

TRUMBULL HIGH SCHOOL BUILDING COMMITTEE
MINUTES
October 3, 2007

- Call to Order:** The Chairman, Mr. Nugent called the Trumbull High School Building Committee to order at 7:15 p.m.
- Present:** Mr. Scinto, Vice-Chairman (arrived at 7:32 p.m.), Mr. Chmielewski, Mr. Lemay. Ms. King, (arrived at 7:19 p.m.), Mr. McCabe and Mr. Shepard.
- Also Present:** Daniel Schopick Town Attorney, Greg Raucci of Bismark Construction, Mark Reale of Bismark Construction, Mr. Silver of Silver Petrucelli & Associates and Mr. Al Barbarotta.

Approval of Minutes:

Mr. Lemay and Mr. Chiemelewski moved and seconded to accept the 09-26-07 meeting minutes as submitted. VOTE: Motion approved unanimously.

Architect's Update:

Mr. Silver reported fine-tuning of the mechanicals is on-going; Silver Petrucelli has been in contact with Mr. Kennedy of the BoE daily. The training of the mechanical systems with the BoE is scheduled to take place in the middle of the month. They are currently on the fourth punch-list (less than a one-page list). The fire engineers are currently working on control items.

Construction Manager Update:

Construction Manager Project Report:

Mr. Reale reviewed the Construction Manager Project Report with the THS Building Committee members as follows:

Masonry Punch List-east side expansion joints to be completed; *Electrical Wiring Punch-List*-virtually completed, Bob Channing meeting tomorrow; *A/C system*-operating within design specifications (fine tuning controls); *Furniture Delivery and Installation*-server complete & science table replacements 10/31/07; *Media Center*-65% complete-doors on Monday, VCT and HVAC to follow; *Student Lab Computers* awaiting software from Trumbull IT Dept.; *Training of TPS Employees* on systems mid-October; *Landscaping*-complete; *Smart Boards Installation*-one remains (damaged replacement is forthcoming); *Stairwell Window* will complete October 8, 2007 (work will commence the weekend prior and completed on Monday Oct. 2007).

Issues for Committee:

Roof Curb PCO #133- Mr. Reale reported that Silktown agreed to T&M (time & materials). The roof curbs support the mechanicals. The tickets will be monitored everyday by Bismark Construction, the work is estimated at 77 man-days and will probably be less.

Mr. Chiemelewski and Mr. McCabe moved and seconded to approve PCO #133 not to exceed \$61,568.00 representing roof curbs to support mechanical. VOTE: Motion approved unanimously.

Additional PCO's:

- **PCO #040:** Build Radius Roof Edge Detail at Building C- Mr. Reale stated this item is “additional scope” based on the drawings. Mr. Silver explained the drawings show this item in two different ways, & did require additional labor. Mr. Silver recommended approval. Ms. King and Mr. Lemay moved and seconded to approve PCO #040 representing build radius roof edge detail at Building C in the amount of \$4,526.00. Vote: Motion approved unanimously.
- **PCO #088:** 480 V Power for Temporary Electric Heaters- Mr. Raucci stated this represents temporary heat for winter work (general conditions), in the amount of \$8,038.00. Mr. Raucci suggested this item be taken from the contingency allowance, the contingency allowance line item amount is \$195,000. Mr. Shepard and Mr. McCabe moved and seconded to approve PCO #88 in the amount of \$8,038.00 representing 480V Power for temporary electric heaters from the contingency allowance. VOTE: Motion approved unanimously
- **PCO #107:** Temporary Watertight Roof Top Units at Building C in the amount of \$5,537.00. The roof top units need to be sealed before further work could be continued. Mr. Raucci will bring additional back-up information to the next meeting. The THS Building Committee tabled this item.
- **PCO # 125:** Additional Electrical for Motion & Daylight Sensors- Mr. Silver stated this item eliminates doubt and potential issues. Mr. Chiemelewski and Mr. Lemay moved and seconded to approve PCO #125 representing additional electrical for motion & daylight sensors in the amount of \$11,125.00. VOTE: Motion approved unanimously.
- **PCO #130-** Credit for Served and Projector Mounts, Mr. Silver recommended this PCO. Mr. Scinto and Mr. Shepard moved and seconded to approve PCO #130 in the amount of (\$5,706.00) credit. VOTE: Motion approved unanimously.
- **PCO #131-**Additional Cost for Computer Installation- Mr. Reale stated this item is due to the fact the vendor has been delayed because the software will be delivered late. The THS Building Committee directed Bismark to further review this PCO. Mr. Raucci will go back and investigate further and will report back on this item at the next meeting.
- **PCO #134-**Additional Technology-Direct to Mail System. This item had been previously discussed and the proposal had been approved. Mr. Shepard and Mr. Chiemelewski moved and seconded to approve PCO #134 in the amount of \$6,483.00 representing the direct to mail system.

