

TCT minutes of November 7, 2013

Members present: Kate Donahue, Byron Campbell, Donna Cassidy, John Annick, Jim Lang, Sue Horton, Donna Girot, Bob Mincielli, Bill Chen, Vince Fini, Gary Cialfi, Shawn Tait, Peg Perillie

Meeting called to order 7:48 am

Minutes of September meeting: Motion to approve minutes made by John, seconded by Sue. Byron request minutes be amended to change Charter to 'AT&T..to run a line'. Motion to approve amended minutes unanimously approved.

Election: Thank you given to all who helped with election night coverage. Donna G. requested all those who participated send her their thoughts and comments on any changes or improvements. Byron stated election night coverage is a good springboard to make changes going forward. Byron would like to see more personnel involved with election night. John asked how do we leverage election night with elected officials to position ourselves for funding in the future. Suggestion was made to have live broadcasting quarterly. Byron stated the more you do live broadcasting the more it will improve. Byron asked if the Swearing In Ceremony for new elected officials, Dec. 2nd, can be broadcast live. Gary stated that the line from the auditorium to the studio is unlikely to be installed by then.

Updates- Old Business

Technical:

AT&T UVerse status: not much movement has occurred for install date. Pressure needs to be put on AT&T for completion. John will contact Kinston Perry for follow up.

Charter status: Charter boxes are all set

VOD update: still has some issues. Donna G. is figuring them out and working through the problems. Byron and Donna are building new website which will be managed by Donna G. Committee stated it would be nice to launch VOD with new website.

New Audio System in Council Chambers: Bill Chen stated vendor has been chosen to replace microphones and speakers in Council Room. All should be in place by year end. Donna G. requested microphones not be placed near fans.

Line from football field/gym/auditorium to studio: Byron met with THS Principal Guarino to discuss this. Shawn stated John Barbarotta does not want to handle this, another vendor needs to be found. Byron suggested looking at wireless to solve the connection problem between the studio and the football field. Monies for any line installment need to be added to budget ASAP. Shawn stated Byron should talk with Jeff about running line from football field to studio because conduit already exists.

Programming:

Madison Film Club: Donna G. stated that the club is in its 4th session and is successful. Donna may recruit THS students to assist Madison students with producing. Hillcrest SPOKES Club: Donna is helping

to create public service announcement for their food pantry. Donna will be taping holiday concerts and Model UN. Shawn has approximately 10 students in AV Club at THS.

Administrative:

Budget: So far spending is in line with budget. John requested that the BEI side of budget increase BEI Chairman Neumann's budget \$50 per month. TCTC committee should also push town for additional \$30,000 in budget and an increase in Donna G.'s salary to \$40/hour. John is willing to attend town budget meetings with chairmen and suggested all TCTC members attend meetings. Kate stated we should also be requesting monies from BOE. Gary stated his budget is trying to beef up academic activities and cap pay to play. John suggested setting up meeting with trichairs and BOE Superintendent and First Selectman Herbst. Motion to 'seek additional support for operational funding for TCTC in 2014-2015 Town of Trumbull budget' made by John, seconded by Kate. Motion unanimously approved.

Membership:

Sue will set up meeting with Membership Committee. to discuss recruiting new TCTC members. Byron approached Stormin' Norman regarding membership to committee.

Open House:

Open House a success but not a lot of visitors attended although some elected officials came and we had good discussions with them. Comment was made that we should do another Open House to launch VOD. Donna G. would also like to have opportunity for more teachers to visit the studio. Kate is setting up a meeting with THS principal to discuss this. John stated the 'Common Core Curriculum' might also be a good project to launch including power point from Superintendent Cialfi.

THS Sign:

Large sign is in Steve Kennedy's office. Kate asked how do we get signs installed. Gary stated he has put in a request for interior signs to hang in the THS hallways. Discussion ensued on placement location of signs. John suggested putting permanent billboard type sign in front of THS. Motion was made by Jim to create and place billboard like sign with multiple listing in front of THS. Seconded by Byron. Motion unanimously approved. Gary will follow up regarding this.

8:45: Tri Chair Kate Donahue left meeting, Byron chairing meeting

Alliance for Community Media (ACM):

Donna G. attended meeting. Meeting focused on PEG/PETIA funds and how do foundations secure funding. John asked Donna G. to follow up with Trumbull state politicians after the Alliance for Community Media group finalizes their PEG/PETIA funding plan. Donna stated how to secure grants for creating shows was also discussed at meeting. Donna also asked ACM members how they integrate emergency notices into their programs. ACM will discuss this at their next meeting. Donna also attended stop motion program. Brief discussion ensued.

Charter Advisory Council:

Next meeting is this Tuesday. John asked if we can get monies from Charter. Jim stated probably not. Time Warner may be merging with Charter. Byron suggested pursuing with Charter the opportunities for communities to have a government access channel. John suggested approaching state legislators might be more helpful. John suggested developing cost out of what it would cost Trumbull to create and manage government channel if needed in future.

Proposed Meeting Dates:

Date list distributed and reviewed by members. Conflict with Chamber of Commerce meeting exists with Dec. 19 meeting. Motion to change Dec. 19 meeting date to Dec. 18 made by Byron, seconded by John. All members in favor.

501C3:

John is waiting for agreement from town on how to pay for Jim Blose fees.

PURA Grant:

Application is being reviewed. PURA requested grant be reduced to \$136,000. Part of the grant included supplies and equipment to Christian Heritage and St. Joseph schools. Gary stated response from PURA should be quickly forthcoming.

Community Access Provider:

Postponed until next meeting.

Meeting adjourned 9:15am