

TRUMBULL HIGH SCHOOL BUILDING COMMITTEE
MINUTES
July 9, 2008

- Call to Order:** The Chair called the Trumbull High School Building Committee to order at 7:03 p.m.
- Present:** Mr. Doyle, Ms. Flynn, Mr. Jenkins, Mr. Lemay, Mr. McCabe, Mr. Ronnow and Ms. Timpanelli.
- Absent:** Ms. Bivona, Mr. Chmielewski, Ms. Gottlieb, and Ms. King,
- Also Present:** Town Attorney, Daniel Schopick, Greg Raucci of Bismwark Construction, Mark Reale of Bismark Construction, Alfonso Barbarotta of AFB Construction Management, John Barbarotta of AFB Construction, Mr. J. Butkas of JCJ Architecture, George Wiles of Wiles+Associates, Jill Wiles of Wiles+Associates, Gregory Smolley of JCJ Architecture, Jeffrey Elliott of JCJ Architecture, Brian Holmes and Tom Walsh of O&G Ind.
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Approval of Minutes:

Ms. Timpanelli and Ms. Flynn moved and seconded to amend the June 11, 2008 meeting minutes to read as , “Diane Wheeler, Principle” VOTE: Motion to amend was approved unanimously. Ms. Timpanelli and Ms. Flynn moved and seconded to approve the 06-11-08 meeting minutes as amended. VOTE: Motion approved unanimously.

Construction Manager Update – Additions:

Mr. Reale reported on the HVAC punch list are as follows:

1. HVAC –
Some items that been previously crossed off the punch list need to be addressed again now that the cooling season is upon us. The Committee agreed that better these items be addressed sooner than later. The system is being balanced.
 - Outdoor temperature/humidity sensor (not functioning properly)
 - Change air filters and provide attic shock
 - Install covers on roof top valves
 - Final 12 hours of training including complete demonstration system runs properly
 - AHU 1 & 2 Change DX Percentage to stages
2. Drywall Repair at sky-light to be completed by Silktown
3. Drywall cracking – subcontractor proposed solution to be reviewed
4. Remaining State Change orders to be submitted – The change-orders have been submitted to the State.
5. Release Retainage for CT Mason and A&R Electric - Mr. Reale requested the retainage for Ct Mason and A&R Electric be released by the Building Committee. The Building Committee agreed.

Ms. Flynn and Mr. Jenkins moved and seconded to release the final retainage being held for CT Mason and A&R Electric. VOTE: Motion approved unanimously. Retainage is still being held for THP; Silktown Roofing and Richard’s Conditioning.

Mr. Reale reported that the Additions project Available Funds to date is \$2,434,473.04. Mr. Reale and Mr. Raucci submitted Application #24 in the amount of \$156,545.00 for payment. Ms. Flynn and Ms. Timpanelli moved and seconded to approve Bismark Application #24 in the amount of \$156,545.00 for payment dated 06-30-08. VOTE: Motion was approved unanimously. Mr. Raucci and Mr. Reale left the meeting at 7:21 p.m.

Atty. Donofrio had previously submitted an invoice for payment through the Chair. The Chair distributed the invoice to the Building Committee for their review. Ms. Flynn and Mr. Ronnow moved and seconded to approve the Donofrio Invoice #11469 in the amount of \$4,056.75 for the month of June 2008. VOTE: Motion approved unanimously.

Architect's Update – Like-New-Renovation

Mr. Butkus stated electronic plans are not available as previously indicated. The existing documents have been scanned; the team is currently crunching that data.

Ms. Wiles and Mr. Elliott reviewed the program meetings, which had taken place between the architect and the educators. Ms. Wiles distributed a summary of the THS Department Head meetings to the Building Committee and reviewed them in detail. Ms. Wiles reiterated that THS needs an identifiable entryway. Currently there are no empty spaces at the high school, teachers' offices & copy machine rooms are in closets. Many of the programs are fragmented throughout the school, there are more meetings scheduled to take place with the Department Heads, (i.e. food services)

In response to Mr. Doyle, Ms. Timpanelli state that if the Guidance Center became one central hub it would be as a result of the approval of the administration and the Superintendent of Schools. Ms. Timpanelli state that it had been made clear to the Department Heads that the budget is driving this project, there would be no new or additional requests made that were not included in the feasibility study. Ms. Wiles agreed that the Department Heads had very reasonable expectations.

In response to a question from the Chair, Mr. Elliott stated it is not known at this time what additions would be needed or the amount of square footage, it is too soon in the process to discuss. At a later date, multiple solutions would be presented to the Building Committee for discussion.

Mr. Butkus stated that it is very important for the staff to have permanent place to store their personal items between classes. There are 8 periods in the day, 5 of which are teaching periods. Specific individual dedicated spaces may not be the most practical use of space, 3/8 of the day a particular designated space would not be used. The school is currently set up as departments, as the space inventory is developed it may be more prudent to have spaces used for a mixture of curriculum.

Acoustics in certain areas of the school (where walls do not meet ceilings - temporary spaces) have become an issue. Hard surfaces do reverberate more noise, just as the stairwells do; the State now has guidelines to follow. The guideline for bringing in more fresh air into the building has also been updated. Noise and size are variables for the duct-work; this is an issue which will be discussed at a later date.

Ms. Emily Zarecki the LEED Designer for the project reviewed acoustics in the classroom with the Building Committee. Carpets are made of different materials now, which inhibit mold as we have seen in the past, explaining it is possible to use carpet in the schools again. The NRD rating is a minimum of 70 (sound absorption) for a classroom. Mr. Butkus spoke to the fact that a renovate-as-new project is a constant balance, citing an example of the

sound absorption of carpet for LEED certification vs. the easy maintenance of the existing terrazzo. There will be balances made throughout the project.

Mr. David Bjorklund of Spath Bjorklund Associates, civil engineer consultant for the THS project spoke to the Building Committee about the relatively new Town Storm Water Management Policy, currently the policy does not have a waiver in place for municipal projects. This project would need to go back to the original 1964 map, and see how the development of the property had been impacted and would then need to be addressed; it could very well involve the entire Hillcrest and Agri-Science Center as part of the campus. The impact to the project and cost is unknown at this time. The Building Committee agreed it would be prudent to meet with the Town Engineer and the Public Works Director. Mr. Barbarotta suggested a meeting with Town Engineer, Public Works Director, Town Attorney and the First Selectman to discuss this issue and the possible impact it would have for this project.

Mr. Butkus stated that program accessibility had been remedied in 1992 & 1993, the next step is accessibility of the whole building, JCJ has asked the question to the State but did not get a definite answer to date.

The THS Building Committee agreed by unanimous consent the next scheduled meeting would take place on Wednesday, July 16, 2007 at 7:00 p.m. to be held at the Helen Plumb Building. The next two consecutive meetings will be scheduled for Wednesday August 6, and Wednesday August 20th at 7:00 p.m.

The Trumbull High School Building Committee adjourned by unanimous consent at 9:00 p.m.

Respectfully submitted,

Margaret D. Mastroni