

**TRUMBULL HOUSING AUTHORITY**  
**200 Hedgehog Circle**  
**Trumbull, CT 06611**

The Board of Directors of the Trumbull Housing Authority met for a regular meeting on Monday, October 24, 2011 in the Community Room of Stern Village.

Members Present: Judi Stern, Chairperson  
Thelma Burr, Ed Coyne, Gail Hanna and Bob Marconi

Also Present: Harry Wise, Executive Director

A quorum being present the Chairperson called the meeting to order at 7:15 p.m.

**Approval of Minutes**

MOTION MADE (Marconi), seconded (Burr) and unanimously carried to accept the minutes of the September 26, 2011 regular meeting, as presented.

**Treasurer's Report**

The financial figures for the month of September were reviewed with no issues of concern being noted.

**New/Old Business**

The Executive Director reported as follows.

A proposal to purchase a generator for the Community Room was brought to the table. All were in agreement as to the benefits of having a generator on site. Harry Wise will move forward on this and provide cost figures at the next regularly scheduled meeting.

The Board was then asked to consider appointing Housing Authority resident, Dan Cronin as the point person for the implementation of the Emergency Response Readiness Plan. Mr. Cronin is willing to provide equipment training and also educate residents and employees on the procedures to be followed in the event of an emergency.

Though Mr. Cronin has not asked for any compensation it was agreed that some reimbursement should be made for his time and services.

Upon further discussion the following motion was made.

MOTION MADE (Coyne), seconded (Marconi) and unanimously carried to appoint Dan Cronin as the point person for the implementation of the Emergency Response Readiness Plan. Mr. Cronin shall be reimbursed at a rate of \$1,000.00 per quarter for a period of one year.

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The Board was advised that the installation of the Congregate's new kitchen floor has been completed satisfactorily.

Discussion was held on existing safety and privacy issues pertaining to the Congregate patio. The Executive Director suggested, and the Board agreed, to have an aluminum railing installed around the patio's perimeter.

At this point, a motion was made (Hanna), seconded (Marconi) and unanimously carried to enter into Executive Session for the purpose of holding discussion on personnel issues. The Commission along with Executive Director Harry Wise entered into Executive Session at 7:45 p.m.

The regular meeting resumed at 8:15 p.m.

There being no further business to discuss a motion was made by Commissioner Marconi and seconded by Commissioner Coyne to adjourn. The October 24, 2011 meeting of the Trumbull Housing Authority adjourned at 8:20 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, November 28, 2011 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog  
Clerk of the Board