

Jane Ryan Roof Building Committee
Meeting Minutes
March 3, 2009

Commissioners: Johanna Malinowski, Chm., Michael Mammana*, Debbie Lamberti* and Michelle Salem James Fracker.

(indicates absent *)

Called to order at 5:45 P.M.

Acceptance of prior meeting minutes

New member James Fracker was introduced.

Al Barbarotta attended the meeting to help explain the bid process and.

Joanna Zimmerman, the PTA President attended the meeting too.

Thirteen proposals were submitted.

Bob made bid evaluation sheets

The members looked over the bids to see which architects had experience in Trumbull or in Connecticut.

Michelle wanted to know why they needed school experience.

They have to know how to follow the design that is required by the State of Connecticut for reimbursement.

They have to make sure that water doesn't remain on the roof for days (good drainage).

The part of the roof that was replaced in 1997 leaks! Members would like to know if it too can be replaced at the same time they do the rest of the roof. Maybe they can give us an all inclusive price to include the new area to be covered. The problem with that part of the roof is that it is flat. Would it have to be pitched? Maybe the architect can check and see if the existing 6300 sq. ft. area should be replaced.

Committee has to find out who did the new roof area and is it covered under warranty!

Al Barbarotta said he will be project manager for the job. He is Trumbull resident, and would do it free of charge for the Town.

Members chose three bids that they felt were best qualified for the job and will look them over and check the references. Bob Chimini will call the three architects and ask them to come to the March 16, 2009 meeting at 5:30 p.m., to be interviewed for twenty minute with a five minute break between architects. The committee will choose one after the interviews so that they can move forward and get on the Board of Finance Agenda, hopefully for the March meeting. It has to then go before the Town Council Finance Board, and finally to the Town Council to be approved.

Adjournment: 6:12 P.M.

Fran Voight: Jane Ryan Roof Committee Clerk