

Emergency Management Shelter Building Committee Meeting

Wednesday, February 6, 2013

7:00pm

Trumbull High School

The meeting was called to order at 7:05pm by the Chairman, Al Zamary.

**Present:** Al Zamary, Loretta Chory, Lisa Labella, Tony Scinto. Also present: John Marsilio, Allan White, Chief Tomas Kiely, Steve Kennedy, Paul Lissi from Antonozzi Associates and Boris Krepak and Ryan Malin from AKF.

**Absent:** James Meisner and Lt Ron Kirby

**Past Minutes:** Lisa Labella motioned, seconded by Loretta Chory, to approve the minutes of January 10, 2013. Motion passed unanimously.

**Facility Tour**

It was moved by Ms. Labella to go into Executive Session at 7:15pm for the purpose of touring the high school. Those in the Executive Session will be the committee members and Steve Kennedy. Seconded by Ms. Chory and approved unanimously. It was moved by Ms. Labella to come out of Executive Session at 7:45pm, seconded by Ms. Chory and approved unanimously.

Carl Massaro and First Selectman Herbt entered the meeting with the remaining attendees during the Executive Session.

Discussion ensued regarding the information provided to the committee in the draft report from the engineers. It was noted that some rooms in M Wing are not shaded but are on the generator – Rooms 19 & 20. All areas in area “C” except for the area not shaded are also included. Mr. Kennedy noted the culinary arts area has electric appliances and could be used to boil water if needed. Mr. Krepak also noted the main kitchen is currently on the generator and has all electric appliances. This area is included in the drawing.

Mr. Marsilio noted he has been meeting with Allan White and the design team to prepare the draft report. He noted this is a work in progress as available information changes. A walk through of the school was made by Mr. Krepak but he did not have access to some of the areas, including some of the data rooms. As-built drawings are constantly being updated due to work changes. The draft document includes 95% of what is needed. A proposed budget is included. Location of the generator is a factor in the budget figures. Additional funding may be required to accommodate certain generator locations. The draft document is a “snap shot” of where we are right now with the information available but will be updated as needed. Mr. Krepak pointed out a section of the document that needed to be reviewed

which included the pros and cons of natural gas versus diesel generators, excluded areas, and associated costs to the project. Jeff Hackett has been contacted regarding the IT portion of the plan to make sure these areas are connected to the proposed generator plan. Some areas still have to be verified/confirmed as to their connections to a generator in the as-built documents.

Ms. Labella questioned the audit which is done in the building to make sure everything is working properly. Mr. Kennedy noted the mechanical systems have a detailed process in place. The electricians, architects and engineers have their own punch lists for verifications. This audit is not done by an outside group.

Discussion was held regarding the current generator and its capabilities on full load. It was noted it could run on full load for 48 hours on one tank of fuel. Diesel versus natural gas generators were discussed with regard to fuel source availability and operational costs. Discussion was also held regarding additional consideration for lighting such as parking lot lights which are not currently in the proposal.

Ms. Labella noted the charge of the committee was to provide a shelter for the community and it should include all components including showers, proper lighting, and any off-site preparations that may be necessary.

Discussion was held regarding the installation of the generator and compatibility with the current systems. Mr. Krepak noted any problems encountered would be addressed during installation but they did not foresee any problems at this time.

Mr. Marsilio noted the committee should review the document provided and vote on which project to move forward with and then the design committee could take the as-built drawings and design the system. Mr. Krepak noted the committee should discuss local jurisdiction requirements regarding fuel sources with the fire marshal. The committee was divided on whether diesel or natural gas was appropriate.

Budgetary considerations were discussed and it was noted the committee should prepare a budget to bring to the Town Council. This should include all aspects of the project. The committee needs to make a definitive decision on what was presented at the meeting and vote on the project that should be done. Ancillary costs need to be included. This should be presented to the Town Council in March. It was agreed to hold a special meeting on Tuesday, February 19, 2013 to finalize this information so that it may be presented to the Council in March.

### **Adjournment**

There being no further business, motion was made by Ms. Labella, seconded by Mr. Scinto, to adjourn the meeting at 8:45pm.

Respectfully submitted,

Barbara Crandall, Clerk

