

TRUMBULL HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611

The Board of Directors of the Trumbull Housing Authority met for a regular meeting on Monday, March 28, 2011 in the Community Room of Stern Village.

Members Present: Judi Stern, Chairperson
Thelma Burr, Edward Coyne, Gail Hanna and Robert Marconi

Also Present: Harry Wise, Executive Director

A quorum being present, the Chairperson called the meeting to order at 7:15 p.m.

Approval of Minutes

MOTION MADE (Burr), seconded (Coyne) to accept the minutes of the February 28, 2011 regular meeting, as presented. Vote: In Favor (3) – Abstention (1) Gail Hanna
MOTION CARRIES Gail Hanna abstained, as she did not attend the subject meeting.

At this point Commissioner Marconi arrived.

Treasurer's Report

The financial figures for the month of February were reviewed. The Village remains within budgeted amounts as does the Congregate's operating budget. The Executive Director reiterated that an increase in the Congregate's services budget will be required.

Old Business/New Business

The Executive Director informed that we are about 98% through with the re-certifications.

The Health Department conducted an inspection of the kitchen and dining facilities. The inspector cited several minor infractions requiring attention and all have since been taken care of.

A sign-up sheet will be available by next week for tenants, with ten years of residency, to have their apartments painted.

The issue of apartments that are extremely uncleanly and in disarray was brought up. Harry Wise informed that the Health Department was called in on two such apartments. Upon inspection, it was classified as a lifestyle issue, which the Health Inspector indicated his department had no jurisdiction over.

The paperwork on the Charter Communications contract has been completed and submitted. The annual payout to the Housing Authority will be \$2,200 over a period of ten years. The Executive Director suggested that the payout be applied to other income in the Congregate's services budget to provide pay raises for two employees. Harry Wise explained that the State is asking that no pay increases be issued to non-contractual employees. In the interest of employee moral it was agreed that part of the initial payout be applied to wage increases for these non-union employees.

The issue of the proposed security cameras was readdressed. The submitted bids were reviewed. The low bidder was found to be responsible with good credentials and equipment. It was agreed that two additional cameras be included so that all Community Room doors are covered.

MOTION MADE (Coyne), seconded (Burr) to accept the low bid, as submitted by MCI Security, for the installation of a security camera system. Vote: In Favor (3) – Abstention (2): Gail Hanna and Bob Marconi MOTION CARRIES

There being no further business to discuss a motion was made by Commissioner Burr and seconded by Commissioner Coyne to adjourn. The March 28, 2011 meeting of the Trumbull Housing Authority adjourned at 7:40 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, April 25, 2011 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog
Clerk of the Board