

# Town of Trumbull

CONNECTICUT

[www.trumbull-ct.gov](http://www.trumbull-ct.gov)



Emergency Management Shelter Building Committee  
Special Meeting  
Tuesday, February 19, 2013  
7:00 pm

The meeting was called to order by Lisa Labella, Vice-Chairman of the committee in the absence of Chairman, Al Zamary. The purpose of the meeting is to discuss and act on the report from AKF and any associated information with regard to the Trumbull High School generator project and to develop a budget.

**Present:** Lisa Labella, Vice-Chairman; Loretta Chory, Lt. Ron Kirby, Tony Scinto. Also present: Chief Thomas Kiely, John Marsilio, Allan White, Paul Lissi and Ryan Malin

**Absent:** Al Zamary, Roger McGovern, James Meisner

Ms. Labella opened the meeting with introduction of those present.

Ms. Labella noted the committee received an updated list of shelter items with estimated costs. Mr. Marsilio noted this update gives a more refined estimate of the elements associated with project. It also reflects the civil engineering requirements that would be necessary for a complete project.

Mr. Malin reviewed the costs estimates with the committee noting that two options are listed –Option #1 being the diesel fueled generator and Option #2 being the natural gas fueled generator. This list includes design and construction costs for either option. He noted contingency costs of 20% have been included for the construction phase of the project as they do not know what may come up within the project that was not identified prior to installation or was not included in the as-built drawings.

Discussion was held on two topics – generator acceptance verification and generator pull the plug testing. These are additional costs to the project should the committee decide in the future to add them in. Both are ways to check the capabilities of the generator by running the system to make sure it is working properly. A true test of the generator would be to have a complete shut down of the power to exercise the system. This would be a planned exercise to take into account any systems that should not be shut down for testing, if any.

Mr. Malin noted it is the intent to keep the newly installed 350kw generator and add a 650kw generator to the system.

It was noted that the estimates were based on prior contracts from vendors who work within the industry. Mr. Marsilio noted this is a conceptual estimate and the next step must be the design phase where the numbers become more solid. Mr. Lissi noted they would be doing a schematic design which would include such topics as site conditions, the building, etc. and they would work with the new information that was presented after the report was made to the committee. Then plans will be developed and moved forward. Mr. Marsilio noted if they find discrepancies in the building plans, it would be best to pull the plug and review the situation.

Budget was discussed. Mr. Marsilio noted that if an option is decided, the contingency items can be added as more information becomes available and this will refine the figures for the project as it moves along. He feels comfortable with the figures presented.

It was noted that all security issues have been addressed and that the items discussed at Hillcrest Middle School have been resolved.

Motion was made by Ms. Chory, seconded by Mr. Scinto to approve the total design and construction costs of \$751,650 for the diesel fuel option. Approved unanimously.

Motion was made by Ms. Chory, seconded by Mr. Scinto that this information be presented to the Town Council by Mr. Marsilio, Chief Kiely and Lt. Kirby and that members of the committee be available at that meeting. Approved unanimously.

There being no further business, the meeting was adjourned at 7:29pm.

Respectfully submitted,

Barbara Crandall  
Clerk