Pending PCO's:

Mr. Reale stated as items are closed out, items would be added or deleted. Pending PCO's represent items still in negotiation.

Locker Locks - Mr. Reale explained the contractor absorbed the discrepancy on the first set of lockers, when the additional lockers were purchased the contractor should have included it in the price; it was a known issue at that time. This item is still in negotiation.

Bricks- Mr. Reale reported progress is being made with negotiations of this item.

Project Budget Summary:

Mr. Reale reported the Available Funds to date as - \$2,390,827.00, when allowances are factored in, the amount will increase.

Mr. Reale and Mr. Raucci reviewed the ***Sub-Contractor Allowance Summary Report*** with the THS Building Committee in detail. The media center rooms work is on going, this weekend work will continue through the school holiday on Monday, Oct.8, 2007.

Mr. Raucci reported that the anticipated date for the project closeout is mid-November, 2007.

Reduction of Retainage:

Mr. Raucchi suggested subcontractors retainage be reduced from 5% to 2 1/2% on the following: Connecticut Masonry; THP; Equip Eviron and RnB. A&R will be held at the full retainage until PCO's are cleared.

Mr. Shepard and Mr. Chiemelewski moved and seconded to reduce the retainage to 2 1/2% on all sub-contractors with the exception of A&R and Pro Iron. VOTE: Motion approved unanimously.

Mr. Chiemelewski and Mr. Shepard moved and seconded to approve Bismark Construction's Application #16 dated 09/30/07 in the amount of \$166,966.00. Upon review prior to this meeting Ms. Flynn had forwarded a message to the Building Committee recommending payment of this application. Mr. Silver has recommended payment. VOTE: Motion approved unanimously.

Mr. Silver and Bismark Construction representatives left the meeting at 8:03 p.m.

Like-New-Renovation RFP:

The Chair stated he had compared the contract suggested by Atty. Donofrio with the AIA contract. After further discussion of the contract Atty. Donofrio had suggested vs. the AIA contract, Atty. Schopick suggested the THS Building Committee forward the question, whether Atty. Donofrio has the wholes set of documents/contracts encompassing all and including the c/o process? The THS Building Committee agreed. The Chair also noted that they would need to confirm with Atty. Donofrio of which doc/contract for the energy model addendum.

Mr. Shepard stated that Mr. Kennedy of the BoE had requested an energy model. The energy model would be required for LEED certification, suggesting it be included in the criteria. Mr. Nugent stated it would possibly need to be addendum.

The Building Committee agreed to Atty. Donofrio's contract vs. AIA subject to confirmation that an integrated set of documents was available. The Chair noted that there is a required pre-bid mandatory meeting, questioning what time frame to use for the date of bid opening? Atty. Schopick explained the process as follows, the bid is published-pre-bid mandatory meeting-addendum are published. The THS Building Committee agreed 3 weeks was sufficient amount of time, if it is problematic the issue could be raised at the mandatory pre-bid meeting. The architects bidding could make the request for a 4-week timeframe.

Mr. Scinto explained Mr. Hackett's; BoE Director of Technology's request for additional memory in the amount of \$10, 000.00 clarifying it was the Building Committee's suggestion that Mr. Hackett put the request in writing to the Chairman for his review. The Chair stated he would report back on this item at the next meeting.

The Trumbull High School Building Committee agreed by unanimous consent the next scheduled Trumbull High School Building Committee meeting would take place on Wednesday, November 7, 2007 to be held at Trumbull High School in the Senior Lounge (new commons area) at 7:00 p.m., 72 Strobel Road.

There being no further business to discuss, the Trumbull High School Building Committee adjourned at 8:22 p.m.

Respectfully submitted,

Margaret D. Mastroni

