



Town of Trumbull

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(203) 452-5005

MINUTES Senior/Community Center and Library Study Building Committee June 18, 2015

Members Present: Richard Seaman, Jeannine Stauder, Rachel Yahwak, Dan Marconi

Members Absent: Joe Pifko, Anthony Timpanelli

Also Present: Lynn Arnow, Chief of Staff

Chairman Marconi called the meeting to order at 5:35 PM, seconded by Ms. Stauder

There was no public comment

May 21, 2015 minutes were approved

Mr. Seaman spoke about meeting with Library Board. Current library need more space and parking

Ms. Stauder distributed two wish list of library needs. These lists were submitted by Library Board Members and some items may be overlapping. Ms. Stauder shared that approximately 900 people have responded to library survey. Feedback is that people like current location as it is a central location. Ms. Stauder also handed out two drawings of what library space could look like if current location is added on to. Library Board was please that Committee was able to join them at their last meeting.

Ms. Yahwak shared draft of senior survey. Discussion about mailing vs using online survey (Ex. Survey Monkey). Ms. Arnow will look into cost for Survey Monkey. Committee will come up with more survey questions for next meeting and revisit.

Mr. Seaman shared visit to Greenwich Senior Center. The Senior Center is in a historic building and there is not a lot of usable space. Center consists of a café, two activity rooms and small offices. There is no membership fee but there are class fees. Center is age 55+. Center uses "My Senior Center" key to track usage of programs. Lack of parking

Mr. Marconi share that he met with Mr. Pifko earlier in the week and they came up with following recommendations:

1. The Library/Senior Center/Community Center would all be in one location. This is most aggressive as it is a large undertaking. Concerns would be cost and location. Positive would be the option of adding concessions if there is enough traffic to support. Possible location is Randall Park which is 43 acres. Randal Park is off of a state road and would require a traffic light.

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2. Community Center Only – This could possibly be run and managed by a private company. This is currently done in other communities. Advantage is qualified people would be running facility. Possible location could be Wagner Tree Farm. This property has 25 acres and has wetlands. There is useable space upfront. Property is not centrally located.
3. Upgrade library at its current location. Ms. Stauder mentioned that the library could request funds from the state, but the strategic plan has to be less than 7 years old.
4. Use Long Hill School as senior/community center and displacing TPS. Ms. Arnow mentioned that the building is in bad space and would need to be torn down
5. Senior/Community Center at Randall Park and upgrade library.
6. Absorb Community Center into other Town entities.

Mr. Marconi suggested that committee prioritize building needs:

1. Senior Center
2. Library
3. Town Hall
4. Community Center

Mr. Marconi suggested that committee meet every two weeks, committee agreed. Next meeting will be on July 2nd at 5:00pm.

Mr. Marconi asked how committee determines capacity of each space and cost. Ms. Arnow suggested inviting Jean Ferreira, Senior Center Director to July 2nd meeting and John Marsilio, Director of PW and Engineering to July 16th meeting.

Respectfully submitted,
Barbara Whetstone

Library Wish/Needs List

1. Adequate Parking
2. Several small rooms for tutoring, individual studying, (small) group meetings
3. Inviting atmosphere: good, non-harsh lightening, comfortable chairs
4. Quiet open area for reading (with above fixtures)
5. Dedicated, separate area for teens
6. Area for in-house book sales
7. Exhibit and display centers
8. Designated area for (Book) Collection
9. Children area with room for books, play stations, computers, programs
10. Separate office/work rooms for staff with a break/lunch room included
11. Kitchen for events that require food
12. Elevator to all levels (second floor for staff rooms and or study areas)
13. Basement for storage (to be reached by elevator as well as stairs)
14. Community room with stage for programs, could possibly be divided into two rooms (Near kitchen)
15. Coffee bar or similar café for gatherings
16. Technology center with private work stations

Jeannine,

You had requested earlier from the Board suggestions for a new or remodeled facility that might be forwarded to the Building Committee. The following are some. Most are obvious and might already be on your list.

- a welcoming Entrance Lobby
- a comfortable lounge Reading Area
- Study Areas: desk/cubicles for research, reading, writing
- Computer/Workstations in cubicles
- Meeting Rooms: small (for abt 6 persons), medium (abt 25), large auditorium (abt 100). Video Conferencing capability in one of the medium-sized rooms
- Video Lounge, with large screen TV for DVD courses (purchased and staff made ,eg access to e-books), movies, television programs; medium-sized room, acoustically isolated
- Cafe/Kitchen- capability to be determined
- Exhibit/Display areas, as distinct from wall space
- Book Store, for the sale of new and excess collection, bound and digital
- Administration Areas, including check out, offices and storerooms
- Stacks for bound and digital collection
- Acoustic design overall to isolate and reduce ambient noise
- WiFi availability for patrons (versus hard-wired computer workstations)
- ample Parking