events and is a regular at the arts festival. He needs a tent. He has brought in his money and application for the health department. Orenstein also sent an application today to Robert Underhill, to sell hot dogs. Orenstein thinks he will bring the application and money in tomorrow. Another ice cream vendor has contacted Orenstein. She will tell him it is past the deadline. There was a general discussion on food vendors. Orenstein made a motion to tell any new vendors from here on out, that the deadline has passed. Karpowich seconded the motion. Discussion. The motion carried by a vote of 6-0. Orenstein asked where we stand on food vendors selling beverages. The commission does not think this will be necessary. Fers asked if there will be a set price for vendors selling the same product. There will not be. There was a general discussion about vendor pricing.

Fers read the commission the letter that will be sent to the bands, about parking on Trumbull Day. Mastroianni made a motion to pass the band parking letter. Orenstein seconded the motion. No discussion. The motion carried by a vote of 6-0. So far, 2 Barnum grade competition winners are coming to perform. Whetstone told Fers she has not received anything from Crystal pyramid yet. Remember September has Trumbull Day on their calendar, along with other band promotional material.

There was a discussion about volunteers. Karpowich passed out his volunteer matrix and explained it to the group. Volunteers with unknown ages have not been put in specific spots.

There was a general discussion. 165 people are on the list so far. There was a general discussion on the t-shirt sizes to be ordered. Volunteer hours for Friday were discussed.

Amy DeZenzo turned the discussion to fireworks. There was a general discussion.

Stephanie Peters read a question from Carmen at Mimi Dragone. He wants to know where he will be with his cars. Morin said we should get a site map tomorrow and will let him know. Morin asked Peters to find out what cars he is bringing. Orenstein asked how we will navigate the food vendors coming in with their trucks. Morin will have a blueprint with numbered spots for Orenstein to decide the layout.

Orenstein made a motion to approve Paradise Island Deli and Cafe, selling spanish food, as a food vendor. Karpowich seconded the motion. No discussion. The motion carried by a vote of 6-0.

Karpowich made a motion to adjourn at 9:00 PM. Mastroianni seconded the motion. No discussion. The motion carried by a vote of 6-0.

Respectfully submitted,

Amy Lucas