

TOWN OF TRUMBULL, CONNECTICUT
PARKS AND RECREATION
REQUEST FOR PROPOSAL
COMPLETE REMOVAL OF EXISTING LINER, CONCRETE REPAIR AND INSTALLATION OF A NEW PVC POOL
LINER

BID NUMBER 6146: DUE: OCTOBER 8, 2015 AT 2:00PM

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for **Complete removal of the existing liner , concrete repair and Installation of a NEW PVC poll liner at Beach Memorial pool.**

Located at Beach Memorial Road, Trumbull CT, 06611. Based on Attached specifications, contractor shall provide all materials and labor for demolition removal of pool liner and concrete work and replacement of new pool liner within the specifications. For the Trumbull PARKS AND RECREATION in accordance with the enclosed specifications.

A Mandatory Pre proposal meeting will be conducted for interested parties on Tuesday September 29th 2015 at 10 am, at the POOL FACILITY LOCATED ON BEACH MEMORIAL ROAD, TRUMBULL, CT.

This RFP is not a contract offer, and no contract exists until a written contract is signed by the Town and the successful proposer.

1. **PREPARATION OF PROPOSALS**

Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and two (2) EXACT COPIES. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids. Proposals received after the advertised time and date due shall not be opened or considered. The Town reserves the right to communicate with any or all of the proposers to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any proposer at any time after proposals are opened

Proposers may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded

2. **BID SUBMISSION**

- a) Bids are to be submitted in DUPLICATE and sealed in an envelope clearly marked and addressed as follows:

**BID 6146: COMPLETE REMOVAL OF EXISTING LINER, CONCRETE REPAIR AND
INSTALLATION OF A NEW PVC POOL**

Due: OCTOBER 8, 2015 @ 2PM

Attention: Kevin J Bova

Purchasing Agent

Town of Trumbull

5866 Main Street, Trumbull, CT 06611

- b) Please be advised that the person signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.
- c) No oral, telephonic, or faxed proposals will be considered. No telephone corrections, deletions, or additions will be accepted. The Town reserves the right to reject any or all bids, and to waive any or all formalities in connection therewith.

3. **BID TIME**

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. Any bid received after the above scheduled date and time shall not be considered or opened.

4. **TOWN OPTIONS**

- a) The Town & Parks and Recreation reserves the right to reject any or all bids and to waive any requirements, irregularities, technical defects or service therein when it is deemed to be in the best interest of the Town.
- b) If your proposal does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.
- c) Any item that is submitted as equal but upon delivery is found to not meet the bid specifications, that item will be returned at the vendor's expense.

The Town of Trumbull reserves the exclusive right to determine whether or not a proposal meets or Exceeds the stated specifications. The award shall be made after careful consideration of all factors including but not limited to price.

5. **TAXES**

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **INQUIRIES**

- a) All technical inquiries regarding this request may be directed to Dmitri Paris Park supervisor (203-452-5075 or 203-650-6084) (dparis@trumbull-ct.gov) or Stuart McCarthy Director of Parks and Recreation (203) 452-5064 (smccarthy@trumbull-ct.gov). Submittals and shop drawings for Structural engineering will be handled by DESTEFANO & CHAMBERLAIN, INC 203-254-7131 or fax 203-254-0263. All inquiries regarding this request shall be answered up to the close of business on **October 2, 2015** after which time no additional questions will be accepted. All other questions may be directed to the Kevin Bova, Purchasing Agent (203.452.5042) kbova@trumbull-ct.gov. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders.
- b) Additionally, after proposals are received, the Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.
- c) It is the sole responsibility of the responding firm to verify any addendums that may have been issued relating to this request prior to submission of a proposal. Failure to submit a bid or proposal that does not address any changes or addendums may result in a disqualification of a bid submission.

7. **AWARD AND AUTHORITY**

The Purchasing agent from Town Hall will issue notification of award in writing. Along with a standard contractual agreement and a Purchase order.

8. **METHOD OF AWARD**

The following criteria will be used to evaluate all quotes:

1. Firm Price
2. Delivery Options and Discounts
3. Vendor's ability to supply & support the products that match the specifications
4. Proposers are requested to quote as a completed Project for all materials, & Labor as per Specifications and drawings.

