

**TOWN OF TRUMBULL
REQUEST FOR QUOTATION
W.P.C.A. - SEWER MAIN LINE CLEANING**

GENERAL INSTRUCTIONS TO BIDDERS

BID NUMBER 6008 DUE: SEPTEMBER 18, 2013 3:00 PM

The Town of Trumbull, Connecticut (hereinafter referred to as Town), through the Office of the Purchasing Agent, will accept sealed bids for the **SEWER MAIN LINE CLEANING** in accordance with the requirements contained in this request.

1. PREPARATION OF PROPOSALS

- a) Bids shall be submitted by using the enclosed BID PROPOSAL FORM that accompanies this request. Submit one (1) ORIGINAL and two (2) EXACT COPIES. Bidders should submit bids in a clear, concise and legible manner to permit proper evaluation of responsive bids.
- b) Bidders may also submit, under separate cover with their proposal, any samples of reports and documents that are necessary to meet the requirements (deliverables) of this request should a purchase order be awarded
- c) No oral, telephonic, or faxed proposals will be considered. Corrections, deletions, or additions to bids may be made by wire, provided such wires are received in correct and comprehensive form prior to the opening time of bids, and confirmed by letter. No telephone corrections, deletions, or additions will be accepted. The Town reserves the right to reject any or all bids, and to waive any or all formalities in connection therewith.

2. BID SUBMISSION

Bids are to be submitted in a sealed envelope addressed as follows:

Bid: 6008 Due: SEPTEMBER 18, 2013
Purchasing Agent
Town of Trumbull
5866 Main Street
Trumbull, CT 06611

Please be advised that the person(s) signing the formal proposal must be authorized by your organization to contractually bind your firm with regard to prices and related contractual obligations for the delivery period requested.

3. BID TIME

- a) Bids shall be received at the office of the Purchasing Agent, Town Hall, prior to the advertised hour of opening, at which time all proposals will be publicly opened and read aloud. Any bids submitted or received after the advertised hour shall not be accepted, opened or read.
- b) A bidder may withdraw a proposal at any time prior to the above scheduled date and time. Any bid received after the above scheduled date and time shall not be considered or opened.

4. TOWN OPTIONS

- a) The TOWN reserves the right to reject any and all bids and does not bind itself to accept the lowest bid or any proposal for this work or any part thereof, and shall have the right to ask for new bids for the whole or parts, should it desire to do so.
- b) If your proposal does not meet or better the required specifications on all points that must be outlined in a letter otherwise it will be presumed that a proposal is in accordance with the required specifications.

5. TAXES

All purchases made by the Town, and associated with the award of this requirement shall be tax exempt. Any taxes must not be included in bid prices. A Town Tax Exemption Certificate shall be furnished upon request.

6. **INQUIRIES**

All inquiries regarding this request may be directed to **Mr. Joseph Solemene, WPCA Supervisor (203-452-5048)**, and shall be answered up to the close of business on **September 16, 2013** after which time no additional questions will be accepted. To ensure consistent interpretation of inquiries, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders.

The Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

7. **AWARD AND AUTHORITY**

The Town Purchasing Agent will issue notification of award in writing.

8. **ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS**

Any assignment or subcontracting the selected contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with a Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

9. **HOLD HARMLESS CLAUSE**

The Contractor agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under this Contract, whether or not due in whole or in part of any act, omission or negligence of the Owner or any of his representatives or employees.

10. **WORK REGULATIONS AND STANDARDS**

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

11. **INSURANCE**

The successful bidder shall provide the Town Purchasing Agent with a Certificate of Insurance before work commences. The Town shall be named as an additional insured with an Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

- Worker's Compensation
- Contractor's Public Liability and Property Damage
- Automobile Insurance

General Liability	Each	Each Occurrence	Aggregate
Bodily Injury Liability	\$1,000,000	\$1,000,000	\$1,000,000
Property Damage Liability		\$1,000,000	\$1,000,000
Personal Injury Liability		\$1,000,000	\$1,000,000
Comprehensive Automobile Liability			
Bodily Injury	\$1,000,000	\$1,000,000	\$1,000,000
Property Damage		\$1,000,000	\$1,000,000

Such policies shall provide that no coverage shall be changed or cancelled unless thirty- (30) day's prior notice of such change or cancellation shall be made to the owner. Such notice shall be made by registered mail; postage prepaid, to the Purchasing Agent, Town of Trumbull, Town Hall, Trumbull, Connecticut 06611.

In the event of cancellation, the contractor shall cease all operations on or before the effective date of said cancellation and he shall not commence work again until he has obtained replacement insurance and has delivered a Certificate of Insurance to the office of the Owner's Purchasing Department

12. **CONFLICT OF INTEREST**

No purchase shall be made from nor shall services (other than services as an officer, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase, and notice thereof posted, for at least five (5) days before such purchase be made, in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

13. **PRICING AND TERM**

The Town requires firm fixed prices for a period of one (1) year following Quotation opening and nothing elsewhere in this Quotation shall abrogate this firm period. The Town may renew the term of the award for this requirement for an additional twelve (12) months, at the price stated in the Quotation Response Form by giving the contractor at least thirty (30) days written notice.

