

Trumbull High School Building Committee
April 24th, 2013
Minutes

Called to Order: The Chairman, James Nugent, called the meeting to order at 7:05 p.m.

Present: Kathleen Binova, Sally Flynn, Arthur Lemay, Jeff Jenkins, Lucinda Timpanelli, David Preusch, Rob McCabe, Mark Ronnow, Jim Meisner

Absent: Tony Chmielewski, Doug Doyle

Also Present: Attorney Jeff Donofrio, Steve Burgess of JCJ, Scott Celella (sp) of JCJ, Joe Vetro of O&G, Brian Holmes of O&G, Al Barbarotta of AFB Construction Management

Approval of Minutes:

Motion made by James Nugent to accept minutes dated 3/6/13.

Motion denied. There were three members present who wished for an extension.

Owner's Rep Update

Brian Holmes of O&G presented a request for approval to use of all the extended General Conditions Allowance in the amount of \$124,580.00 for Phase II work. (Copy attached) James Nugent made a motion to approve the request. Motion seconded and carried unanimously.

Brian Holmes of O&G presented a proposal for a pre-construction fee of \$10,000.00 in an Additional Services for Supervision of Added Construction Items letter. Motion was made by James Nugent to approve the proposal. Motion was seconded and unanimously carried. (Copy attached)

Scott Celella of JCJ submitted a proposal to accept additional scope items totaling \$176,730.00. (Copy attached) Motion was made by James Nugent for an Executive Session. Motion was seconded and carried unanimously. Motion was then made by James Nugent to include AFB members. Motion was seconded and carried unanimously. Attorney Jeff Donofrio advised to negotiate with AFB on terms.

Construction Manager's Update:

Joe Vetro of O&G requested approval for additional items in the amount of \$40,849.00. Motion was made by James Nugent to approve request. Motion seconded and carried unanimously.

Approval of Invoices

O&G Industries Application #47 (representing the period through 2/28/13) in the amount of \$124,594.00. Motion was made by Sally Flynn to approve. Motion seconded and carried unanimously.

William B. Meyer invoices #C1150/11, #C1150/13, #C1165/10, #C1165/11, #C1165/9, and #C1150/12 in the amount of \$1,317.00. Motion was made by Sally Flynn. Motion was seconded and carried unanimously.

Atlantic Leasing Corporation invoices #19749, #19682, #19640, #19562 in the amount of \$1,020.00. Motion made by Sally Flynn to approve. Motion seconded and carried unanimously.

Dumouchel Paper Company invoices #792656-00, #787867-00, #787857-00, #789654-00, and #790905-00 in the amount of \$2,285.00. Motion made by Sally Flynn to approve. Motion seconded and carried unanimously.

Telserv, LLC invoice #19203 in the amount of \$991.00. Motion made by Sally Flynn to approve. Motion seconded and carried unanimously.

Voice New England invoice #101402 in the amount of \$5,485.48. Motion made by Sally Flynn to approve. Motion seconded and carried unanimously.

RnB Enterprises invoice #52221 in the amount of \$1,650.00. Motion made by Sally Flynn. Motion seconded and carried unanimously.

Carbon Solutions Group, LLC invoice #1969 in the amount of \$3,437.18. Motion made by Sally Flynn. Motion seconded and carried unanimously.

SAI Systems International invoice #20432 in the amount of \$12,749.00. Motion was made by Sally Flynn. Motion was seconded and carried unanimously.

New Business:

None.

Old Business:

None.

Next Trumbull High School Building Commission Meeting to be held on May 8th at 7 p.m. at the Helen Plumb Building.

Adjournment:

At 9:08 p.m. James Nugent made a motion to adjourn. The motion was seconded and unanimously carried.



March 27, 2013

Mr. James Nugent, Chairman
Trumbull High School Building Committee
5866 Main Street
Trumbull, CT 06611

REFERENCE: Trumbull High School Renovation
O&G/A.P. Project No. 285
Additional Services for Supervision of Added Construction Items

Gentlemen:

As requested by the Building Committee on February 27, 2013, we are pleased to present our proposal to provide supervision for the proposed Additional Scope Items contained in the list that was approved by the Building Committee on February 27, 2013.

