



Town of Trumbull

5866 Main Street
Trumbull, CT 06611
(203) 452-5005

MINUTES
Trumbull Board of Health
Minutes
June 17, 2015

Members Present: Richard Bellows, Eileen Panesse, Deborah Cavalier, Deborah Charles, Nancy Busch.

Also Present: Chief of Staff, Lynn Arnow, Director of Trumbull Public Health Department, Rhonda Capuano, Director of Labor Relations, James Haselkamp, Physician of Record, Joel Kunkel, MD

CALL TO ORDER: Chairman Bellows called the Trumbull Health Board to order at 6PM.

The Board reviewed the minutes for the last two meetings, the regular monthly meeting on May 13 and the Special Meeting on May 19. The Special Meeting had been called to review the fee schedule to present their proposal to the Town Council. Ms. Arnow reported that the fee schedule, which remained unchanged from the prior schedule, was approved by the Town Council.

MOTION: Moved by Ms Busch to correct the minutes of the May 13, 2015 meeting. Trumbull Board of Health meets on 2nd Wednesday of each month not Monday, seconded by Debra Charles.

VOTE: Motion carried unanimously.

MOTION: Moved b by Ms Panesse to accept the minutes of the May 19, 2015 meeting without changes, seconded by Ms Cavalier.

VOTE: Motion carried unanimously.

MOTION: Moved by Ms. Busch, seconded by Ms. Charles to move into Executive Session at 6:07PM.

VOTE: Motion carried unanimously.

At 6:07pm, the recorder was turned off and the Clerk left the meeting.

MOTION: by Ms Busch, seconded by Ms. Charles to end the Executive Session at 6:50pm.

VOTE: Motion carried unanimously.

New Business:

Ms. Arnow announced the temporary location of the new Health District to be 935 White Plains Road, Suite 210, Trumbull. The phone number is 203-452-1030. It is anticipated that the Health Department will be closed on June 30, 2015 to allow the Department to move to its new location. The Health Director will be available on that day for emergencies. A press release was provided to the media today with some of the information, a second press release will be provided next week with all details.

RECEIVED FOR RECORD
VOLUME _____ PAGE _____
2015 JUN 24 P 10
TRUMBULL LAND RECORDS
ATTEST
TOWN CLERK

Ms. Arnow explained that all files from the former Trumbull Monroe Health District will be divided and turned over to the respective Town Health Departments.

Ms. Capuano announced that she has obtained and is obtaining all necessary forms from the State Health Department.

Ms. Capuano has sent out letter of intent seeking funding for the Lead Poisoning Prevention program and Cardiovascular Funding for the Preventive Block Grant.

Ms. Capuano stated that the State will hold an orientation program for Town Health Department Administration in September.

The Board discussed the need to establish the specific Health Department hours, including possibly evening hours or early hours to accommodate the public. Ms. Capuano will be coming up with proposed hours based upon staffing and the Inspector. Discussion regarding inspecting restaurants and the need to be flexible during evening and/or Saturday hours. Ms. Capuano also indicated that there is work to be done in the office as well, including reviewing restaurant plans, sewer and septic plans. Ms. Arnow indicated that the hours should be firmed up prior to the next press release.

MOTION: by Ms Busch to adjourn the meeting at 6:58pm, seconded by Debra Charles.

VOTE: Motion carried unanimously.

Respectfully submitted,

Nancy Milewski