14. **CONFLICT OF INTEREST**

No purchase shall be made from nor shall services (other than services as an officer, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase, and notice thereof posted, for at least five (5) days before such purchase be made, in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

15. **ADDENDUMS**

It is the responsibility of the bidder to verify prior to final submittal of a bid or bid if any addenda to this request have been issued. Any addenda to this request shall be posted on the Town of Trumbull website www.trumbull-ct.gov under the Purchasing Department's section. Bidders may also call the Purchasing Department directly 203.452.5031 for inquiries regarding addenda.

**TOWN OF TRUMBULL
REQUEST FOR QUOTATION**

SEWER MAIN LINE CLEANING

BID NUMBER 6008 DUE: SEPTEMBER 18, 2013 3:00 PM

SPECIFICATIONS AND REQUIREMENTS

MAIN LINE PROBLEM AREAS

The Water Pollution Control Authority, Town of Trumbull, is bidding the service of a commercial sanitary sewer cleaning company. This annual preventive maintenance program is designed to control the occurrence of sanitary sewer overflows in "problem areas" throughout town.

The list contains approximately 60,000 L.F. The service includes jetting and the removal of all grit and debris accumulated in the M.H. invert after each run. All confined space access considerations are the responsibility of the contractor.

Price quote should be on a "per linear foot" basis. The Town of Trumbull W.P.C.A. will be responsible for disposal of grit and debris collected daily.

The enclosed bid contains the Trumbull Police Traffic Control list of principal arterial, minor arterial & collector roads that may or may not require traffic control. This cost will be the responsibility of the Town of Trumbull – W.P.C.A.

MAIN STREET – Begin from Alden Avenue & Main Street M.H.'s. Jet south M.H.'s are in the shoulder off the road. Proceed approximately 1,100 L.F. to cross over Main Street by the synagogue and proceed south approximately 300 L.F. stop at Middle brooks Avenue. (This is the most critical of all the lines and must be jetted twice – the first and last lines in the project)

FAIRCHILD MEMORIAL PARK – Start from the Sylvan Ave. intersection east through McAdoo, Lansing, Lane & Marshall – 1,015 L.F. Continue north 750 L.F. through 2 M.H.'s to tie-in manhole. Start from Old Town Rd., east through 9 manholes 1,880 L.F. to the same tie-in manhole mentioned above. Continue east 420L.F. under Rte. 25 then south 290 L.F. through two M.H.'s and east 480 L.F. through two M.H.'s on to Quarry Road. **Total 4,835 L.F.**

OLD TOWN RD. – Start from the pump station, 1980 Old Town Rd., where the flow divides. Jet east past Horseshoe Dr. to Cambridge Drive – 1,700 L.F. Return to Pump Station jet west 1,100 L.F. to Machalowski Road. **Total 2,800 L.F.**

LINDEMAN DR. – Start from Reservoir Avenue west through four M.H.'s to the end of the line. **Total 1,100 L.F.**

(MAP) E-4

BROADWAY RD. – Start at CC M.H. 9 in driveway easement house 40 Broadway. Jet West 91 L.F. to M.H. BW-I Broadway Rd., continue west to the C.C. Line by watercourse across from Marisa's Restaurant to final C.C. M.H. before Main Street **Total 484 L.F.**

(MAP) E – 5 & 6

CALHOUN AVE. – Start on Clifford St., jet north to Gwendolyn Dr., east to cc 55 & 54. South to 10" line at Placid St. **Total 2,800 L.F.**

(MAP) E & F – 7 & 8

ALDEN AVE. – Start on Church Hill jet West to last M.H. **Total 1,100 L.F.**

SPECIFICATIONS AND REQUIREMENTS (Continued)

