

CHARTER REVISION COMMISSION
MEETING MINUTES
OCTOBER 20, 2010

In attendance at the meeting: Commission Members: John P. Chiota, Esq., Chairman; William S. Holden, Vice Chairman; Gail J. Hanna, Secretary; Russell Friedson; and Paul Timpanelli.

Commission members not in attendance: Daniel F. Schopick, Esq.

Non-commission members in attendance: Attorney Robert Maslen and Daniel Nelson

Public attendance: Andrew Palo, Trumbull, CT

Meeting Called to Order 7:15PM.

Attorney Maslen provided the Commission with a Working Draft Charter Revision Commission Timeline he prepared. (A copy of which is filed with the Minutes in the Town Clerk's Office.) He discussed with the Commission the necessary deadlines for the Charter revision. J. Chiota will submit a letter/status report to the Town Council and also request an extension to submit the first draft of the Charter for the Town Council's agenda in January.

A Motion was made by P. Timpanelli to approve the Minutes of October 6, 2010, seconded by W. Holden. Voted unanimously to approve the Minutes of October 6, 2010.

Using the Town of Fairfield's Charter as a reference, J. Chiota indicated he is in the process of completing his draft of the Town of Trumbull's Charter through Chapter III.

R. Friedson also indicated that he is in the process of collecting data from the past ten (10) years regarding a referendum for supplemental appropriations. At the request of J. Chiota, R. Friedson should have it completed to present at the next Charter Revision Commission meeting on November 10, 2010.

The Clerk of the Charter Revision Commission noted the completion of a draft of the Charter reflecting the changes discussed at the September 23, 2010 Charter Revision Commission Meeting (including **CHAPTER III. EXECUTIVE BRANCH**). The Clerk will provide each of the members of the Commission with a copy of the draft for their review.

Continuing with the Charter revision at: **CHAPTER IV. ADOPTING THE ANNUAL BUDGET**

Section 1. Duties of the First Selectman.

Idea #125 - The first paragraph, at the end of the second sentence, insert: “and shall include enterprise funds and specialty accounts”.

Idea #126 - The first paragraph, line 7, replace “receipts” with “revenues”.

Idea #127 - On Page 43; Section 7.5.; insert: c. Individual line items.

Section 2. Duties of the Board of Finance.

Idea #128 - Paragraph B.; Line 3; after “Town” insert: “, as well as the Town’s website”

Idea #129 - Insert a new sentence at the end of Paragraph B.: “The Budget shall be published in a similar manner and timeframe on the Town’s website.”

Section 3. Duties of the Town Council.

Idea #130 - Paragraph A.; Line 7; after “Town” insert: “, as well as the Town’s website”.

Idea #131 - Paragraph B.; insert new sentence at the end of paragraph (i): “The said budget shall be submitted to the First Selectman within two (2) business days.”

A Motion was made by W. Holden to amend the Agenda of October 20, 2010 to continue through **CHAPTER V. APPROPRIATIONS FROM THE GENERAL FUND AND THE CAPITAL AND NONRECURRING FUND DURING THE COURSE OF THE FISCAL YEAR** and **CHAPTER VI. BOND ISSUES.**

Voted unanimously to amend the Agenda of October 20, 2010.

CHAPTER V. APPROPRIATIONS FROM THE GENERAL FUND AND THE CAPITAL AND NONRECURRING FUND DURING THE COURSE OF THE FISCAL YEAR

Section 1. Transfer of funds.

Idea #132 - Add a new section after second paragraph of Section 1: “Section 2. Supplemental Appropriations.”

Idea #133 - In the fifth paragraph of Section 1.; the fourth line: replace “less than petitioned” with “other than that petitioned”.

Idea #134 - On Page 24; at the end of the fifth paragraph; insert: “If a supplemental appropriation is rejected by the Board of Finance, the Town Council must approve it by a two-thirds (2/3) vote of the membership.”

CHAPTER VI. BOND ISSUES.

No changes.

At the next meeting on November 10, 2010, the Commission will continue with the Charter revision with **CHAPTER VII. BOARDS AND COMMISSIONS** and will also return to **CHAPTER IV.** and **CHAPTER V.**

The Commission scheduled two meetings for the month of December:

Tuesday, December 07, 2010, at 7:30PM; and

Wednesday, December 22, 2010, at 7:00PM

Meeting Adjourned 9:00PM.

Respectfully submitted:
Marilou Mangiamele, Clerk

