

**TOWN SURPLUS VEHICLE/EQUIPMENT RFO 6157
SOLD "AS IS, WHERE IS"**

**TOWN OF TRUMBULL, CONNECTICUT
TOWN EQUIPMENT
PUBLIC WORKS
SALE OF SURPLUS VEHICLES & EQUIPMENT**

RFO (Request for Offer) # 6157 DUE: JANUARY 8, 2016 at 11:00am

AUCTION OF TOWN SURPLUS VEHICLES AND EQUIPMENT

RFO #	Date of Bid Opening	Time of Bid Opening
6157	JANUARY 8, 2016	11:00 AM

GENERAL INSTRUCTIONS TO BIDDERS

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for the listed of **ANY SURPLUS PROPERTY /EQUIPMENT** from the Town Highway Department as detailed in the attached specifications.

All vehicles/equipment are located at PWD 366 Church Hill road Trumbull CT 06611

ITEMS MAY BE SEEN AT THE SPECIFIED DATE AND TIMES ONLY

An on Site Viewing /Inspection of all Surplus Equipment will be held at Town of Trumbull Public works located at 366 Church Hill Road, in Trumbull CT 06611. The viewing and inspections of what is being available for sale will be on **Monday December 21st , 2015 from 9am to 2 pm & Monday December 28th 9am to 2 pm** by prospective bidders.

PREPARATION OF A BID

- a) Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) **ORIGINAL** and one (1) **EXACT COPY**. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.
- b) **BID SUBMISSION**
Bids are to be submitted in a sealed envelope and addressed as follows:

Bid 6157 - SALE OF SURPLUS VEHICLES AND EQUIPMENT
Due: JANUARY 8, 2016 at 11:00am
Kevin J Bova Purchasing Agent -Town of Trumbull
5866 Main Street, Trumbull, CT 06611

Sealed bids subject to conditions set forth herein will be received by the Purchasing Agent Kevin J Bova @ Town of Trumbull Town Hall 5866 Main St. Trumbull, CT. 06611, For the sale and removal of the equipment as listed on the following pages. Each highest bid for each item will be notified by Email. The winning bidder must bring a certificated Check made out to "Town of Trumbull at the listed time.

Be advised that the person signing the formal Bid must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

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SUBMISSIONS OF BID FOR SALE OF SURPLUS PROPERTY CONDITIONS

The equipment is sold "**AS IS, WHERE IS** condition". No returns, exchanges, or refunds shall be made. **ALL SALES ARE FINAL**. It is the purchaser's responsibility to inspect the equipment prior to bill of sale. Payment shall be made by certified check payable to the Town of Trumbull. **Please note: Titles, certificates of origin may not be available for some vehicle(s)/equipment**

NOTE: The surplus vehicles and equipment can be seen & inspected at the respective site by prospective bidders the following date and time only at Public works department (PWD) yard located at 366 Church Hill Road Trumbull CT 06611

ON Monday December 21st & Monday 28, 2015 9:00 AM to 2:00 PM

The Town of Trumbull makes no claims, express or implied, as to the condition of the vehicle(s)/equipment. The vehicle(s) and equipment are SOLD "AS IS, WHERE IS"

AWARD AND AUTHORITY

An award will be made to the firm or person who bids the highest dollar figure for each item. The Town will issue Notification of award in Writing. After the bidder gets the award Notification they have 1 week to come with a Certified check made payable "Town of Trumbull" and to take the Vehicles / Equipment from the PWD yard.

Bids not clearly showing full name, address and phone number as listed may not be considered. Bids below the "Minimum Bid" (if there is Minimum) stated amount may or may not be considered. Bids are to be made on individual Item-by-item basis. Lump Sum quotes for groups of items may not be considered. Bids will not be accepted after the Stated bid opening date and time. Please note that bids submitted cannot be faxed or e-mailed

HOLD HARMLESS CLAUSE

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or Expense.

The Purchaser is to assume all liability for the material after award is made. The Town will exercise usual care for the Protection up to the time limit for removal, but will not be responsible for any loss or damage from any cause Whatsoever. **The Town of Trumbull reserves the right to reject any or all Offers if deemed to be In the best interest of the Town of Trumbull.**

Date of Removal Required:

Within One (1) week after date of written notification by the Town of Trumbull Purchasing Division. Award shall Be rescinded if payment is not made and vehicle(s)/equipment not removed during that period. The Purchasing Division shall recommend suspension from further bidders' list those parties from whom award has been Rescinded.

INQUIRIES

All inquiries regarding this request shall be answered up to the close of business on **January 4 2016**, after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions of all

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bidders will be made available in writing or on the Town Website to all bidders. Inquiries of any technical questions by nature may be directed to PW garage supervisor- Mr. Joseph Mitri (203-650-5070) or jmitri@trumbull-ct.gov .

