

**TOWN OF TRUMBULL  
CONNECTICUT**

Trumbull Emergency Medical  
Service Commission

William Schietinger, Chairman



TEMS  
250 Middlebrooks Avenue  
Trumbull, CT 0661  
203-452-5146

Joseph Laucella, Chief

Trumbull Emergency Medical Service Commission  
December 16, 2014, 7:00pm  
Trumbull EMS Headquarters

**Present:** Commissioners Diane Mayo, Joel Hirshfield, Philip Lukianuk, Matthew Wheeler (7:15 pm) and Joseph Peddle (7:15 pm)

**Absent:** William Schietinger

The meeting was called to order at 7:13 pm by Commissioner Peddle in the absence of the Chairman followed by the Pledge of Allegiance.

Chief Laucella introduced Paramedic Jamie Goldstein as the new paramedic supervisor from Danbury Ambulance. Jamie started on November 1, 2014 replacing Cate Sadlier. He has done a good job with the transition to the new contract and is also responsible for QA/QI, protocol rollouts and supplies.

Commissioners Wheeler and Peddle entered the meeting at 7:15 pm to make a quorum.

**Past Minutes:** Motion was made by Mr. Lukianuk, seconded by Ms. Mayo, to approve the minutes of October 28, 2014 as written. Approved unanimously.

**Old Business**

1. Standby Rates Update – Chief Laucella noted that the majority of requests for standbys are for athletic events such as football games. A standby request was made for a large corporate event last weekend which was charged at \$95.00/hr as approved by the Commission. St. Joseph High School will be invoiced at the not-for-profit rate of \$75.00 for football coverage this fall. Trumbull High was not invoiced as these events were covered by volunteers. He expects future requests will be from Trumbull High School, St. Joseph High School and, possibly, Pop Warner.
2. EMT Under 18 – Chief Laucella referred to an email from the town regarding insurance coverage on TEMS members under the age of 18. He noted insurance covers members over the age of 16. Discussion was held regarding allowing EMTs under the age of 18 to ride as part of a two-person crew. The Chief also discussed a proposed driving policy. He noted that two FTOs have worked on a program which would include non-priority

driving and a static course to start each member training to drive. All members must take a CEVO course prior to driver training. Ms. Mayo asked if there were any courses for the FTOs that would help them in preparing the training program. Chief Laucella noted there may be educational opportunities and he would be willing to send the individuals for training. Age limit for drivers was also discussed. Ms. Mayo felt that all drivers should be over the age of 21. The commissioners agreed that the driving age should be raised to 21. EMTs under the age of 18 would require approval by the Chief to work on a two-person BLS crew. The Chief was requested to write these policies and bring them back to the Commission for further discussion.

3. Paramedic Contract – This has been signed by the town and Danbury Ambulance.
4. Toughbook Update – Two new toughbooks have been purchased by the IT Department and are being programed.

### **New Business**

1. 2015 Meeting Dates – Meeting dates for 2015 were presented. Motion was made by Mr. Hirshfield, seconded by Mr. Lukianuk, to accept these dates. Unanimously approved.
2. Tax Abatement – Discussion was held regarding the current tax abatement requirements as they relate to the number of shifts done by members per calendar year. Shifts vs hours was discussed. Currently there is a requirement of 40 shifts per year which equates to 120 hours. However, some members work five hour or seven hour shifts giving them the 120 hours without doing 40 shifts. Chief Laucella noted this change would allow the service to grant a tax abatement for the year 2013 to three individuals who did not make the 40 shift minimum but did work many hours over that baseline by working five hour shifts in the evening. Motion was made by Ms. Mayo to approve the tax abatement for the three individuals as discussed and to change the requirement for tax abatement to 40 shifts or 120 hours. Seconded by Mr. Wheeler. After further discussion, Ms. Mayo amended her motion to approve the tax abatement for the three individuals indicated to the Commission. Seconded by Mr. Wheeler and approved unanimously. Chief Laucella was requested to prepare a policy with regard to the 40 shift/120 hour requirement as discussed for the abatement.
3. Budget Review – Chief Laucella presented his 2015/2016 proposed budget. It was agreed that a special meeting be set for January 5, 2015 to approve the budget.
4. Special Agency Funds – Award Recognition Dinner – Chief Laucella noted the dinner will be held on January 9, 2015 and all commissioners are invited to attend as guests. He reviewed the list of awards and commendations to be presented. The Chief requested the commission approve \$800 for the purchase of long sleeve tees from the Special Agency Account from donations made to the service. Motion was made by Ms. Mayo, seconded by Mr. Hirshfield, to approve the expenditure of \$1,000 from the Special Agency Account to purchase long sleeve tees for the members as a thank you. Approved unanimously.

