

TCT Minutes of February 6, 2014

Members present: Kate Donahue*, Jim Lang, John Annick, Jackie Carlino, Sue Horton, Donna Girot, Byron Campbell, Roy, Vince Fini, Gary Cialfi (arrived 8:45), Shawn Tait (arrived 8:53)

Meeting called to order 7:50, Trumbull Library, Community Room

It was acknowledged that Trumbull schools had a delay today – possibly the cause of some not in attendance.

Bryon reported that \$130,000 of the \$ 137,000 awarded in grant money has invoices submitted. (Roughly \$70,000 worth of equipment allocated to Trumbull High School, \$40,000 to Christian Heritage, and \$40,000 to St. Joseph High School.) All equipment submitted on the equipment listed included in the grant has been purchased. Bryon will discuss grant criteria with Gary to determine allocation of remaining funds.

Donna will take photos of delivery of equipment to the schools as part of the press effort.

VOD update. Donna G and Roy still experiencing delayed download. Need to resolve by launch. Kate stresses that we need this to be up/operational by the time the Finance committee meets (sometime in February) – for budget meeting. The link will be sent to committee for everyone to check for technical issues.

Trumbull High School building access – Jim Lang and Donna Girot will work on policy creation.

Programming – Donna reports currently in rerun period. Working on community outreach for Poetry Read. Will use this program as an opportunity to train students on new equipment – plan to use new cameras and new backdrop.

Jim Blöse has agreed to provide manpower for 501C3 status – filing fee only need be provided.

Included in budget – an additional \$35K on the town side to expand our producing and editing resources and \$ 10K on the education side.

Mini grant from BEI will be used for an original student production by the Madison Film Club which Donna is advising.

Business Buzz is in the budget - \$2,900 was approved by the Chamber.

Sue Horton offered, with committee's approval, to include the Poetry Read in the Library programming schedule in the Trumbull Times

Community groups are encouraged to participate in the Poetry Read to help encourage ownership of the station. Donna will send out the details to the committee.

Membership committee. Sue recommended adding someone with legal expertise. She has a specific person in mind and will invite him to the next meeting to see if a good fit. Byron has some possible members with technical experience.

Donna reports on website – 90 percent editorial done – archive pages not yet complete – hosted by WIX.com planning on finishing tomorrow. Will send link to committee – please provide comments by Monday.

TCT Sign at THS – needs to consider – limit access to rest of building, restroom facilities need to be available, security issues. Gary says the BOE will need board vote on sign — decision by March.

Shawn arrived at 8:53. Reported no progress on AT & T Uverse status.

Committee Leadership – looking for membership committee. Jim Lang suggested identifying area of expertise needed, pursuing a person with that expertise and holding them accountable.

John Annick stated we need a BOE rep on the Committee– need to pursue someone to serve in this capacity. Gary said he will finalize.

Sue volunteered to follow up with committee members that have not attended meetings on a regular basis and report on status.

Alliance for Community – Donna wants to secure future grants. Send emails to restore funding during session. **Starting tomorrow.**

Roy suggests sending to Education committee also. Byron asked Roy to send Education committee contact information to committee member for ease in corresponding.

Gary left 9:15

Charter Advisory Council – set up by state of Ct – a powerful voice for us – all grants supported by the council were approved- an important relationship. Donna requested from Jim a short summary explaining the Charter Advisory Council to include on TCT website. Jim provided Byron with initiatives. It was acknowledged that Time Warner sale and/or other industry changes could change dynamics of New England cable status.

2014 Meeting schedule: March 20, May 1, June 12, July 24, Sept. 18, Oct 30, Dec. 11

Adjourn 9:20

*Kate presiding from start till 9:00 - Byron presiding at 9:00 to finish up meeting.