

WATER POLLUTION CONTROL AUTHORITY

# Town of Trumbull

CONNECTICUT

TOWN HALL  
(203) 452-5048



5866 MAIN STREET  
TRUMBULL, CT 06611

## MINUTES

### Water Pollution Control Authority February 23, 2011

In attendance:

Jeanine Maietta Lynch, Chairman  
Paul Kallmeyer, Vice Chairman  
Ennio DeVita (arrived at 7:35 p.m.)  
Timothy Hampford  
Karen Egri, Alternate (voting)

Members absent:

Laura Pulie

Also In Attendance:

Joseph Solemene, Assistant WPCA Administrator  
Stephen M. Savarese, PE/LS, Town Engineer  
Dennis Kokenos, Esq., Town Attorney  
Fred Mascia, Tighe & Bond, Project Manager

Observing:

John Granata, First Class Boy Scout, Troop 65

The following is a brief summary of the meeting. A recording was made on tape and is on file in the office of the WPCA/Town Engineer, Town Hall, Trumbull, CT.

The Trumbull Water Pollution Control Authority held their monthly meeting on Wednesday, February 23, 2011, in the Long Hill Room, Trumbull Town Hall. Chairman Jeanine Maietta Lynch called the meeting to order at 7:30 p.m.

MOTION made (Lynch) 2<sup>nd</sup> (Kallmeyer) to move up on the Agenda number 4 Old Business Donald and Marylou Greer, 100 Teeter Rock Road and the trees to the discussion. No discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

### **OLD BUSINESS:**

Donald and Marylou Greer, 100 Teeter Rock Road – Trees.

Attorney James Cordone, Donald and Marylou Greer were in attendance. At the February 10<sup>th</sup> meeting the Commission agreed to revisit this issue at the February 23<sup>rd</sup> meeting. Discussion included recommendations to help the trees survive, pruning by a licensed arborist, roots properly cut, tie and rope top branches, and make sure steps are taken to alleviate any damage that they can. It was noted for the record by Commissioner Kallmeyer that he rejects Attorney Kokenos' suggestion regarding an escrow being put aside because it expresses a position that we're doing the wrong thing and he doesn't feel we're doing the wrong thing. It was also the consensus of the Commission not to set up an escrow. In the future if something happens to the trees it was suggested they revisit the Commission at that point for another determination.

MOTION made (Kallmeyer) 2<sup>nd</sup> (Hampford) to reject the claims of the Greers and that there be no compensation for them. Discussion. FOUR IN FAVOR (Lynch, DeVita, Kallmeyer, Hampton) ONE ABSTENTION (Egri). MOTION CARRIED.

**MINUTES TO PREVIOUS MEETING:**

The following corrections and/or additions were requested:

Page 2, Old Business: Donald and Marylou Greer, 100 Teeter Rock Road – Trees. 4<sup>th</sup> line says “by the previous owner” change to “by the developer.”

Page 4, Old Business: Discussion: Status of Town’s audit of the 59 and 20 accounts. Commissioner Kallmeyer wants the following sentence added: “Commissioner Kallmeyer expressed extreme dissatisfaction with the quality of the 20 account report from the Finance Department especially in that it failed to show our income for at least two months.”

MOTION made (Kallmeyer) 2<sup>nd</sup> (Lynch) that the Minutes of February 10, 2011 be accepted as amended. Discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

**TIGHE & BOND:**

Progress Report. Fred Mascia noted since the last Commission meeting the contractor has not done much in the last two weeks. Based on main line that has been installed 68% of the main line pipe is in the ground and 59% of the laterals has been installed. He highlighted Mark IV’s work, locations, work schedule through November, 2011, pump station work with anticipated on line date of September 16th, work in the Golden Hill area and around Dogwood Pond. He noted schools will be out June 30<sup>th</sup> and they are anticipating two crews working on Huntington Turnpike from approximately July 1<sup>st</sup> through the end of August while schools are not in session. He summarized the DEP permit requirements, restrictions and State regulations relating to work on Huntington Turnpike.

Discussion – sanitary sewer revision intersection of Golden Hill and Red Fox Lane.

Fred Mascia passed out a plan of the intersection of Golden Hill and Red Fox showing the drainage and the proposed sewer and explained there is a problem with the drainage that was shown on the intersection. There are three catch basins and a paved over manhole and the manhole at GH-1 is in direct conflict with the existing storm drain. His recommendation is to re-route the sanitary at no cost change to the project and avoid redoing the storm drains. It was noted that GH-2 is already installed and presents no conflict. In response to questions regarding storm pipes falling out Fred responded that it’s in the spec if he dislocates storm drains when he is putting the sanitary in he has to put it back and he’s been putting it back in areas like this and the spec is very specific that it has to be replaced as soon as you remove it.

**INVOICE APPROVAL:**

Mark IV Construction Co., Inc., Phase IV, Part B – Contract 4 – North Nichols Project, Application #18 dated February 14, 2011 in the amount of \$274,404.65.

It was noted that the quantities have been put back on the invoice. Fred Mascia stated out of the \$274,404.65 \$66,000 of it was a change order from back in November. It was also noted that the Commission is still waiting for all the penny items. Commissioner DeVita passed out a Certificate for Payment form that is used in conjunction with the monthly invoice to the Commission to review. This will be put on the March meeting Agenda for discussion.