9. PRICING

All prices quoted are to be firm for a period of ninety (90) days following bid opening. Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

10. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

11. HOLD HARMLESS CLAUSE

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

12. WORK REGULATIONS AND STANDARDS

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

13. WARRANTIES

A copy of all applicable warranties must be submitted in full detail.

14. INSURANCE

The successful bidder shall provide the Town Purchasing Agent with a Certificate of Insurance before work commences. The Town shall be named as an additional insured with Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

Commercial General Liability	Each Occurrence	Aggregate
Bodily Injury Liability	\$1,000,000	\$1,000,000
Property Damage Liability	\$1,000,000	\$1,000,000
Personal Injury Liability	\$1,000,000	\$1,000,000
Comprehensive Auto Liability	Each Occurrence	Aggregate
Including coverage of owned, non-owned & rented vehicles	\$1,000,000	\$1,000,000

The insurance policy must contain the additional provision wherein the company agrees that Thirty (30) days prior to termination, expiration, cancellation or reduction of the insurance afforded by this policy with respect to the contract involved, written notice will be served by registered mail to the Purchasing Agent, Town of Trumbull. Additionally the successful bidder (Contractor) shall provide adequate statutory Workmen's Compensation Insurance for all labor employed on this project, and comprehensive General Public Liability Insurance (Coverage "B"). The successful bidder (Contractor) and each Subcontractor agree that their insurance carriers waive subrogation against the Town, its agents or employees with respect to any loss covered by the Contractor's and each Subcontractor's insurance.

15. CONFLICT OF INTEREST

No purchase shall be made from nor shall services (other than services as an officer, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase, and notice thereof posted, for at least five (5) days before such purchase be made, in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

16. LOWEST RESPONSIBLE PROPOSAL

a) The Town along with Parks and Recreation Department shall determine the "lowest responsible qualified proposer" on the basis of the Proposer submitting the lowest "Total Proposal", responsiveness of his Technical Proposal; and demonstrating a history of the ability and integrity necessary to perform the required work; and certifying that it shall perform the work in accordance with the Plans, Specifications and requirements.

Proposals will be compared on the basis of the "Total Proposal" of the items listed in the Proposal and on basis of the Proposer's experience and competence.

If the Lowest Total Proposal exceeds the amount of funds available for the project, the Town along reserves the right to increase or decrease any class, item or part of the work. After determining the "lowest responsible qualified proposer", the Town will issue a Notice of Award to the successful Proposer.

In the event that the lowest responsible qualified proposer fails to execute the Contract and/or fails to provide the required documents within the time period prescribed, the Town at its option may consider the lowest responsible qualified proposer to be in default, in which case the Bid Guarantee shall become the property of the Town.

17. SPECIFICATIONS

a) Should any Bidder find discrepancies in the Specifications, or be in doubt as to the exact meaning, notify the Town at once. The Town may then, at their option, issue Addenda clarifying same. The Town shall not be responsible for oral instructions or misinterpretations of Specifications.

b) The Town reserves the right to issue Addendum at any time prior to the Bid Opening. All such Addendums become, upon issuance part of the Specification. Each Bidder shall cover such Addendum in the proposal and shall acknowledge receipt of same on the blank provided therefore.

c) The Town reserves the right to require any or all Bidders to submit statements as to previous experience in performing comparable work; and as to financial and technical organizations and resources available for this work. The mere opening and reading aloud of a bid shall not constitute or imply the Town's acceptance of the suitability of a Bidder.

18. PROPOSAL, PERFORMANCE AND PAYMENT BONDS

a) A Bid Bond payable to the Owner must accompany each Proposal for ten (10%) percent of the total amount of the Proposal. As soon as the Proposal prices have been compared, the Owner will return the bonds of all except the three lowest responsible Proposals. When the Agreement is executed, the bonds of the two remaining unsuccessful Proposers will be returned. The Bid Bond of the successful Proposer will be retained until the Payment Bond and Performance Bond have been executed and approved, after which it will be returned. A certified check may be used in lieu of a Bid Bond.

b) A Performance Bond and a Payment Bond, each in the amount of 100 percent (100%) of the Contract Price, with a corporate surety approved by the Owner, will be required for the faithful performance of the contract. Attorneys-in-fact who sign the Bid Bonds or Payment Bonds and Performance Bonds must file with each bond, a certified and effective dated copy of their power of attorney.

c) The party to whom the contract is awarded will be required to execute the Agreement and obtain the Performance Bond and Payment Bond within ten (10) calendar days from the date when Notice of Award is delivered to the Proposer. The Notice of Award shall be accompanied by the necessary Agreement and Bond forms. In case of failure of the Proposer to execute the Agreement, the Owner may, at his option, consider the

Proposer in default, in which case the Bid Bond accompanying the proposal shall become the property of the Owner.

