

Trumbull Community Television

Meeting

Thursday, April 21, 2016 at 7:45am

Members present: Kate Donahue, Roy Fuchs, Donna Cassidy, sue Horton, John Annick, Vince Fini, Jim Lang, Kevin Shively, Bill Chin, Donna Girot, Shawn Tait, Richie

Meeting called to order by Kate at 7:50am

Minutes-

Minutes from March 2016 meeting reviewed by members. Motion to approve minutes made by Roy, seconded by Kevin. Motion unanimously approved.

Updates-Old Business

A. Administrative~

1. Status of Committee Appointments-

John contacted Lynn Arno and 1st Selectman Herbst. Issue might be on upcoming Town Council agenda. John and Jim have spent time educating Carl Massaro and Ms. Arno about committee and they stated they would like to know when we are having our meetings. Kate stated we would continue to function as is.

2. Policy-

Sue distributed recommended policy changes to committee members. Kate requested distributed changes be explained to members and where it fits in current policy before voting on changes. Donna G will do this and distribute to members via email. Brief discussion ensued. Members decided voting on policy changes after updates are distributed to members would be via proxy through email.

3. Budget-

Kate stated there have been no changes to proposed budget. Kate will confirm with Town Hall and inform members.

B. Programming~

Donna stated she is building a relationship with the Health Dept. Donna C will host next Ask the First Selectman show. Donna is also working with CARE, a substance abuse support group. Donna stated she can now do updates on the website and view videos on the website at the studio.

C. Technical~

Shawn stated Don from DNR Productions has been addressing issues with the switches and studio equipment. Don is also trying to give another SD recorder and add to the hyperdrive. Donna G is trying to streamline the crunching of files to a 2G final product.

D. Marketing~

John discussed with the committee 2 suggestions that could be done immediately. The first is a bookmark insert in the Town's tax letter that is sent to the community. Brief discussion ensued. John stated he has quote of \$375 for 6x4 insert. Tax bills will be mailed out July 1st. The second suggestion was a station mascot. John has bid for costume of \$1,500, \$500 of which would be a contribution. Motion to create bookmark insert made by Kevin, seconded by Sue. Motion unanimously approved.

E. State delegation task force~

Jim has been trying to contact Tony Hwang.

F. Miscellaneous~

1. Senior Community Center-

Kate or Donna C will follow up with Senior Community Center to see if they received the committee's letter regarding being included in the process and planning.

2. Alliance for Community Media-

No updates

3. Charter Advisory Council-

Kevin's name has been submitted to be a member. Sue stated the Library is interested in having member on committee but want to postpone it for now.

New Business:

Byron is working with Roy for grant monies from Frontier. Grant will be to enhance THS video curriculum. Kate asked Roy to make sure Todd Manual is aware of potential grant. Bill stated that monies for requested equipment in Council chambers is available.

Meeting adjourned at 8:55am