

**TOWN OF TRUMBULL
CONNECTICUT**

Trumbull Emergency Medical
Service Commission

William Schietinger, Chairman



TEMS
250 Middlebrooks Avenue
Trumbull, CT 0661
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission Meeting
May 27, 2014, 7:00pm
Trumbull EMS Headquarters

Present: Commissioners: Chairman William Schietinger, Gwen Summ, Matthew Wheeler, Joseph Peddle. Also present: Chief Joseph Laucella

Absent: Diane Mayo and Philip Lukianuk

The meeting was called to order at 7:11pm by the Chairman followed by the Pledge of Allegiance.

Public Comment

No public comment.

Past Minutes

Motion was made by Mr. Wheeler, seconded by Mr. Peddle to approve the minutes of April 22, 2014 as written. Mrs. Summ requested clarification regarding the additional information obtained by the Evaluation Committee. Mr. Peddle explained the clarifications were in terms of good/better/best types of evaluation to more accurately evaluate the criteria. He noted the revised document will be reviewed later. There being no other discussion, the minutes were unanimously approved.

Resignation

Mr. Schietinger noted Commissioner Joseph Rodriguez sent a letter to the First Selectman resigning from his position. Mr. Schietinger noted Mr. Rodriguez was with the commission for a long time. His contributions and dedication were appreciated over the many years he committed to the commission.

Unfinished Business

1. Paramedic Contract: Chief Laucella spoke with Joseph DeSimone regarding the extension of the current paramedic contract pending the grant award. He noted he has contacted FEMA regarding the grant and they have indicated that we have received the award for two cardiac monitors but official notification will not be made for 2-3 weeks and then we will have to purchase the equipment once the funds are received. Chief

Laucella recommended the contract be extended to 10/1/14. That will allow for 30-60 days to secure the appropriate equipment and supplies. This contract extension would need to be written by the town attorneys. After further discussion, Mr. Peddle motioned to extend the Danbury Ambulance Service paramedic contract through 10/31/2014 at its current pricing structure. Motion was seconded by Mrs. Summ and approved unanimously.

2. Vehicle Purchase: Chief Laucella noted the letter has been sent to the donor regarding the purchase of a new ambulance. He included the specifications for the sprinter as a reference. Chief Laucella noted the KKK specs are being revised and are up for vote. Included in these specs is the requirement for all vehicles to have a Stryker Power Load system. It is unknown whether this will be approved in this legislative session or if it will be changed prior to approval. It is unknown whether any vehicles currently in service will need to be retrofitted. In the event this becomes required, the vehicle purchase will have to be revisited to find the additional funding that would be required – approximately \$30,000. Chief Laucella noted he, Michael DeVecchio and Michael Sereno visited Eastford Fire Rescue looking at a potential remount for approximately \$100,000. This would be a new Ford 450 series chassis with a 2005 reconditioned box. Purchase of this vehicle would require service at their facility which could potentially lead to a long time out of service. The current business plan is to have two Sprinters and two boxes in the service. Chief Laucella noted the service would need to RFP for a new vehicle. He will be looking for information on the modular type of Sprinter. After further discussion, he will work with the Town with the preparation of an RFP for a sprinter Mercedes like our current vehicle.

New Business

1. Special Agency Account –Chief Laucella noted the renovation of the Day Room is progressing and we will need to purchase new furniture. He noted the Association has purchased these types of items in the past and he is working with them on fund raising. There are several pieces of equipment that would be purchased through this funding. New furniture would cost approximately \$3,000. Special Agency Account was discussed. We will be using money, approximately \$8,000-\$10,000 for the cardiac monitors as part of the grant requirement. Chief Laucella will work on a replacement plan for the furniture.

