

TRUMBULL HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611

The Board of Directors of the Trumbull Housing Authority met for a regular meeting on Monday, February 27, 2012 in the Community Room of Stern Village.

Members Present: Ed Coyne, Thelma Burr and Robert Marconi

Also Present: Harry Wise, Executive Director and Dan Cronin

The following is a brief summary of the meeting.

Tonight's meeting was chaired by Commissioner Ed Coyne.

A quorum being present the meeting was called to order at 7:15 p.m.

Financial Report

The figures for the month of January showed that finances are sound with no potential problems anticipated.

Approval of Minutes

MOTION MADE (Marconi), seconded (Burr) to accept the minutes of the January 23, 2012 regular meeting, as submitted.

Bills and Communications

All account payables were shown to be current, as of this date.

New/Old Business

Harry Wise reported as follows.

A six inch pipe broke under the grassy area outside of the Congregate. Other than the significant amount of water which accumulated on the lawn, no damages were incurred. A contractor was called in and the pipe has been repaired.

Defibrillator and CPR training sessions were held last Friday. The Executive Director indicated that the training would not be a simple process and additional sessions will be required. CPR will be more difficult to administer, as it requires the strength to be able to lift an individual onto the floor. Other than our maintenance personnel, it may prove difficult to find other abled bodied individuals. It was noted that the training will be mandatory for all employees who are physically able to participate.

Dan Cronin commented that there are some physically abled men on site who have expressed an interest in being part of the team.

The new emergency phone message system is in place. The protocol and employee training will now be worked on.

The Board was advised that the Executive Director is still in the process of securing bids for a generator for this building.

Harry Wise relayed that a boy scout approached him with a landscape plan that he would like to implement at the Congregate for his eagle badge project. The scout was asked to make a presentation to the Board at their March meeting. Harry Wise will inform the scout that any landscaping will need to be delayed until May due to pending construction projects.

A policy will be implemented for postings on the bulletin board. Items to be posted are to be placed on 3"x5" index cards and may remain on the board for a period of ninety days. After the ninety day period the ad must be taken down to make room for any new notices that wished to be placed.

There being no further business to discuss a motion was made by Commissioner Marconi and seconded by Commissioner Burr to adjourn. The February 27, 2012 meeting of the Trumbull Housing Authority adjourned at 7:40 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, March 26, 2012 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog
Clerk of the Board