

Trumbull Day Commission
Meeting Minutes
September 19, 2013

Commissioners Present: Veronica Lenzen, Charles Letezeio, John Karpowich,
Joanne Glasser Orenstein

Others Present: Frank DiMarco

Chairman John Karpowich called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Approval of Minutes: Motion made by Joanne Glasser Orenstein and seconded by Veronica Lenzen to approve the minutes of July 10, 2013, as presented. Vote was unanimous. Motion carried.

Old Business: Chairman John Karpowich discussed the total income and profits from the Trumbull Day event held in July, as well as getting a total head count. He will be looking into getting more specific information regarding these numbers, and he will contact Ms. Maria Pires, the finance director, for spreadsheet information. The event was discussed further, and it was determined that it was an overall success.

Ms. Lenzen received information regarding the liquor permit and the procedure for obtaining this, as well as other related files. She also has some posters, banners, salvageable handicap parking signs, and tee shirts. Mr. Letezio noted that extra cups were returned to the Town.

New Business: Ms. Glasser Orenstein mentioned the possibility of obtaining the total attendance numbers and costs from Trumbull Day, as these could be included in the next meeting minutes. Ms. Lenzen noted that copies of invoices could be obtained from the Town for record.

Chairman John Karpowich discussed several costs including the ice and refrigerators. The Commission also discussed different strategies to count the people entering the event.

Ms. Lenzen discussed the procedure for inducting new Trumbull Day Commission members, as well as obtaining the proper guidelines and the appointment terms of commissioners.

All departments were discussed including the Parks Department, fireworks, and food vendors. Food for next year was mentioned, as well as the beer and wine tent. Rearrangements for vendors and carnival rides were also discussed. Mr. Karpowich noted the placement of the music and issues pertaining to the sound. The children's stage was discussed, as well as the programming of day and night performances. Problems with the generator were brought to attention. The lengthy lines for food were also discussed, as well as the problems with the garbage containers, recycling, and the labeling of the waste cans.

Chairman John Karpowich further discussed these issues as well as the next steps and protocol for the next 8 months. The Commission discussed possible publicity for getting more commissioners on board. At this point, the Chairman turned the meeting over to Ms. Lenzen.

Ms. Lenzen discussed a possible motion to be made in the near future to donate to the band, as this motion was retracted in the July minutes. There being no quorum, this issue will be tabled until the next meeting.

A possible internal audit was discussed. A new meeting day for the Trumbull Day Commission was mentioned. Setting a tentative date for Trumbull Day 2014 was also discussed. Further discussion of the carnival rides, amusement companies, fireworks, and location of the rides pursued. Ms. Lenzen will be looking into the carnival rides and booking them for the event. Ms. Lenzen also discussed advertising ideas.

The Commission agreed to a next meeting date of Monday, October 21, 2013 at 7:00 p.m.

There being no further business to discuss, a motion was made by Chairman John Karpowich, and seconded by Charles Letezeio, to adjourn the meeting at 8:00 p.m. Vote was unanimous. Motion carried.

Respectfully Submitted,

Dawn Kosarko
Clerk

