

TRUMBULL HOUSING AUTHORITY
200 Hedgehog Circle
Trumbull, CT 06611

The Board of Directors of the Trumbull Housing Authority met for a Regular Meeting on February 22, 2010 in the Community Room of Stern Village.

Members Present: Judi Stern, Chairperson
Thelma Burr, Edward Coyne and Robert Marconi

Also Present: Harry Wise, Executive Director

A quorum being present the Chairperson called the meeting to order at 7:15 p.m.

Approval of Minutes

Upon review the following motion was made.

MOTION MADE (Coyne) seconded (Burr) and unanimously carried to accept the minutes of the January 25, 2010 regular meeting, as presented.

Treasurer's Report

The financial figures for the month of January were reviewed.

The Executive Director indicated that the Village is doing well financially and running under budget. Due to the increase in the base rent, the Congregate's operating budget is also running smoothly.

New/Old Business

It was agreed to table action on the proposed Procurement Policy until next month's meeting

Discussion on a proposal to install spring loaded faucets in the Congregate's second floor apartments was also tabled pending submission of additional cost figures for materials and labor.

Regarding the problems relating to the drainage project, Harry Wise reported that the project engineer has agreed to inspect and the area once the snow has melted.

An employee has requested permission to utilize the Community Room on a Sunday afternoon for a family function. It was the consensus of the Board to allow the use of the room. Harry Wise is to notify the employee that a copy of an insurance certificate naming the Housing Authority as an additional insured, for that day, will be required.

The Board also asked that the Executive Director ensure that the computers are shut off on that day.

An update on the establishment of a 457b retirement plan was provided. Harry Wise relayed that very few mutual fund families offer a plan suitable for our needs. T. Rowe Price has indicated they would consider it but we will need to provide a plan document and administrator. The Executive Director will contact officials at Town Hall to see if they can offer any suggestions or recommendations.

MOTION MADE (Marconi), seconded (Burr) and unanimously carried to authorize the Executive Director to proceed with obtaining a 457b retirement plan document and plan administrator.

Public Comment

Roberta Weitzer addressed the Board regarding a noise nuisance complaint against her neighbor. Ms. Weitzer relayed that the noise generated by her neighbor is affecting her quality of life and is requesting a transfer to another apartment. It was agreed to have the residents involved meet with the Board, in Executive Session, at the next scheduled meeting to try to bring about a resolution.

At this point, a motion was made by Commissioner Coyne and seconded by Commissioner Burr to enter into Executive Session to hold discussion on a personnel issue. The Commission along with Executive Director Harry Wise entered into Executive Session at 7:40 p.m.

The regular meeting resumed at 8:00 p.m.

MOTION MADE (Coyne), seconded (Stern) and unanimously carried to approve the budget figures for compensation in F/Y 2010-2011.

There being no further business to discuss a motion was made by Commissioner Coyne and seconded by Commissioner Marconi to adjourn. The February 22, 2010 meeting of the Trumbull Housing Authority adjourned at 8:05 p.m. with unanimous consent.

The next regularly scheduled meeting of the Trumbull Housing Authority will be held on Monday, March 22, 2010 at 7:15 p.m. in the Community Room of Stern Village.

Respectfully submitted,

Helen Granskog
Clerk of the Commission

