

**Trumbull Emergency Medical Service
Commission Meeting
September 22, 2009**

Present: Louise Evans, John Butkus, Vi Watson, Shelley Ralsten, Joseph Rodriguez, Michael DelVecchio, Barbara Crandall, Linda Vernik

Absent: Dominick Rutigliano, Charles Evans

The meeting was called to order at 7:10pm by Vi Watson. Minutes of August 25, 2009 were read by Joseph Rodriguez. Motion made by Shelley Ralsten, seconded by Louise Evans to approve the minutes as written. Unanimous.

Motion was made by John Butkus, seconded by Louise Evans to go out of order on the agenda to accommodate discussions with Linda Vernik regarding the plaque for Dr. Ed. Suggestions were made as to wording on the plaque. John Butkus, Michael DelVecchio and Joseph Rodriguez will meet with Linda to finalize.

Commissioners' Reports

No reports given.

Executive Director's Report

1. Barbara Crandall noted a meeting was held with Ray Baldwin and others regarding the proposed Jewish Home and its impact on EMS.
2. The Town approved the transfer of money for internet services. Members will be assigned log in and must sign the internet usage policy.
3. 901 will be picked up on Thursday. The new rig should arrive the first week in October.
4. Dan Shopick, the town attorney, is reviewing the mutual aid contracts.
5. Purchase of two Stryker power stretchers was discussed. John Butkus moved that we purchase them from the 402 account. Seconded by Shelley Ralsten. Discussion. John Butkus amended the motion to state payment will be made from the appropriate source, seconded by Shelley Ralsten, approved unanimously. One stretcher would be used as a back-up; one would be used as a trade-in.
6. Hardships – The Finance Department has again requested that he TEMS Commission review hardship applications. The Commission noted that they do not have the appropriate resources to make these determinations.

Paid Staff requirements were discussed. Document will be reworked with changes.

Michael DelVecchio reported on the CEDC meeting. He noted that TEMS' request for detailed training information from TRDC was denied. However, dates may be supplied if the TRDC Commission approved the request at their meeting on 9/21. Mike also noted that the Director of RDC has been stating that he is an agent with the Town of Trumbull in certain circumstances. TRDC is a private organization and not an agent of the town. Two resolutions have been found regarding the scope of CEDC which will be brought to the next meeting in October. Mike noted Dan Shopick is reviewing documents and will draw up a proposal with our requirements for the dispatch center.

Old Business

A detailed review of the budget was held. Barbara will provide a proposed revision for the next meeting.

Adjournment

There being no further business, Louise Evans moved to adjourn the meeting at 10:28pm, seconded by Joseph Rodriguez and approved unanimously.

Respectfully submitted,

Barbara Crandall
Administrative Assistant