A breakdown of the cost proposal is included in an attached form similar in layout to the original bid form, as well as a milestone schedule upon which these costs are based. In summary, our proposed costs are as follows:

Preconstruction Fee	\$ 10,000 (lump sum)
General Conditions for Construction	\$122,420

All other fees and general requirements including bond, insurances and overhead and profit remain as listed in our agreement with the Town of Trumbull.

Please do not hesitate to contact me with any questions.

Very truly yours,

O & G INDUSTRIES/A.P. CONSTRUCTION – JOINT VENTURE

Brian Holmes
Assistant Vice President (O&G)

BH/lab

Enclosures

CC: Al Barbarotta – AFB

Tom Walsh – A.P. Construction

Field

File

O&G INDUSTRIES, INC. / A.P. CONSTRUCTION

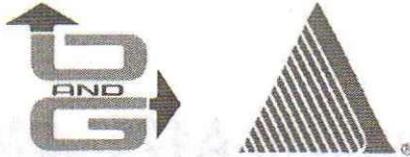
112 Wall Street
Torrington, CT 06790-5464

a joint venture

Phone 860.489.9261
Fax 860.626.6447

TRUMBULL HIGH SCHOOL RENOVATION
 ESTIMATED STAFFING & REIMBURSABLE COSTS
 FOR ADDITIONAL SCOPE OF WORK
 SUMMER 2013
 PREPARED BY O&G/AP

Staffing	Total	Units	Rate	Cost
Precon Manager	100	Man-hours	\$ 100	\$ 10,000
Project Executive	104	Man-hours	IN FEE	\$ -
Operations Manager	136	Man-hours	\$ 135	\$ 18,360
Project Manager	112	Man-hours	\$ 98	\$ 10,976
Project Engineer	556	Man-hours	\$ 68	\$ 37,808
Superintendent	380	Man-hours	\$ 92	\$ 34,960
MEP Coordinator	104	Man-hours	\$ 93	\$ 9,672
Safety Manager	36	Man-hours	\$ 62	\$ 2,232
Contracts Admin	28	Man-hours	\$ 54	\$ 1,512
				\$ 115,520
Reimbursables	3	Months	\$ 2,300	\$ 6,900
				\$ 122,420



February 27, 2013 (updated March 11, 2013)

AFB Construction Management
622 Clinton Avenue
Bridgeport, CT 06604

ATTENTION: Alfonso F. Barbarotta

REFERENCE: Trumbull High School Renovation
State Project No. 144-0101EA/RR
O&G/A.P. Project No. 285
General Conditions

Gentlemen:

Without waiving our rights to continue to pursue compensation for extended General Conditions as outlined in our letter dated January 4, 2013, we are requesting the Building Committee's approval to use all of the extended General Conditions allowance of \$124,580 listed in the amendment to our contract for Phase 2 work, copy attached.

Please present this request for approval to the Building Committee at their meeting scheduled for March 27, 2013. We would like to bill against this allowance in our February bill to help defray a portion of the costs incurred by our field team for supervision since September 2012.

Very truly yours,

O & G INDUSTRIES/A.P. CONSTRUCTION – JOINT VENTURE

Brian Holmes
Assistant Vice President (O&G)

