

MINUTES
Trumbull Board of Health
Minutes
March 9, 2016

Members Present: Richard Bellows, Eileen Pannese, Debra Charles, Nancy Busch, Director of Trumbull Public Health Department, Rhonda Capuano, Medical Director, Joel Kunkel, MD. Excused: Deborah Cavalier

CALL TO ORDER: Chairman Bellows called the Trumbull Health Board to order at 6:17PM

Pledge of Allegiance.

No public comments.

The Board reviewed the minutes for the February 10, 2016 minutes. Moved by Ms Busch to accept the minutes of the January 13, 2016, seconded by Eileen Pannese. Motion carried unanimously.

Ms. Capuano presented the Director's report:

Operations:

- Ms. Capuano has presented the Budget and proposed modest fee increases to the Board of Finance. There will be several more presentations prior to setting the final budget.
- Brief discussion of involvement regarding Emergency Preparedness Program, involvement with MRC (Medical Reserve Corps) - volunteer-based encompassing all walks of life, not just medical personnel.
- The Board discussed the Drug Abuse Task Force Community meeting being scheduled for the end of April.
- "Emergency Preparedness 101" presentation to Trumbull and Monroe Health Department staff.
- Ms. Capuano reported that we presently have 2 part-time nurses job-sharing on staff.

Community Health:

- Ms Capuano has been attending a number of emergency preparedness meetings.
- Ms. Capuano reported on the activities of the nurses and Public Health Educator, including "Flu and You" program at the library, Alzheimer's film and discussion, community blood pressure screenings, and vaccinations during walk in clinic hours.
- The Department will now be able to post on the Town FaceBook page. Ms. Pannese recommended posting on the Town Bulletin Board of Events as well.

Environmental Health:

- Ms. Capuano reported that the Food Establishment license renewals are well under way for 2016. They will be completed by 3/31/16.
- Ms. Capuano reviewed the Environmental Health Inspectors' monthly activity report.

Sue Jacozzi, working with Ms. Capuano under an Emergency Preparedness Grant, was invited to present an overview of the Emergency Preparedness program to the Board. The State is broken down into MDAs (Mass Dispensing Areas) comprised of approximately 50,000 individuals. Trumbull is part of MDA 12, which includes Monroe and Stratford. A Department of Emergency Management area which encompasses Greenwich to Stamford meets monthly (ESF-8). Ms. Jacozzi reviewed the All Hazards (worst case) Approach, the role of the Public Health Department, the supplies necessary. She explained that PODs (Points of Distribution) can be set up anywhere for ease of distribution and access. She reviewed the roles and responsibilities of the Health Director, First Selectman, emergency personnel, volunteers: MRC (Medical Reserves Corps), CERT (Community Emergency Response Team).

All agreed that it was a valuable presentation and that it is important to know that there is a plan in place. There will be a statewide drill in April involving the entire state.

Moved by Ms. Busch, seconded by Ms. Charles and voted unanimously to enter into executive session at 7:05PM.

Moved by Ms. Busch, seconded by Ms. Charles and voted unanimously to close executive session at 7:21 PM.

Old Business: None

New Business:

- Ms. Capuano discussed an upcoming Board presentation of the 10 Essential Services of Public Health
- The Department will be continuing its application for licensing as an Out Patient Clinic by the State.

There being no further business to be brought before the Board, moved by Ms. Busch, seconded by Ms. Pannese and voted unanimously to adjourn the meeting at 7:25PM.

The next meeting will be held on Wednesday, 4/14/15 at 6:15PM.

Respectfully submitted,

Nancy Milewski