

TRUMBULL HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611

The Board of Directors of the Trumbull Housing Authority met for a regular meeting on Monday, September 26, 2011 in the Community Room of Stern Village.

Members Present: Judi Stern, Chairperson
Thelma Burr, Ed Coyne and Bob Marconi

Also Present: Harry Wise, Executive Director

A quorum being present the Chairperson called the meeting to order at 7:18 p.m.

Acceptance of Minutes

MOTION MADE (Marconi), seconded (Burr) and unanimously carried to accept the minutes of the August 22, 2011 regular meeting, as presented.

Financial Report

The figures from the month of August were reviewed. The significant amount of cost savings resulting from an employee electing to drop health care coverage was noted.

New/Old Business

The Executive Director reported, as follows.

The bids for the installation of the new kitchen floor came in as follows:

Carpet Place \$14,600.00
Nicolia & Marble Tile \$9,900.00

Upon confirmation, as to the low bidder's credentials, the following motion was made.

MOTION MADE (Marconi), seconded (Burr) and unanimously carried to accept the \$9,900.00 bid offered by Nicolia & Marble Tile for the installation of a new kitchen floor.

Harry Wise confirmed that the contractor has agreed to be responsible for the shifting of the appliances and other items and moving them back into place once work has been completed. The Executive Director will also see that a stipulation is added requiring all left over tile to remain on site.

The Board was advised that the insurance agency holding our workman's compensation policy has been bought out by People's Bank. People's is now claiming that employees have been misclassified for the past two or three years and that an additional \$16,000, over our initial payment of \$8,000, is required. Harry Wise has protested to the agency representing People's and they have agreed to revisit the issue with the underwriter. The Executive Director informed the insurance representative that if the cost is not adjusted, he will need to rebid the policy. As of today, the agency has not responded back to him.

The establishment of a Disaster Plan was readdressed. The Executive Director has provided the pertinent information to Jules Lefcowitz of Community Planners. A proposal has been submitted to put a plan together for \$2,500. Harry Wise conveyed that Mr. Lefcowitz has been engaged by other housing authorities to setup this type of plan. The Executive Director indicated that the Disaster Plan is underway and should be available for review in a month or two.

A discussion followed as to whether it would be beneficial to have a defibrillator on site. There was a consensus of agreement that it be looked into and Harry Wise agreed to provide cost estimates.

There being no further business to discuss a motion was made by Commissioner Marconi and seconded by Commissioner Coyne to adjourn. The September 26, 2011 meeting of the Trumbull Housing Authority adjourned at 7:47 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, October 24, 2011 at 7:15 p.m.

Respectfully submitted,

Helen Granskog
Clerk of the Commission

