

MINUTES
Trumbull Board of Health
Minutes
January 13, 2016

Members Present: Richard Bellows, Eileen Pannese, Deborah Cavalier, Debra Charles, Nancy Busch, Director of Trumbull Public Health Department, Rhonda Capuano, Medical Director, Joel Kunkel, MD

CALL TO ORDER: Chairman Bellows called the Trumbull Health Board to order at 6:19PM

Pledge of Allegiance.

No public comments.

The Board reviewed the minutes for the December 9, 2015 and made the following corrections: correct spelling of Debra Charles, correct title of Joel Kunkel, MD as Medical Director, insertion of new business: changing meeting time from 6PM to 6:15PM for future meetings.

Moved by Ms Busch to accept the minutes of the December 9, 2015 as corrected, seconded by Debra Charles. Motion carried unanimously.

Ms. Capuano presented the Director's report:

Ms. Capuano reported that she received the official word that the furnishings and equipment previously delivered to the Trumbull Health Department from the former Trumbull/Monroe Heath District are settled and that all furnishings and equipment presently in the Trumbull office will remain, including the dermascan machine and a cholesterol machine which can now be used in future Health Clinics.

Operations:

- The Town is officially in budget preparation. Ms. Capuano has prepared the departmental budget and will be presenting her proposal to the First Selectman on 1/15/16. Following that, it will be presented to the Finance Committee. The budget does incorporate changes to various fees.
- Regarding reimbursements for flu vaccines, the department has been submitting claims for flu immunizations to the three commercial plans we have provider agreements. Ms. Capuano reported that we are awaiting approval of the application for Medicare and we are awaiting to hear from Cigna.

Community Health:

- Six hundred thirty-five flu immunizations were administered and Ms. Capuano has been advised that we will be able to return any unused, unopened vials of flu vaccines (up to 25% of our purchase) for credit toward the purchase of other vaccines. We are well below that limit so we will be able to take advantage of that.
- Regarding other vaccines available through the Health Department, the State of CT has a "cocoon program" , offering the TDAP (tetanus, diptheria and pertussis) vaccine at no charge, other than the \$21 administration fee.
- The department is also offering the MMR (measles, mumps, rubella) vaccine which is also offered at no charge other than the \$21 administration fee if the recipient falls within the state criteria.
- Ms. Capuano will be purchasing the pneumonia vaccine once we have Medicare contract approval.
- Additionally Hepatitis A, meningitis and Hepatitis B (which is required for some Town employees) are other vaccines that will be purchased. She has been meeting with several pharmaceutical reps relative to these vaccines.
- The Department will have a SCSU Public Health intern beginning this month through May.
- The Department has a community blood pressure screening scheduled for January 25th and is scheduling blood pressure screening dates for February.

Environmental Health:

- Ms Capuano is attending a food inspector certification 6 week course.
- The Department made 33 inspections in December including beauty and nail salons, restaurants, daycare facilities and schools.
- Ms. Capuano reported that the inspector is also involved in plan reviews for new restaurants opening in town. Said plan review includes determining the classification for the restaurant.
- The inspector also attends construction meetings which include the various permitting departments: building, P&Z, Fire, WPCA, as well as attending a monthly meeting at Westfield to review any changes - this meeting includes the above departments as well.
- Ms. Capuano reported that all 28 salons in town have renewed their licenses for the year.
- Within the next months she will be sending out the food renewal licenses, which are due on April 1.
- Ms. Capuano reported that she testified recently at a Landlord/Tenant dispute hearing at Superior Court. The issue has been resolved.

Funded Grants

- Emergency Preparedness from Dept Public Health – The Town has received its executed Agreement from the state but the funds have not yet been received. Our Mass Dispensing Area (MDA) 12 which includes Stratford, Trumbull and Monroe, is scheduled for its annual Plan Review update on 1/22/16, which includes the various departments from the 3 towns in the MDA.

- The Lead Poison Prevention grant – the Town has received its executed contract and funding of \$3,944. One of the grant deliverables is for the department to contact Town pediatricians and offer staff development review of the lead testing protocol for their patients.
- Preventive Health Block Grant – contract for the Blood Pressure Program has not yet been received as it is under review at the Attorney General's office. We are awaiting the contract to be signed.

Moved by Ms. Busch, seconded by Ms. Charles and voted unanimously to enter into executive session at 6:45PM.

Moved by Ms. Busch, seconded by Ms. Charles and voted unanimously to close executive session at 7:28 PM.

Old Business/New Business: None

There being no further business to be brought before the Board, moved by Ms. Busch, seconded by Ms. Pannese and voted unanimously to adjourn the meeting at 7:30PM.

Respectfully submitted,

Nancy Milewski