

MINUTES
Trumbull Board of Health
Minutes
February 10, 2016

Members Present: Richard Bellows, Eileen Pannese, Deborah Cavalier, Debra Charles, Nancy Busch, Director of Trumbull Public Health Department, Rhonda Capuano, Medical Director, Joel Kunkel, MD

CALL TO ORDER: Chairman Bellows called the Trumbull Health Board to order at 6:15PM

Pledge of Allegiance.

No public comments.

The Board reviewed the minutes for the January 13, 2016 minutes. Moved by Ms Busch to accept the minutes of the January 13, 2016, seconded by Debra Charles. Motion carried unanimously.

Ms. Capuano presented the Director's report:

Operations:

- Ms. Capuano has met with the First Selectman to present her proposed budget, which is less than a 2.5% increase. She indicated that the modest fee increases will cover some of that increase. The First Selectman will make his recommendations and Ms. Capuano will present the same to the Finance Committee on 2/23.
- Discussion of lack of generator in the event of a town-wide power outage. At this point, vaccines requiring refrigerator would be transferred to the EMS office, and facilities director would be able to deliver a portable generator if necessary.

Community Health:

- Ms Capuano attended a number of emergency preparedness meetings, including the MDA (Mass Distribution Area)-12 Annual Meeting. This is attended by all staff, first responders and public works departments of the various towns, and the ESF8 (Essential Services Function), includes regions from Greenwich to Stratford. They hold a monthly meeting regarding various topics related to emergency preparedness and response.
- The Town is looking into a Memorandum of Understanding with St. Joseph's Manor for potential shelter for oxygen-dependent residents in the event of a town-wide power outage. This would be a fee-based arrangement. We are still in the beginning phases of this proposal and there is a lot of areas that need to be delved into. Ms. Charles questioned

- if there is anyone aware of the residents that this would involve. EMS might be aware. Also said residents can register with United Illuminating
- Ms. Capuano described some of the duties of the Administrative Assistant (Joann DePalma) for the department including compiling protocols, plan review packets, creating spread sheets, working with the Tax Collector in connection with payment of outstanding taxes prior to issuance of license renewals.
 - Ms. Capuano further described the duties of the Public Health Nurse and the Health Educator.
 - Ms. Capuano reported that she has put in the reservation for the flu vaccines for 2016-2017 flu season, including high dose and pre-filled syringes. We had been unable to obtain those last year due to the timing of opening of the new Health Department. She works directly with pharmaceutical companies as well as joining the Atlantic Health Partners, a buying group which is more cost effective.
 - Ms. Capuano attended a legislative breakfast where legislative priorities for the year were presented, one of which is opiate and prescription drug use. Trumbull is addressing this issue in the Drug Prevention Task Force. The Task Force is presently working on a community-wide presentation and discussion on these issues to deal with this increasing problem.
 - Ms. Capuano discussed the Department's continuing effort to provide additional vaccines as well as participation in the DPH cocoon program.
 - Ms. Bush questioned whether anyone has requested information of the zika virus. Ms. Capuano indicated that she has posted information on the Department website and that no one has asked for any additional information.
 - A flyer has been prepared and participants are being sought for a 6-week Blood Pressure Program beginning the end of March. Individuals being targeted are those not currently being treated as well as individuals who are under a doctor's care but seeking reinforcement of their treatment.

Environmental Health:

- Ms. Capuano completed the 6 week environmental health training program for food inspectors.
- Ms. Capuano reviewed the general duties of the Environmental Health Inspectors as well as the inspectors' monthly activity report.
- Ms. Capuano reported that food renewal license letters will be sent out to establishments that have outstanding taxes, reminding them that tax payments are due prior to license renewal. License renewal letters will be sent within the next several weeks.
- All school kitchen inspections and the Hillcrest pool inspections are up-to-date.
- Regarding Radon month, Chairman Bellows sought clarification of residents obtaining radon kits from the Department rather than the State. Ms. Capuano indicated that the State has changed its protocol and that kits can now only be obtained from the State this year.

Moved by Ms. Busch, seconded by Ms. Cavalier and voted unanimously to enter into executive session at 6:58PM.

Moved by Ms. Busch, seconded by Ms. Charles and voted unanimously to close executive session at 7:21 PM.

Old Business/New Business: None

There being no further business to be brought before the Board, moved by Ms. Pannese, seconded by Ms. Cavalier and voted unanimously to adjourn the meeting at 7:24PM.

Respectfully submitted,

Nancy Milewski