

Trumbull Day Commission
Meeting Minutes
June 18, 2013

Commissioners Present: Charles Letezeio, John Karpowich, Elizabeth Mastroianni, Veronica Lenzen, Joanne Orenstein
Others Present: Frank DiMarco, Barbara Whetstone, Amy Lucas, Amy DeZenzo, Trista Morin, Stephanie Peters

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TOWN OF TRUMBULL
LAND RECORDS
ATTEN
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Chairman Karpowich called the meeting to order at 7:08PM
The Pledge of Allegiance was recited.

There was a review of the minutes from the June 13, 2013 meeting. Correction pg. 1 Report from Promote; pg. 2 para. 1. Lenzen made a motion to approve the minutes of the June 13, 2013 meeting with corrections. Mastroianni seconded the motion. No discussion. The motion carried by a vote of 5-0.

Chairman's Report:
Nothing to report.

Secretary's Report:
Nothing to report.

Report from Promote:
Pepsi is all set. Insurance is in from Maremma and all other insurance will be in this week. Food and wine is all set. Four thousand cups for the wine have been picked up. Extra cases will be left at the store in case we need them. Wine is to be picked up on Saturday. The tow truck is all set and there will be no expense for the truck. Promote met with United Rental in regards to the generator and lighting. Everything is all set, we are just waiting for the invoice. Whetstone stated we need roll tickets. Whetstone asked Karpowich if he has any. He will find out and let her know. T-shirts have been ordered and will be in by next Thursday. The stickers are in for the parking passes. There will be 12 counterfeit detectors for Trumbull Day. Vendor checks were submitted for deposit last week. The site map is almost done. Promote met with the town today and were asked to add the three entrances to the map. The commissioners reviewed the site map and there was a general discussion. DeZenzo also attended the meeting with the town. DeZenzo noted the department heads are very pleased with the plans for Trumbull Day.

Subcommittee Reports:
Lenzen had more vendor contracts to be approved. Fred Astaire's vendor space has been moved closer to the stage and their previous space will be used by new vendor Lillian Victoria. Jenny Parero of Hip Clips, who will have insurance in by

tomorrow is also a new vendor, along with WellCare, whose check is coming in and Robert Ambrose, who has 1 1/2 spaces in the children's area. Lenzen made a motion for the four additional vendors to be approved. Mastroianni seconded the motion. No discussion. The motion carried by a vote of 5-0.

Whetstone mentioned in the case of a rain date, there needs to be a plan in place for parking and security. DeZenko stated the police want USA Security as back up to them. There was a general discussion about security in the event of a rain date. DeZenko noted there would be less of a parking issue with USA Security in addition to the police. The police want the commission to have as much control over the situation as possible. Morin suggested having volunteers man the parking for Trumbull High School and Hillcrest.

Whetstone will confirm with Charlie if wine can be picked up on Friday.

Mastroianni sent an updated children's area schedule to Promote.

Peters has agreed to supervise the beverage areas.

Orenstein stated she had been instructed to tell the food vendors that checks would not be cashed until after Trumbull Day. There has been an issue with a check deposit. There was a general discussion about check deposits and how to resolve the issue. Orenstein asked if vendors can bring their own food. Lenzen stated they can bring food but no coolers will be permitted.

Karpowich turned the discussion to volunteers. M.O.R.E. is available to assist at Trumbull Day. There was discussion on having a satellite table selling beverages.

Karpowich and Morin no longer think a volunteer meeting on June 24, 2013 is necessary. Karpowich stated this meeting will no longer take place.

Karpowich made a motion to adjourn at 8:23PM. Lenzen seconded the motion. No Discussion. The motion carried by a vote of 5-0.

Respectfully submitted,

Amy Lucas