### **Chief's Report**

Chief Laucella discussed his report. This report is attached to the minutes for review.

**Adjournment**

There being no further business, motion was made by Ms. Mayo, seconded by Mr. Lukianuk, to adjourn the meeting at 9:00 pm. Approved unanimously.

Respectfully submitted,

Barbara Crandall  
Executive Administrative Assistant

These minutes are considered a draft until approved at the next meeting of the Trumbull EMS Commission.

Chief of Service

EMS Report

December 16, 2014

**2014 Stats**

2014	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31	30	14	
Total calls	347	307	378	350	355	359	349	303	317	348	306	145	3864
TEMS Covered	318	280	346	325	331	331	311	286	298	322	282	135	3565
Percent covered	92%	91%	92%	93%	93%	92%	89%	94%	94%	93%	93%	93%	
Mutual Aid	29	27	32	25	24	28	38	17	19	26	24		289
Total response Times	6.9	7.1	7	7.1	7.2	7.2	7.2	7.2	6.9	7.3	7.6		7.1
Transport Rate	75%	78%	79%	80%	75%	75%	78%	75%	76%	76%	75%		77%
ALS Intercept	6	16	14	17	14	11	19	12	21	13	9		152

**2013 Stats**

2013	Jan.	Feb.	March	April	May	June	July	August	Sept.	Oct.	Nov.	Dec.	TOTAL
Days	31	28	31	30	31	30	31	31	30	31	30	31	
Total calls	335	325	293	298	378	316	314	332	310	354	315	352	3922
TEMS Covered	265	237	243	267	345	296	299	316	282	330	291	331	3502
Percent covered	79%	73%	81%	90%	91%	94%	95%	95%	91%	93%	92%	94%	89%
Mutual Aid	66	86	50	31	33	20	15	16	28	24	24	21	414

December 1, 2014- December 14, 2014: 145 total Calls- TEMS Covered 93%

**New Volunteers in Training:**

TEMS currently has 11 new members who are currently in training. We currently have two applicants who are awaiting interviews.

The TEMS Explorer Post has been meeting on a regular basis. We have 12 teenagers participating in the post.

The EMT class being held in partnership with Fairfield University just concluded. We have 14 students who completed the class and who will be taking the state certification exam in the next few weeks.

**Vehicle Status:**

Old 903 is OOS for leaking fluids. The garage has been notified and we are awaiting the vehicle to be repaired.

The new 903 had the back-up camera installed as well as the graphics. The radio company needed to order a few pieces of equipment, and with the holidays, believe install won't happen until mid-January. The radios must be completed prior to getting the vehicle inspected by the state.

**Equipment Update:**

The new Physio-Control LifePak 15 Cardiac Monitors have been in service since the beginning of November and all staff like the new equipment.

The CPR Lucas Chest Compression devices are now in service. Trainings sessions were held to train staff on the new equipment. Additional training sessions will occur after the New Year.

The majority of our PPE that was ordered to help protect against possible EVD exposure has been delivered. Training sessions were held on how to properly Don and Doff the equipment.

**Upcoming Events:**

TEMS will have its First Annual Award Recognition Dinner on Friday January 9, 2015. Various recognition and awards will be given out to volunteers and staff.

An Emergency Medical Responder class has been scheduled to take place at Trumbull High School on Tuesday and Thursday afternoons immediately after school. Class begins January 6, 2015 and will run through the end of February.

**Recent Events:**

TEMS provided ambulance standby coverage for St. Joseph and Trumbull High School Football games over the last few weeks.

TEMS and the Trumbull EMS Explorer Post held a food drive on December 6<sup>th</sup> at Stop and Shop. The organization collected an entire ambulance full of food and supplies for the Trumbull Food Pantry. We would like to thank all those residents who donated food and supplies. I would also like to thank the many volunteers and staff who stood in the rain and cold weather to help collect the items.

Thank you to all our volunteers who have staffed all the recent community events.

TEMS volunteers rode a total of 274 shifts (minimum 822 hours) for the month of October and November. Thank you to all those volunteers who have been riding and helping with our community events.