Chief of Service Report

Chief Laucella distributed his report and noted the following:

1. TEMS received the Governor's Award for outstanding EMS service.
2. Comstar payments have increased because we are covering more calls. There may need to be a transfer of funds to cover the shortfall – approximately \$4,000.
3. Transfer of funds into the Vintech account was made. The BLS crew coverage has been decreased by one hour in the morning to remain within the reduced amount as approved by the Board of Finance.
4. Financial information was reviewed and forecasted revenue was discussed. Chief Laucella noted three letters have been sent to residents for overdue bills.
5. Volunteers – 31 people have been recruited over the last 15 months; 14 were cleared or soon to be cleared. Retention is approximately 40%. It was noted that longevity comes

from recruitment of members who leave in the area. Many of our new members are students.

6. EMR class will be held in July. It is hoped we will have high school students involved who can volunteer or join the Explorer Post. An additional course may be held during winter break.
7. Chief Laucella noted his work schedule for July will be Tuesday/Wednesday/Thursday to accommodate the EMR course and scheduled meetings.

Executive Session

Motion was made by Mr. Peddle to enter into Executive Session at 8:18pm to discuss the Chief's evaluation. Seconded by Mr. Wheeler. Commissioners Schietinger, Wheeler, Peddle and Summ will be in attendance. Approved unanimously. Motion was made by Mr. Peddle, seconded by Mr. Schietinger to end the Executive Session at 9:09pm. Approved unanimously.

Adjournment

There being no further business, motion was made by Mrs. Summ to adjourn the meeting at 9:09pm. Seconded by Mr. Wheeler and approved unanimously.

Respectfully submitted,

Barbara Crandall
Executive Administrative Assistant

These minutes are considered a draft until they are approved at the next meeting of the Trumbull EMS Commission.

EMS Commission Report

May 27, 2014

Respectfully Submitted by:

Joseph Laucella- Chief

Call Volumes:

2014	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	26								
Total calls	347	307	378	350	294								1676
TEMS Covered	318	280	346	325	274								1543
Percent covered	92%	91%	92%	93%	93%								92%
Mutual Aid	29	27	32	25	20								133
Total response Times	6.9	7.1	7	7.06	7.2								7
Transport Rate	75%	78%	79%	80%	76%								78.00%
ALS Intercept	6	16	14	17	11								64

New Volunteers in Training:

Currently TEMS has 11 new members who are currently in training. We would like to welcome newly cleared members Michael Chootesa, Jack Zakrzewski and Damian Stobierski.

Vehicle Status:

All vehicles are currently in service.

903 was OOS on 5/23 and was returned back in service promptly.

Upcoming Events June 2014:

TEMS will be providing an ambulance for the THS graduation on Friday June 20th.

TEMS will have a full standby detail for Trumbull Day taking place on Saturday June 28th.

Training:

The American Red Cross will be at TEMS on June 12th to run a Shelter Training session

The Domestic Violence center in Bridgeport will be at TEMS on Thursday June 26th to train staff on dealing with victims/patients of sexual assaults.

In the Community:

TEMS celebrated EMS week last week. The week started off with a wonderful 'Family Community Fun Day' which was coordinated by our new Community Outreach Team. I would like to extend a big thank you to Team Coordinator Lisa Deeds and the entire team for running a great event. We had approximately 100 people from the community that joined us. TEMS would like to thank all participants including Home Depot, St. Vincent's SWIM mammogram department, Trumbull Police, CT State Police, Trumbull center FD, Nichols FD and Long Hill FD for their participation at the event. We would also like to thank Bruegger Bagels for the donation of bagels.

On May 19th, a few members from TEMS along with First Selectman Tim Herbst, traveled to the State Capitol to receive the State of CT, Governors EMS Award. Trumbull EMS was nominated by the Town of Trumbull and was selected for this distinguished recognition. Thank you to all our staff for all their dedication and service. We also like to thank the entire Town of Trumbull for the nomination and the support.

The TEMS Chief was invited to speak recently to Middlebrook Farms staff about EMS and our local system. The discussion allowed each agency to learn more about each other and how we operate.

TEMS participated in the Memorial Day Parade with approximately 20 members and explorers in attendance.