The Town reserves the right to communicate with any or all of the bidders to clarify the BIDS. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

It is the sole responsibility of a bidder to verify any addendums that may have been issued relating to this Equipment for sale prior to submission a BID. Any notice of addendum shall be published on the Purchasing Department Website www.trumbull-ct.gov . Failure to submit a response that does not address any changes or addendums may result in a disqualification of a BID.

CONFLICT OF INTEREST

Public officials shall be prohibited from receiving any town work procured through a public Bid or bid waived process so as to avoid any appearance of impropriety or conflict of interest; And; Public officials cannot circumvent the intent of this ordinance by receiving town work Through a bid waiver, as proscribed by the Trumbull Town Charter.

Miscellaneous Information

Bidders are invited and urged to inspect the material to be sold prior to submitting Bids. Opportunity will be afforded for Inspection at times and dates specified in the invitation but no labor will be furnished for such purposes. Under no Circumstances will a refund or adjustment be made on account of material not coming up to the standard expected, Nor will failure to inspect be considered ground for claim.

Unless otherwise specified, it is agreed that the bidder will allow up to 2 weeks from The bid opening date specified in this invitation, for acceptance of its bid by the Town of Trumbull.

Bidders may be present at bid opening, at which time all proposals will be publicly opened and read aloud There will be no Award at the Opening.

Once Payment in full amount of award by certified bank check & the successful bidder has Been awarded and notified. It can pick up the equipment by Notifying the Purchasing agent And Town Garage Supervisor Joe Mitri on a date and time. If a title/ certificate of Origin is Available it will be given to the successful bidder at this time. It is the sole responsibility of The winning bidder to obtain all the necessary paper work and to contact the State or DMV. Everything is sold "AS IS WHERE IS".

Some Vehicles may not have a title or certificate of origin.

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GENERAL INFORMATION AND SPECIFICATIONS OF THE EQUIPMENT
PROPOSAL FORM – BID FORM

**TOWN OF
TRUMBULL
SURPLUS**

Plate#	YEAR	DESCRIPTION Make /Model	Vin #	Mileage	MINIMUM BID	BID Amount - BEST & FINAL OFFER
1993	1993	Int. 4900 cab & chassis	1HTSDPR3PH537504	UNKNOWN	\$ 1,500.00	
284TR	2008	Ford E450 Ambulance	1FDXE45P58DB23614	75,936	\$ 6,500.00	
275TR	1999	Chevy Cavalier BAD FRAME (PARTS ONLY)	1G1JC5247X7151761	68,085	\$ 250.00	
187TR	1998	GMC 1500	1GTEC14M1WZ850949	69,890	\$ 275.00	
1996	1996	Ford E250 Van	1FTFE24YXTHA46951	79,062	\$ 200.00	
193TR	1999	Jeep Cherokee	1J4FF68S5XL503396	132,885	\$ 300.00	
154TR	1992	Ford E350	1FTJE34H7NHB34570	109,115	\$ 500.00	
205TR	2003	Ford Expedition	1FMPV16L83LA51674	121,555	\$ 650.00	
235TR	2000	Chevy 1-Ton cab &	1GBJK34F8YF465170	67,581	\$ 1,500.00	

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<u>Plate#</u>	<u>YEAR</u>	<u>DESCRIPTION</u> <u>Make /Model</u>	<u>Vin #</u>	<u>Mileage</u>	<u>MINIMUM</u> <u>BID</u>	<u>BID Amount -</u> <u>BEST & FINAL</u> <u>OFFER</u>
		chassis				
48TR	1996	Ford F800-runs	1FDWF80C6TVA19818	77,930	\$ 3,000.00	
49TR	1996	Ford F800-Parts Truck (Parts Only)	1FDWF80C8TVA19819	UNKNOWN	\$ 1,000.00	
140TR	2000	Chevy 2500 4WD- Diesel	1GCGK24F2YF486144	163,395	\$ 1,200.00	
37TR	1999	Ford Crown Vic	2FAFP74W6XX191194	194,463	\$ 200.00	
247TR	1990	GMC 2500 4WD	1GCGK24K4LE108869	197,591	\$ 250.00	
263TR	1999	Chevy 2500 4WD	1GCGK24R5XF068329	111,113	\$ 500.00	
248TR	2002	Chevy 2500 4WD (Engine Knock)	1GCHK24U92E129060	135,353	\$ 500.00	
257TR	1985	Chevy C30 Rack Body	2GBGC34M6F1126286	137,752	\$ 400.00	
259TR	1987	S1600 Int. Dump body	1HTLAHEM2HH502058	142,242	\$ 550.00	
261TR	1999	GMC Safari Van (Blown Engine)	1GTDL19WXXB515351	114,703	\$ 650.00	
77TR	1995	Int. 4900 Plow Truck	1HTSDAAR8SH680186	6,003	\$ 5,000.00	
110TR	1999	Chevy Cavalier Bad Frame (Parts Only)	1G1JC5245X7153802	54,069	\$ 500.00	
250TR	1994	Int. Flat Bed	1HVBDPEMBRH56514	UNKNOWN	\$ 500.00	
231TR	1986	Ford Tractor (Blown engine)	c741-662	N/A	\$ 100.00	
N/A	1985	Pavemaster-2 Ton Roller	M300E-B3063	N/A	\$ 250.0	

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PROPOSAL FORM

ADDENDA

The following Addenda have been received. The modifications to the Proposal Documents noted therein have been considered and all costs thereto are included in the Base Proposal.