BH/lab

Enclosure

CC: James Nugent, Building Committee Chairman – Town of Trumbull
Field
File

O&G INDUSTRIES, INC. / A.P. CONSTRUCTION

112 Wall Street
Torrington, CT 06790-5464

a joint venture

Phone 860.489.9261
Fax 860.626.6447

	Total Cost Ph 1 & Ph 2	Ph 1 Costs Only	Monthly Reimbursables 9 Months	Phase 2 Costs	Monthly Reimbursables 27 Months
General Conditions					
PROJECT MANAGER	\$562,275	\$140,569		\$421,706	
SUPERINTENDENT	\$562,400	\$175,750		\$386,650	
ASSISTANT SUPERINTENDENT	\$165,600	\$0		\$165,600	
FIELD ENGINEER	\$450,825	\$125,875		\$324,950	
MEP COORDINATOR	\$66,000	\$0		\$66,000	
SAFETY ENGINEER	\$36,090	\$9,021		\$27,069	
OPERATIONS MANAGER	\$77,850	\$19,460		\$58,390	
CONTRACTS ADMINISTRATOR	\$38,000	\$9,500		\$28,500	
SCHEDULER	\$9,581	\$9,581		\$0	
ON SITE ADMIN	\$63,474	\$17,764		\$45,710	
LEED COORDINATOR	\$22,000	\$6,000		\$16,000	
TOTAL GC's	\$2,054,095	\$513,520	\$57,058	\$1,540,575	\$57,058
General Requirements					
MISCELLANEOUS PRINTING	\$15,000	\$3,750		\$11,250	
FIELD OFFICES	\$102,360	\$25,590		\$76,770	
CELL PHONES	\$12,050	\$3,012		\$9,038	
FIRE EXTINGUISHERS	\$4,000	\$1,000		\$3,000	
SAFETY & FIRST AID	\$8,600	\$2,150		\$6,450	
CONSUMABLES	\$10,800	\$2,700		\$8,100	
PHOTOS	\$9,000	\$2,250		\$6,750	
FIELD OFFICE PHONES	\$37,250	\$9,313		\$27,937	
MOBILIZE/DEMOB OFFICE TRAILERS	\$5,500	\$1,375		\$4,125	
UPS ON SITE	\$7,200	\$1,800		\$5,400	
Subtotal Reimbursables	\$211,760	\$52,940	\$5,882	\$158,820	\$5,882
CM INSURANCE	\$421,360	\$71,895		\$291,663	
CM BOND	\$432,700	\$64,212		\$295,369	
TOTAL GR's (NTE per CONTRACT)	\$1,065,820	\$189,047		\$745,852	
GMP Amendment #2 - Totals		\$702,567	\$62,940	\$1,699,395	\$62,940

JCJ ARCHITECTURE

April 8, 2013

Mr. James Nugent, Chair
Trumbull School Building Committee
5866 Main Street
Trumbull Connecticut 06611

Re: Trumbull High School, Trumbull Connecticut
JCJ Project # H07046.01
Additional Services – Project Closeout Selected Added Construction

Dear Mr. Nugent:

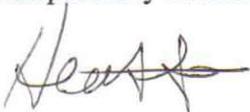
As part of the project closeout for the Trumbull High School, we are submitting a proposal to provide additional design services in conformance with our basic services agreement with the Town to address selected added items of construction. JCJ proposes services as follows:

- I. JCJ is and will continue to provide closeout services required by our base contract with the Town. These services include:
 - Miscellaneous Architectural punchlist items
 - Mechanical system punchlist
 - Technology security camera punchlist
 - Monitor installation and punchlist of main sign at auditorium vestibule
 - Other contractual requirements for the proper closeout of the base project

JCJ has in good faith provided additional services in accordance with our agreement with the Town for attendance at various Town Meetings, project management and construction administration services (CA) as requested by the Owner's Representative and Building Committee to facilitate the project closeout beyond our contract completion date. JCJ has also been requested and has developed information along with the Owner's Representative and Construction Manager for additional construction items to be incorporated into the final building project. Time spent on these services amounts to \$24,530.00 for additional services for the period January 1, 2013 through March 31, 2013. Similar to additional CA services previously provided, JCJ has only charged for time expended to perform services requested by the Building Committee or Owner's Representative.

- II. JCJ has been working with the Owner's Representative and Construction Manager to further refine the scope of the required professional design services. Based on the more defined scope, JCJ proposes to provide design and documentation services for the following items of construction:
 - a. CAPT Room
 - b. Transcript Room
 - c. New Windows in lieu of fire shutters (JCJ to provide design services at no cost to Town)
 - d. Acoustic Panels at Music Practice Rooms (JCJ to provide design services at no cost to Town)
 - e. Additional Smart Boards

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Heather LeMoult". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Heather LeMoult
Clerk