MOTION made (Kallmeyer) 2<sup>nd</sup> (Lynch) to approve invoice number 18 in the amount of \$274,404.65. Discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

MOTION made (Lynch) 2<sup>nd</sup> (Kallmeyer) to move item number 5 New Business Tighe & Bond accounting – billing statement up on the Agenda for discussion purposes. No discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

Tighe & Bond accounting – billing statement.

The Commission reviewed Tighe & Bond Inspection Services and Wright-Pierce Engineering Consulting Services spreadsheets showing expenditures and balance as of February 23, 2011. Questions were raised

regarding the geotech on Dogwood Pond and rock findings. Fred Mascia stated the rock is inconsistent, borings are done and reports are being prepared and finalized. Steve Savarese and Chairman Lynch gave a brief explanation of policy regarding payments and functions of the sewer administrator.

**OLD BUSINESS:**

Discussion: Status of the RFQ for the WPCA's independent audit of the 59 and 20 accounts.

The following corrections and/or changes were requested and discussed. Page 9, 5<sup>th</sup> bullet says "Term" change to "Term".

Page 10, second paragraph under III ASSISTANCE PROVIDED TO AUDITOR AND REPORT PREPARATION, A. Data and Other Pertinent Information to be provided by the Town of Trumbull

Remove: "Because of the nature of this work and the historical/background information, it may be that an adversarial nature may develop between the Finance dept. staff and the auditors. This would be regrettable, but in no way should affect the delivery of the information requested in this proposal. Proposers should take this into account when preparing their fee."

Page 7, Commissioner Egri questioned if the facts stated in the history have been confirmed and verified and that no assumptions are being made. Attorney Kokenos will review the information and the Commission decided to make a motion now pending any changes.

MOTION made (Egri) 2<sup>nd</sup> (Hampford) to approve the RFQ for WPCA's independent audit of the 59 and 20 accounts pending any minor revisions by our Attorney and as changed tonight. Discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

Mark IV Arbitration – Penny Items – AAA Invoice.

Attorney Kokenos went over the invoice/statement in the amount of \$5,250.00 from the American Arbitration Association and said payment is due prior to the mediation scheduled for March 17<sup>th</sup>. He explained the fees are shared and the invoice represents our proportionate share and will be paid from the 59 account because it is a project cost. It was pointed out that the invoice does not state "for Contract 4" anywhere and the Commission wants "Contract 4" stated and Attorney Kokenos said he will have it put on the memo of the check when he requests the check.

MOTION made (Lynch) 2<sup>nd</sup> (Hampford) to approve the invoice as submitted to the American Arbitration Association in connection with the mediation which is scheduled for March on Contract 4. Discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

**NEW BUSINESS:**

Discussion: Clerical fees, legal, accounting, and engineering professional services for Sewer Committee on waste water options. Sanitary Sewer Recommendation Committee (SSRC) is the new information gathering committee regarding regionalization, sewer treatment plant, and/or other alternatives. Commissioner Hampton informed the Commission that a schedule has been set up and the committee will be meeting twice monthly on the second and fourth Tuesdays of the month. To start there will be no clerking and they will be doing their own summary minutes. As the committee develops a clerk may be needed in the future, however right now they are gathering information and taking their own notes. Commissioners Hampford and Kallmeyer gave a brief synopsis of the committee's last meeting and how it will proceed. The Commission wants a SSRC update included on the WPCA monthly meeting Agenda.

F.O.G. Presentation.

Joe Solemene and Steve Savarese attended a training program regarding pretreatment and regulating the discharge of fats, oils and grease (FOG) into the sanitary sewer from class 3 and 4 hot food preparation establishments (FPE). Joe Solemene stated the Sewer, Building and Health Departments have been working

together to insure that the FPE's have a way to separate the fats, oils and grease before it goes into the sanitary sewers. There are approximately 40 FPE's in Town and all have exterior grease traps, 1000 gallon pre-cast, or AGRU's inside to separate the F.O.G. Discussion included July 1<sup>st</sup> compliance date, costs, inventory of locations, yearly inspections, enforcement, assistance from the Health and Building Departments, State mandate and DEP guidelines. Steve also noted the Town has been active in keeping the grease out of the lines. He also said he has information from the meeting and a DVD available. The next steps include creating an inventory and getting as-builts of outdoor grease traps. Attorney Kokenos will review the model ordinances. This will be put on the March meeting Agenda for discussion.

**Any other business that may come before the Authority.**

**Sewer Bill Adjustment Request:**

Information from Tax Collector's Office regarding a bill adjustment request from Stanley & Kristin Kuskowski, 665 Booth Hill Road. Joe Solemene provided billing and consumption history. After discussion the Commission did not agree to adjust the bill and suggested the homeowners monitor the readings over the next couple of months. If the homeowners receive an adjustment from Aquarion Water Company they can come back and request an adjustment at that time.

**Association of WPCA's.**

Previously the Commission discussed joining the Association of WPCA's. Commissioner Hampford stated he was a member in the past and he briefly explained what the organization is. Steve Savarese was asked to look into the Association and if possible attend a meeting and inform the Commission of his findings.

MOTION made (Lynch) 2<sup>nd</sup> (Hampford) to close the regular meeting of February 23, 2011 at 9:30 p.m. No discussion. ALL IN FAVOR. MOTION CARRIED UNANIMOUSLY.

Submitted by,

*Joyce Augustinsky*  
Clerk of the Commission