BONITA AVE. – Start on Church Hill jet West to last M.H	Total 1,100 L.F.
From BONITA – Jet south to last M.H. where flow divides on Crown, Pleasant, & Poplar	Total 1,000 L.F.
PLEASANT – Start on Griswold jet north to last M.H.	Total 450 L.F.
ENDEAVOR – Start on Griswold jet north to last M.H.	Total 950 L.F.
LOCUST – Start on Griswold jet north to last M.H.	Total 1,000 L.F.
GRISWALD – Start on Poplar jet west to last M.H. on Pleasant	Total 700 L.F.
POPLAR – Start on Middlebrooks jet north to last M.H.	Total 1,300 L.F.
GRANITE – Start on Middlebrooks jet west to last M.H.	Total 500 L.F.
CROWN – Start on Middlebrooks jet north to last M.H.	Total 1,300 L.F.
FLINT – Start on Middlebrooks jet north to last M.H.	Total 1,300 L.F.
MIDDLEBROOKS – Flow divides at Poplar jet East through C.C. to Church Hill. Return to Poplar and jet west to Main St.	Total 3,250 L.F.
REGINA – (Overflow 11-25-02) – Start on Canterbury Jet up Four M.H.'s where flow divides.	Total 1,000 L.F.
 (MAP) F – 8 & 9	
CANTERBURY LA (Overflow 6-9-97 intersection of Middlebrooks) Start on Gibson, Jet west to White Birch then north to last M.H. just south of Regina. Return to Middlebrooks jet south to Regina.	Total 2,300 L.F.
GIBSON – Start on Jerome and jet to the last M.H. on Macarthur.	Total 1,500 L.F.
ALAN – Flow divides East/West by Pert Street intersection. Jet East Through the cc. 15 line to Canterbury Lane	Total 1,300 L.F.
MACARTHUR – Flow divides, start from Gibson jet south to last M.H. Then two M.H.'s east to end. Then from Jerome 1 M.H. south, then from Lillian south to last M.H. on Jerome.	Total 2,400 L.F.
JEROME – Start at Sutton and jet to the last M.H.	Total 1, 400 L.F.
SUTTON – Start at Lillian and jet to the last M.H.	Total 400 L.F.
LILLIAN – Flow divides at Peters Road. Start there and jet west to Sutton and then east to last manhole.	Total 1,700 L.F.
C.C. LINE – Start at M.H. west of Morningside Terr. Jet south To Linley St. and south to Lillian	Total 1,350 L.F.
 (MAP) E-9	
GARDEN STREET – Start from the 10" Main on Wilmont Ave. North to last M.H	Total 1,100 L.F.

SPECIFICATIONS AND REQUIREMENTS (Continued)

GROVE ST. – Flow divides W. & E. at Garden. Jet both directions. **Total 1,100 L.F.**

ORCHARD ST. – Start on Grove jet North to last M.H. **Total 1,100 L.F.**

FAIRCHILD ST. – Start on Grove jet North to last M.H. **Total 1,100 L.F.**

(MAP) E-9 & 10

MELROSE AVE. – Start from Edison and jet to last M.H.
C.C. LINE – From 2nd to last M.H. on Melrose jet the C.C. line to Island Brook Park. Then through to Last M.H. on Wilmont Ave. **Total 2,500 L.F.**

(MAP) G – 9&10

ARDEN ROAD (Overflow 11-12-97 House No. 45) – Start at Lawrence Road and jet north to last M.H. Edison **Total 3,000 L.F.**

LAWRENCE ROAD – Flow divides 2nd M.H. north of Arden. Start there jet south past Arden Road and Sunnycrest to the 14" CC29 by Parkway. Return back to 3rd M.H. north of Arden, jet north to Geraldine. **Total 3,000 L.F.**

GERALDINE CIR – Start at Reservoir jet west to Geraldine **Total 1,000 L.F.**

LEONARD PLACE – C.C. (390 L.F.) to Lounsbury Rd. (Between Hse. 24 & 36). Continue north (45 L.F.) to next manhole, then west (230 L.F.) from Lounsbury (Between Hse. 27 & 41) to M.H. Continue north (210 L.F.) to M.H. (Behind Hse. 53) then west (220 L.F.) to Woolsley Ave. Continue north (900 L.F.) to Blackstone Rd. **Total 1,995 L.F.**

(MAP) E-10

CHESTNUT HILL RD. (Overflow 6-18-01 intersection of Chatfield Dr.) – Start at M.H. C-7 at the intersection of Chestnut & Chatfield. Flow divides into a 27" main. Jet east to last M.H. Parkway Dr. Intersection of Chestnut and Parkway jet south to last M.H. on Parkway. Jet both 8" line of Chestnut & Killian Ave. past Frances St. to end where flow divides to Main ST. **Total 2,600 LF**

KILLIAN AVE – Start M.H. at intersection of Chestnut jet east to last M.H. **Total 1,500 L.F.**

SAMUEL & PARKWAY – Start M.H. at intersection of Chestnut jet south on Samuel and east to last M.H. on Parkway. **Total 1,300 L.F.**

TOWN OF TRUMBULL
REQUEST FOR QUOTATION
SEWER MAIN LINE CLEANING

BID NUMBER 6008 DUE: SEPTEMBER 18, 2013 3:00 PM

BID PROPOSAL FORM

The undersigned hereby submits proposal(s) for the request noted above and certifies that this proposal meets all the specifications and conditions requested herein. Any substitutions to the specifications requested are clearly and completely noted. Any alternate proposals are presented in a similar format to those requested and are attached herein. It is understood that the Town reserves the right to reject any or all proposals.

PROPOSAL

All pricing shall include all parts, manpower and travel time and all other related costs associated with the effort as requested herein.

	Year 1 (12 Mos.)	Option (12 Additional Mos.)
TOTAL PROPOSED PRICE TO COMPLETE AS REQUESTED HEREIN (Per Linier Foot – L/FT)	\$ _____ L/FT	\$ _____ L/F

Additional Pricing:

Is video inspections service of underground utilities, storm drainage & sanitary main lines Available? Yes____ No____

If video inspection of underground utilities is possible list the cost per hour. \$ _____/Hr

The above price is firm for _____ months.

Note any exceptions or clarifications :(use additional pages as necessary)

Company Name

By (Signature)

Address

Print Name

Title

Email

Telephone

Mobile

Fax