- d) The Owner, upon receipt of acceptable Performance Bond, Payment Bond and Agreement signed by the Contractor, shall sign the Agreement and return to the Contractor an executed duplicate of the Agreement within a reasonable period of time. The returned executed Agreement by the Owner to the Contractor shall be accompanied with a Notice to Proceed.

19. ADENDUMS

It is the responsibility of the bidder to verify prior to final submittal of a bid or bid if any addenda to this request have been issued. Any addenda to this request shall be posted on the Town of Trumbull website www.trumbull-ct.gov under the Purchasing Department's section. Bidders may also call the Purchasing Department directly 203.452.5042 for inquiries regarding addenda.

20 LIQUIDATED DAMAGES

Work must be completed within 75 days after town issuing Letter to proceed. Contractor further agrees to pay as Liquidated damages, the sum of (\$500.00) five hundred dollars for each consecutive calendar day thereafter from Letter to Proceed.

19. MISCELLANEOUS

- a) All Contractors must develop a complete and thorough schedule which demonstrates that the Contractor will be able to complete the project in a timely fashion.
- b) Selected proposer agrees to warranty all work completed for this requirement.
- c) The Town may make such investigations as necessary and it deems appropriate to determine the qualifications of the proposer to perform the work required. If the Town is not satisfied that the proposer is properly qualified, the Town reserves the right to reject the proposal of said proposer.

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REQUEST FOR PROPOSAL
COMPLETE REMOVAL OF EXISTING LINER, CONCRETE REPAIR AND INSTALLATION OF A NEW PVC POOL
LINER

BID NUMBER 6146: DUE: OCTOBER 8, 2015 AT 2:00PM

Description of Project/Service/Item:

A Mandatory Pre proposal meeting will be conducted for interested parties on Tuesday September 29th 2015 at 10 am, at the POOL FACILITY LOCATED ON BEACH MEMORIAL ROAD, TRUMBULL, CT.

Beach Memorial Pool

Trumbull, CT

PVC Membrane Installation

General: The Town of Trumbull Parks and Recreation Department is seeking proposals for a complete removal of the existing liner, concrete repair and installation of a NEW PVC Pool Liner at its Beach Memorial Pool location.

Removal: All existing liner membrane and all components associated with its installation will be removed by the contractor.

Disposal: Town will provide a Dumpster on site for the disposal of the existing liner materials and will be responsible for its disposal.

Pressure Testing: All Skimmer lines will be pressure tested prior to installation
With repairs as required.

Concrete Repair: All surface preparation required as detailed per Section #03900
Concrete Restoration Plan

Dimensions: Pool Size is One Hundred Twenty-seven feet, eleven inches (127'-11") by Eighty-three feet Seven inches (83' 7") with varying depths from Zero inches to Nine feet six inches (9'-6")

Installation of the PVC Membrane per specifications:

- Coat interior of the pool with sanitizing agent.
- Adhesive application.
- Apply (150 mil) Felt to isolate membrane from the pool.
- Install 60 mil or greater PVC membrane through hot air welding throughout.
- Terminations will be at top of pool wall below stainless gutters and zero entry location floor skimmer and will be made with Stainless Steel Skirts.
- Cut out for all main drains, inlets, skimmers. All penetrations will be terminated with compression flanges.
- Complete additional perimeter caulking, detail work, and finish work to make a complete watertight installation.
- Clean site suitable for pool filling and perform final inspection.
- Membrane and all welds shall carry a 10 year warranty.
- Other installation items shall carry a 1 year limited warranty. (e.g. caulk, fasteners at compression fittings etc...)

All contractors are required to make their own measurements to insure accuracy of the bids. Contractor must provide documentation verifying specifications.

