

**Trumbull High School Building Committee**  
**MINUTES**  
**February 9, 2011**

Called to Order: The Chairman, Mr. Nugent called the meeting to order at 7:03 p.m.

Present: Ms. Bivona, Mr. Chmielewski, Mr. Doyle Mr. Jenkins,  
Mr. Nugent, Mr. Preusch, Mr. Ronnow and Ms. Timpanelli

Absent: Ms. Flynn, Mr. Lemay, Mr. McCabe and Mr. Meisner.

Also Present: Mr. A. Barbarotta, AFB Construction Management, Mr. John Barbarotta of AFB  
Construction Management, Stephen Burgess of JCJ; Brian Holmes of O&G; Randy  
Swinford of O&G.

Approval of Minutes:

Moved by Mr. Chmielewski, seconded by Ms. Bivona to accept the January 19, 2011 meeting minutes as submitted.

VOTE: Motion carried 5-0-3 (Abstention: Ronnow, Jenkins and Doyle)

Construction Manager Update:

Mr. Swinford reported that 8 classrooms in the upper C-House have been moved out to the swing space. They will be working in 7 week blocks; the next block will involve the first floor of C-house. They were scheduled to catch up on the work in the M-Wing during February vacation. February vacation has now been canceled due to the current extreme winter weather.

The auditorium is down to 10 items on the punch-list: the wood cap of the top of the wall will be replaced Monday or Tuesday of next week; the main canopy is still to be finished and is delaying the move into the administrative area. The canopy is attached to the glass, therefore until the temporary walls are removed the administration can not be moved into the area.

If there was any damage to the auditorium roof it will not be able to determine until all of the snow has been removed.

Mr. Jenkins requested a meeting be held in C-House when the space is available, this would allow the building committee to see the progress.

Architect's Update:

Mr. Burgess reported that the acoustical shell and rigging has been included in the FF&E package. The dimmer and canopy lights will be a change order. In response to the Chair, Mr. Burgess stated that Wanger is expected to be the only bidder on the acoustical shell; it is the only source available. Per state requirements it must be put out to bid.

In response to Mr. Jenkins, Mr. J. Barbarotta stated that a meeting with the administration regarding the critical path abatement had taken place. The Superintendent of Schools, Ms. Timpanelli and Mr. Kennedy were all in agreement to give the project as much time as necessary. There is a wrestling tournament scheduled for next weekend and a band competition the following weekend, it may be possible to reschedule and or change the venue. If events can not be moved from the High School the abatement can not be done. The SAT's are scheduled for March 12, 2011; that accounts for 3 weekends out of the next 5 weekends that events are scheduled to take place. The administration is sympathetic to the scheduling concerns. Mr. Barbarotta has made a call to the state requesting a blanket notification to allow abatement work to be performed on certain

weekends, if not allowed 10 day notification to the state will be necessary for each weekend. Ms. Timpanelli stated that she and Mr. Kennedy are working to keep all events out of Trumbull High School, explaining to all those requesting the use of the school that it is under construction at this time and it would be best to choose a different venue. Ms. Bivona added that she was in attendance at the meeting regarding the scheduling of THS and spoke favorably of its collaborative effort.

In response to Mr. Ronnow, Mr. Swinford stated that multiple crews and Sunday work has been discussed.

With regard to the asbestos abatement work still to be performed, Mr. Swinford explained that it is a standard requirement for the building to be unoccupied; the special waiver would allow for the building to be occupied in certain areas. Mr. Barbarotta is going to request the special waiver from the state. Ms. Timpanelli stated that it is possible to use Madison Middle School and Hillcrest to reschedule the upcoming events.

Mr. Swinford reported that the weather has impacted the schedule in addition to the February vacation being canceled. On the days where there was severe weather there was only a skeleton crew available to work; they did lose productivity on those days. The Chair understood there will be a need for shifting the schedule. Mr. Swinford stated it may be prudent to put funds aside for overtime or the possibility of extending work into 2012. The Chair requested a proposal be presented to the building committee. Mr. Holmes agreed.

Mr. Burgess stated that the acoustical shell and rigging are made up of two components; the rigging will be competitively bid. Mr. Burgess presented the JCJ proposal for additional services regarding the rigging in the amount of \$6,000. The Chair noted that the committee will review this item later in the meeting.

Mr. Burgess reported that they had met with the state and received approval for the FF&E, in approximately 2 weeks they will go out to bid (after the fabric and carpet is selected. That will bring them to end of February the package would be out to bid for a 4-week period and will then come to the committee for vendor approval. The first delivery would take place in June 2011.

#### *PCO Approval:*

Mr. Ronnow moved, seconded by Mr. Doyle to approve PCO #54 in the amount of \$7,894 representing the food lab control; the pipe valves were not shown on the drawing.

Mr. Burgess stated that the pipe valves were omitted from the drawings; the equipment was known. This was a critical path item and the work has been performed to date, the Fire Marshal had required it. The Chair spoke against that this item came to them after completion. Mr. Barbarotta and Mr. Swinford stated that tickets were scrutinized on this item.