Addenda # _____, _____, _____, _____, _____

RFO 6157: THE UNDERSIGNED AFFIRMS AND declares that this Bid is executed with full knowledge and acceptance of the specifications, requirements, terms and conditions contained herein and with complete understanding and full compliance of system requirements and hereby submits this Bid for the request contained herein and certifies that this Bid offers and agrees to purchase any or all items for which prices are quoted for each item. The undersigned, as bidder, declares that no person, or persons, other than those named herein, are interested in this Proposal; that this Proposal is made without collusion with any person, firm or corporation; that no person or persons acting in any official capacity for the Town is directly or indirectly interested therein or in any portion of the profit.

Name

by (Signature)

Address

Print Name

Town

Email

Date

Telephone/Fax

BY _____
(Signature and title of person authorized
To sign this bid).

Date Submitted _____

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The acceptance of the item or items indicated above, constitutes a contract between the Town of Trumbull And the Purchaser whose name appears hereon.

SUBMISSIONS OF BID FOR SALE OF SURPLUS PROPERTY CONDITIONS

1. All bids must be submitted on and in accordance with this form.
2. Bids and amendments thereto, or withdrawal of bids submitted, if received by the Purchasing Agent after the date and time specified for bid opening will not be considered.
3. Prices must be stated on a unit-by-unit basis.
4. The list of material offered for sale and its descriptions has been compiled from Available data, but there is no guarantee or warranty on the part of The Town of Trumbull , relative thereto as to the number or quantity, kind, character, description, Condition, suitability for use for which it may be desired or in any other respect Whatsoever. **All material is sold "as is" and "where is"**.
5. Bidders are invited and urged to inspect the material to be sold prior to submitting Bids. Opportunity will be afforded for inspection at times and dates specified in the invitation, But no labor will be furnished for such purposes. Under no circumstances will a refund Or adjustment be made on account of material not coming up to the standard expected, Nor will failure to inspect be considered ground for claim.
6. Unless otherwise specified, it is agreed that the bidder will allow up to Fourteen (14) days from The bid opening date specified in this invitation, for acceptance of its bid by the Town of Trumbull.
7. Bidders may be present at bid opening at Town Hall 5866 main street Trumbull CT 06611 2nd floor Chamber of Congress room.

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At the date and time specified in the invitation.

8. Date of Removal Required: Within seven (7) days after date of written notification by the Town of Trumbull Purchasing Agent. Award shall be rescinded if payment is not made And vehicle(s)/equipment not removed during the seven-day period. The Purchasing Agent Shall recommend suspension from further bidders' list those parties from whom the award Has been rescinded.

AWARD AND CONTRACT OF BIDS

1. The Purchasing Agent reserves the right to reject any or all bids in whole or in part, to Award by item, groups of items or total bid, unless otherwise specified by bidder, and To waive informality or technical defects, if, in his judgement, the best interests of the Town of Trumbull will be so served.
2. In case of error in the extension prices in the bid, the unit price will govern.
3. The Purchaser is to assume all liability for the material after award is made. The Town will exercise usual care for the protection up to the time limit for removal, but Will not be responsible for any loss or damage from any cause whatsoever.
4. All purchases must be removed within the time limit specified in this invitation to bid.
5. Payment in full amount of award by **certified bank check** must be made prior to The removal of any vehicle or equipment at the Finance Department on **Wednesday January 20TH 2016 at the hours between 10am to 3 pm 5866 Main Street Trumbull CT 06611 3rd floor**.
. When payment is made,
The successful bidder is to contact Public Works Dept., Fleet Manager Joe Mitri (contact Information will be provided in the award letter) to arrange for removal. The Finance Department's payment receipt must be presented to the Fleet Manager at time of removal of The item(s) the Purchaser was awarded the bid for and paid the Town of Trumbull for.
6. If the Purchaser fails to pay for the items that they were awarded and/or remove the items Purchased as required by the provisions of this contract, the Town reserves the right to Promptly sell the items to the next highest bidder. The defaulting Purchaser will forfeit the Deposit.
7. The Purchaser guarantees to save the Town, its agent or employees harmless and to Furnish adequate protection from damages to Town property and to repair damages Of any kind for which he or his workers are responsible