

Chairwoman Rachel Yahwak discussed a letter that was sent to First Selectman Tim Herbst from Zenobia Bailey, the daughter of a Senior Center member. In this letter, everyone involved with the Senior Center was thanked for all that they do, and the Center was described as providing a fine service to seniors, as well as offering great classes and activities that help to keep people healthy.

Dawn Savo, Assistant Finance Director, briefly explained how the Mallett Charitable Trust Grant could be used, and explained current budgeting and accounts to the Commission.

Chairman's Report

Chairwoman Yahwak thanked everyone for their participation in the success of the Halloween Party. Although the party was a great success, there were not enough volunteers.

Ms. Mehlhorn thanked the Rescue Mission, and she also thanked Ludlowe for the food they provided for this event.

The Commission also thanked the Drama Club for a wonderful production. Ms. Grossi noted that this is the Drama Club's second year performing, and that they currently are writing their own lines for the plays. Ms. Fereira suggested the possibility of two shows being performed in the future because of their successful, sold-out performances.

Chairwoman Yahwak discussed the November Newsletter, noting that there were some errors. More people are needed to volunteer with proofreading and mailing the newsletters. Issues with envelopes, bulk postage, and taping and folding were discussed. New guidelines and regulations regarding the postage and mailing of the newsletters were also discussed. The number of newsletters currently being sent out totals approximately 500, and this number continues to increase. 3-5 volunteers may be needed to label, fold, put together, and seal the newsletters for mailing. Ms. Grossi will be looking into the costs and mailing issues, and Ms. Fereira will be looking into the labeling of the newsletters and recruiting volunteers for the mailings. Ms. Fereira will also be sending out reminder emails.

Chairwoman Yahwak discussed the upcoming Holiday Party with the Commission. A turkey dinner will be served, Smile A While will be performing, and there will be gifts from Santa. The party will begin at 12:30 p.m. on Friday, December 13, 2013. More volunteers are currently needed for serving food. Chairwoman Yahwak, Ms. Bellows, Ms. Merritt, Ms. Chiota, Ms. Mehlhorn, and Ms. Harris volunteered to help. First Selectman Tim Herbst will also be invited to the party. Chairwoman Yahwak also suggested that Charter TV come to the party.

Upcoming events were also discussed. November 21 is the monthly Birthday Party, and on November 22, there will be a Safe Driver Course presented by AARP. Pizza

and a Movie is today, November 15, and approximately 18 people are expected to attend. This event has been very successful, and some possible upcoming movies include *Lincoln* and *White Christmas*. Currently the cost for Pizza and a Movie is \$2.00 per person. Bingo is next week, and Holiday Bingo will be held on December 27.

Director's Report

Ms. Fereira discussed current accounts and will be contacting the Financial Department about the current grants, as well as issues regarding deposits and spending. Ms. Merritt will also be assisting with these issues.

Financial reports were distributed to all Senior Citizen Commission members prior to the meeting.

Old Business

Ms. Merritt discussed the Senior Center membership totals. She also went over the costs for Pizza and a Movie, as well as expenses for coffee and creamer for the Center. She also discussed the current record keeping and accounting that is being done for the Center.

Ms. Merritt also showed the Memorial Plaque to the Commissioners. It was established in 2010, and currently displays the names of Wanda Dick and Doris Tkacs.

The Senior Center Brochure has been completed, and it was distributed to all commissioners for review. Ms. DeZenko thanked Ms. Bellows and Ms. Merritt for their help with the brochure. A vote will be needed next month to finalize the brochure.

The Kitchen Committee met last week. Ms. DeZenko discussed a sample menu with the Commission. The prices will be discussed, as well as the menu items. Volunteers will be needed to collect money for the meals. These issues will be tabled until next month.

Ms. DeZenko discussed the refrigerator for the Senior Center. More information is currently needed in regards to the current budget, sizing, the addition of a freezer, and the total space available for the new refrigerator. Ms. DeZenko will be contacting Mr. Allen White about these issues.

Chairwoman Yahwak discussed the surveys. 45 responses have been received so far, with 43 of them being very positive. The hope is that the surveys will be completed by next month.

The possible Book Club was discussed. Ms. Bellows volunteered to speak about how a book club is run. Ms. Fereira and Ms. Bellows will be getting together to include information in the monthly newsletter about the Book Club.

Ms. Mehlhorn spoke to Stern Village about the SNAP Program. They will be planning something after the holidays.

The GBTA was also discussed. Using the grant and making it work for everyone was discussed. A schedule for transporting Trumbull seniors to shopping areas was discussed, as well as maximizing the service to Town residents.

New Business

Chairwoman Yahwak discussed the annual election being held next month.

The surveys were discussed further, and it was noted that many woman want to see quilting added to the activities at the Senior Center, as well as other arts and crafts. Game days, possible monopoly games, and more card parties were discussed. It was noted that many seniors want more social events.

There being no further business to discuss, Chairwoman Yahwak adjourned the meeting at 11:55 a.m. with unanimous consent.

Respectfully Submitted.

Dawn Kosarko
Clerk