In response to the Chair, Mr. Swinford stated that c/o's are at less than 1% to date; \$18 million has been billed and there have been \$300,000 in c/o's to date. Mr. J. Barbarotta will bring a spreadsheet to the next meeting representing the change order percentage. Mr. Doyle noted that the c/o is well within any acceptable margin; the true unforeseen(s) will be coming.

In response to a question from Mr. Ronnow, Mr. Barbarotta noted that all of the asbestos is known; it is mainly in the mastic. The Chair noted that AFB has the authority to authorize up to \$7,500 in the field, noting that this item is slightly above that threshold.

VOTE: Motion carried unanimously.

#### *JCJ Proposal:*

Ms. Bivona moved, seconded by Mr. Ronnow to approve the JCJ proposal in the amount of \$6,000 representing the design fee for the connection of rigging to the acoustical shell.

VOTE: Motion approved unanimously.

Mr Barbarotta reported that the Northeastern/Repeaters will allow for better communication for the Trumbull Police Department at the High School as described at a previous meeting. Mr. Barbarotta stated this could be included in the security package and will qualify for reimbursement. Mr. Jenkins suggested that this item go to the Town Council for approval.

Mr. Burgess stated that as part of the security package it would be reimbursable; it would be a change order and would require explanation. It may be possible with a separate contract if allowable. Ms. Bivona noted that a previous meeting it was explained that while the high school is under construction it would be the best time to install this item. The Chair stated that if the item is reimbursable than the building committee should consider it.

*Invoice Approvals:*

Ms. Bivona moved, seconded by Ms. Timpanelli to approve the AAIS Invoice #08775 in the amount of \$4,523.68 representing lead removal on roof steel.

VOTE: Motion carried unanimously.

Ms. Bivona moved, seconded by Mr. Ronnow to approve the Advanced Corporate Networking Inv. # 28079 dated 01-28-11 in the amount of \$1,930 representing data-switches necessary to install new PC equipment (hardware).

Mr. Barbarotta explained the 4 technology vendors as : TelServ, Advanced Corp. Networking, smart board installation – R&B Enterprise and PEC for the wiring. Mr. Burgess confirmed for Mr. Doyle that the wiring system is above the ceiling, it is comprised of J-hooks primarily.

VOTE: Motion carried unanimously.

Ms. Bivona moved, seconded by Mr. Doyle to approve the AFB Application #31 for the period through January 31, 2011 (monthly fee) in the amount of \$13,100.

VOTE: Motion carried unanimously.

Mr. Ronnow moved, seconded by Ms. Timpanelli to approve the AMC Environmental Inv. #PB011137 dated 01-21-11 in the amount of \$397.50 representing lead monitoring.

VOTE: Motion carried unanimously.

Ms. Timpanelli moved, seconded by Mr. Ronnow to approve the AMC Environmental Inv. # A011120 dated 01-12-11 in the amount of \$7,152.50 representing asbestos monitoring.

VOTE: Motion carried unanimously.

Mr. Ronnow moved, seconded by Ms. Bivona to approve the Atlantic Leasing Co Invoice # 17933 dated Jan. 1-2011 and Inv. #18007 Feb. 1-2011 each invoice is \$70.00 bringing the total amount to be paid to Atlantic Leasing Co. to \$140.

VOTE: Motion carried unanimously.

Ms. Timpanelli moved, seconded by Ms. Bivona to approve the CT Materials Testing Lab Inv. #2010-3553 in the amount of \$175 representing light-gauge framing inspection (half day December 16<sup>th</sup>).

VOTE: Motion carried unanimously.

Mr. Ronnow moved, seconded by Mr. Chmielewski to approve the JCJ Invoice #7 in the amount of \$2,033.10 representing the FF&E professional services and reimbursable(s) from January 01, 2011 through January 31, 2011.

VOTE: Motion carried unanimously.

Mr. Ronnow moved, seconded by Mr. Chmielewski to approve the JCJ Inv. #28 in the amount of \$65,605.83 dated through January 31, 2011 representing 80% complete.

The original number presented for approval was \$72,105.83 after the building committee questioned the percentage and after Mr. Burgess reviewed the invoice, an error in the percentage/fee was found. The amount of \$46,000 was incorrect and should have read as \$40,000, therefore that adjusted the total amount to \$64,965.24 representing 80% complete not 93% complete as presented.

VOTE: Motion carried unanimously.

Mr. Ronnow moved, seconded by Mr. Jenkins too approve the O&G Industries/AP Construction Application #19 in the amount of \$907,691 for the period through January 31, 2011; certified by the architect.

VOTE: Motion carried unanimously.

Next scheduled meetings and location(s):

March 9, 2011 and March 23, 2011 at 7:00 p.m. to be held at the Trumbull High School.

The Trumbull High School Building Committee adjourned by unanimous consent at 8:20 p.m.

Respectfully Submitted,

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Margaret D. Mastroni, Clerk