

**TOWN OF TRUMBULL
CONNECTICUT**

Trumbull Emergency Medical
Service Commission

William Schietinger, Chairman



TEMS
250 Middlebrooks Avenue
Trumbull, CT 0661
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission Meeting
August 26, 2014, 7:00pm
Trumbull EMS Headquarters

Present: Chairman, William Schietinger; Commissioners Matthew Wheeler, Joel Hirshfield, Diane Mayo, Philip Lukianuk, Joseph Peddle. Also present: Chief Joseph Laucella

Absent: Commissioner Gwen Summ

The meeting was called to order by the Chairman at 7:15pm followed by the Pledge of Allegiance.

Public Comment

No public comment.

Past Minutes

With regard to the minutes, a question was raised about the fundraising to be done by the TEMS Association. Chief Laucella noted the decision to fundraise for a particular piece of equipment would come from the Association. Motion was made by Mr. Peddle, seconded by Mr. Wheeler, to approve the minutes of June 24, 2014 as written. Approved unanimously. Notes from the July 22, 2014 meeting were not approved as there was no quorum at that meeting.

Unfinished Business

1. RFP for Ambulance – Chief Laucella noted the RFP was put out but part of the specs did not upload to the website resulting in the RFP being re-issued with an extension of a week and a half. He noted he has reviewed the two vendor submissions but has some substantial questions for one of the vendors. He stated he did not want to wait on the approval of a vendor but felt there were significant variable differences that needed to be addressed. Vendor prices were Osage \$87,180.50 and AEV \$94,761.00. Two of the prime differences specified in the RFP are the light bar and the location of cabinets. Several aspects of the RFP were discussed including turn around time, warranty, delivery conditions, final inspection of vehicles, graphics and equipment. This decision was tabled so that additional information with specific comparisons may be conducted by the Chief. It was agreed that if the answers to the questions posed to the vendors are received

within the next two weeks, a special Commission meeting will be held. If they are not received, the topic will be discussed at the next regular Commission meeting.

2. Standby Rates – Chief Laucella presented the draft of standby rates for the service. He noted due to the timing of any decision, the implementation would need to be in time for next year’s budget preparation. Some concerns were brought forward by the commissioners including prior guidelines that have been established; the requirements of gatherings of people over a certain amount; what is the liability of the service if the organization chose not to use the service and does charging town departments reflect an increase being passed on to the residents. Chief Laucella noted each event would need to be addressed individually due changing circumstances. This would be a four hour minimum coverage and if the event is over prior to that time, the crew would be required to stay the remaining time to cover calls in the town. Ms. Mayo noted their needed to be consistency in the rates for the organizations and not whether it is a volunteer or paid crew that determines if an organization is charged or at what rate. It was suggested that guidelines be established to help alleviate any questions and that all billing be done through the EMS office. In theory, the commission approved the concept of standby rates but the topic was tabled until revisions have been made and further information given.
3. Staffing Level – Chief Laucella noted he would still like to have an additional paramedic on crew during prime time during the week. However, he is currently utilizing funds to staff one additional BLS car and would like to discuss the paramedic up-staffing as a budget consideration for next year. Chief Laucella is staffing this extra car on Mondays at this time but it may be expanded in the future.
4. FEMA Grant – Chief Laucella noted the cardiac monitors have been ordered. The paramedic contract has been extended to 11/1/14 and can be extended again if the monitors have not arrived. Chairman Schietinger questioned what the commission would use to determine the need for an additional medic. Chief Laucella noted he has collected data regarding calls each day which can be used.

New Business

1. Tax Abatement – Barbara Crandall presented the list of members entitled to receive a tax abatement for 2013. This information will be forwarded to the town when the appropriate paperwork has been received from the members.

Chief of Service Report

Chief Laucella distributed his report. He noted the town attorney is currently working on an observation ride along for the EMS Explorer Post members to help maintain membership which would be similar to the policy currently in place for the Police Department Explorers. Chief Laucella noted that collections are around 86-87%. Patient insurance information is being obtained prior to sending the information to Comstar which has helped. He also noted that he has been sending letters to Trumbull residents regarding their accounts before they are sent to collections. Chief Laucella also noted he is awaiting final approval from the town regarding the replacement furniture.

Adjournment

There being no further business, motion was made by Ms. Mayo to adjourn the meeting at 8:47pm. Seconded by Mr. Hirshfield and approved unanimously.

Respectfully submitted,

Barbara Crandall
Executive Administrative Assistant

These minutes are considered a draft until approved at the next TEMS Commission meeting.

Chief of Service

EMS Report

August 26, 2014

2014 Stats

2014	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31						
Total calls	347	307	378	350	355	359	349						2445
TEMS Covered	318	280	346	325	331	331	311						2242
Percent covered	92%	91%	92%	93%	93%	92%	89%						
Mutual Aid	29	27	32	25	24	28	38						203
Total response Times	6.9	7.1	7	7.1	7.2	7.2	7.2						7.1
Transport Rate	75%	78%	79%	80%	75%	75%	78%						77.00%
ALS Intercept	6	16	14	17	14	11	19						97

2013 Stats

2013	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31	30	31	
Total calls	335	325	293	298	378	316	314	332	310	354	315	352	3922
TEMS Covered	265	237	243	267	345	296	299	316	282	330	291	331	3502
Percent covered	79%	73%	81%	90%	91%	94%	95%	95%	91%	93%	92%	94%	89%
Mutual Aid	66	86	50	31	33	20	15	16	28	24	24	21	414

August 1st-August 25th: 246 total Calls- TEMS Covered 93%

New Volunteers in Training:

TEMS currently has 7 new members who have been actively training. We expect 6 new members to return to training later this month when they return to the area for school.

We currently have 5 new applications for both EMR and EMT Candidates. The EMR class that finished on July 30th has just received their state certification numbers. Three students from this past EMR class have applied for membership.

Vehicle Status:

901 is OOS due to engine temperature problem.

Upcoming Events:

TEMS has been requested to provide ambulance standby coverage for both St. Joseph and Trumbull High School Football games starting in September.

TEMS will be providing standby coverage for the upcoming CT United Ride taking place on September 7, 2014.

TEMS has been invited to both Sacred Heart University and Fairfield University during the first week of school to set up informational tables to recruit new members and new EMT Students.

The EMT class that is held in partnership with Fairfield University begins on September 8th and will run through mid-December.

Recent Events:

The Community Outreach Team has been attending local camps through-out town visiting school age children and showing them the ambulances. Thank you to the Community Outreach team for your help with these events.

TEMS was involved with helping to teach the cafeteria workers at French Town School in recognizing choking emergencies and the steps of doing Abdominal Thrusts.

TEMS hosted a CEVO Defensive Driving Class for new members. All members who are interested in becoming drivers must attend this certification class prior to starting Driver training.

TEMS would like to thank Officer Tim Fedor for leading an excellent training in Tactical Medicine and bleeding control. Over 20 students were in attendance.

TEMS volunteers rode a total of 243 shifts (minimum 729 hours) for the months of July and August. Thank you to all those volunteers for all their dedication and hard work.