**PLEASE BID 6146 DOCUMENTATION, SCOPE, DRAWINGS
AND SPECIFICATIONS**

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COMPLETE REMOVAL OF EXISTING LINER, CONCRETE REPAIR AND INSTALLATION OF A NEW PVC POOL LINER

BID NUMBER 6146: DUE: OCTOBER 8, 2015 AT 2:00PM

PROPOSAL FORM

Project: BEACH MEMORIAL PARK
POOL LINER
BEACH MEMORIAL ROAD
TRUMBULL, CONNECTICUT

Total proposed including materials and labor for DEMOLITION, REMOVAL, and CONCRETE WORK REPAIR & REPLACEMENT OF NEW PVC LINER

Total Proposed \$ _____

Total Proposed: _____
(Written)

UNIT PRICES FOR CONCRETE, REBAR AND EPOXY. PLEASE CIRCLE (one) ADD OR DEDUCT THIS WILL APPLY FOR OR AGAINST THE TOTAL SUM.

ADD / DEDUCT CONCRETE \$ _____ Per Cubic feet

ADD / DEDUCT REBAR \$ _____ Per Lb.

ADD / DEDUCT EXPOXY \$ _____ Per linear foot

ADDENDA

The following Addenda have been received. The modifications to the Bid Documents noted therein have been considered and all costs thereto are included in the Base Bid.

Addenda # _____, _____, _____, _____, _____

Work shall commence _____ days after receipt of Purchase Order

LIQUIDATED DAMAGES

Work must be completed within 75 days after town issuing Letter to proceed. Contractor further agrees to pay as liquidated damages, the sum of (\$500.00) five hundred dollars for each consecutive calendar day thereafter from letter to Proceed.

Upon receipt of written notice of the acceptance of this proposal, proposer shall execute the formal contract attached within ten (10) days and deliver a Surety Bond or Bonds as required in the General Conditions. The Bid Security attached in the sum of _____ Dollars (\$ _____) is to become the property of the Owner in the event the contract and bond are not executed within the time above set forth, as liquidated damages for the delay and additional expense to the Owner caused thereby.

THE UNDERSIGNED AFFIRMS AND DECLARES that this proposal is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this proposal for the request noted above and certifies that this proposal meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate proposals are presented in a similar format to those requested and are attached herein. It is understood that the Town reserves the right to reject any or all proposals or waive any formalities in this request. This proposal is submitted in full compliance with all Specifications and General Terms and Conditions

The quality of workmanship is guaranteed for a period of _____ year(s) from acceptance.

Company Name

By (Signature)

Address

Print Name

Address

Title

Date

Telephone/Fax

Email

Website

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REFERENCES

(To be submitted with proposal – attach additional pages as necessary)

List references for similar services provided for at least Four (4) clients in the past five (5) years (attach any other client references if desired). PLEASE NOTE IT IS THE TOWN'S INTENT TO COMMUNICATE WITH THE REFERENCES LISTED HEREIN.

CLIENT 1:

Organization Name: _____

Contact Name: _____ Phone: _____

Service Dates: _____

Project(s): _____

CLIENT 2:

Organization Name: _____

Contact Name: _____ Phone: _____

Service Dates: _____

Project(s): _____

CLIENT 3:

Organization Name: _____

Contact Name: _____ Phone: _____

Service Dates: _____

Project(s): _____

CLIENT 4:

Organization Name: _____

Contact Name: _____ Phone: _____

Service Dates: _____

Project(s): _____

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THE PROPOSER SHALL STATE THE NAMES OF ALL OF ALL PROPOSED SUBCONTRACTORS.

PROPOSED SUBCONTRACTORS

If none, write "None" _____.

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Description of Work _____
Proposed Subcontractor Name _____
Address _____

*Insert description of work and subcontractors' names as may be required.

This is to certify that the names of the above mentioned subcontractors are submitted with full knowledge and consent of the respective parties.

The Proposer warrants that none of the proposed subcontractors have any conflict of interest as respects this contract.

Proposer _____
(Fill in Name)

By _____
(Signature and Title)

END OF BID FORM
PLEASE SEE BID 6146 DRAWINGS
AND BID 6146-TECH SPEC'S --SCOPE