

TRUMBULL ATHLETIC FIELD USE RULES

1. Based on availability, the Recreation Department will issue an individual field use permit to a resident upon request, the permit and a responsible party (18 years of age or older) must be on site when the field is being used. Users should be prepared to present upon request, by the designated proper authority, their permits and/or roster cards.
2. All organizations wishing to use Trumbull fields must submit requests annually two months prior to Park and Recreation Commission approval and Recreation scheduling. With final schedules being submitted two weeks prior to the start of the season. If schedules are not received on time, it will be assumed fields are no longer required and they will be made available to be scheduled by other groups.
3. The Park and Recreation Commission have sole authority to approve or deny use of fields to any groups requesting use. Once the Park and Recreation Commission approve the organization for use of Facilities, the organization must seek scheduling from the Recreation Department. After field assignments have been made, any changes must be cleared through the Recreation office, with a minimum of 48 hours notice.
4. Any group's assigned fields that do not schedule usage of particular fields on certain days must alert the Recreation Office 48 hours in advance.
5. CONTACT PERSON-Each organization must submit the name of one contact person to the Park and Recreation Commission and the Recreation Director. All requests, schedules, field concerns, assignments, etc. must come through this person.
6. The permit holder will leave the field in a clean and neat condition. If it is necessary for the town to provide cleaning services following the reserved activity, the permit holder will be charged an hourly fee. The permit holder is responsible for trash collection and removal.
7. The use of excessively loud music is prohibited.
8. The destruction of any town property is prohibited.
9. Alcoholic beverages are strictly prohibited including both play and spectator areas. Glass containers of any kind are prohibited.
10. The reservation is for the sports fields and lights; fields are rented "as is". Bases and other equipment are not included in the rental. Field use is limited to the activity specified on the permits.
11. No apparatus or equipment may be located on the sports fields unless the use and location of equipment has received prior approval.

- 12.No animals are allowed on the fields at any time.
13. No vendors allowed on premises
- 14.No fires and/or outdoor cooking are allowed except by permit from the Parks or Recreation Departments.
- 15.Unauthorized (non-town) vehicles may not be driven or parked on turf areas, sidewalks, service driveways, or emergency zones. Only parking lots may be used for loading and unloading.
- 16.In case of rain or inclement weather conditions, permit holders must register with the Recreation Notification System in order to be notified of field closures or changes.
- 17.Once a determination has been made to close a facility, no user group or individual will for any reason override that decision or take any corrective measures to any type of field in an attempt to make it playable.
- 18.If damages are incurred on a closed field, the responsible party will be assessed the full cost of repairs to be determined by the Park Superintendent. In addition, the first violation of this provision will result in a 1 game suspension of field usage, second violation, 3 game suspension, any additional violations will result in forfeiture of field time for the remainder of the season. Any groups losing use of a facility for misuse of said facility must meet with the Park and Recreation Commission before regaining use.
- 19.Designated person responsible for turning sports field lights on and off. In the event of a problem, contact the Recreation Department at 203 452-5060 to report the problem. Any special requests for lining, grooming, etc., must be made to the Recreation Department, at least 48 hours in advance.
- 20.Cancellations must be made to the recreation office 72 hours prior to the reservation to avoid billing.
- 21.Unless specifically stated on the permit, it is understood that the gathering to be held is not a fundraiser that no admission is to be charged, that no tickets will be sold or collections taken, and that no items or services will be sold. Groups conducting fund-raising events must have 501c3 status.
- 22.User agrees to indemnify, defend, and save harmless the town, its agents, officers, and employees from and against any accident, injury, including death, and/or loss of property, or damage to neighboring property
- 23.At no time shall any user charge rental fees for fields allocated to them by the Town of Trumbull Parks and Recreation Commission.
- 24.The Parks Commission reserves the right to change these rules at any time.

25. Failure to comply with park regulations may forfeit the right to use town facilities in the future. Permits are revocable at any time for violation of rule, ordinance or state law.
26. Any work groups set-up by an organization to do some annual field preparation to start the season must work through the Superintendent of Parks with regards to what has to be done, materials, machinery, etc. Specifics are to be worked-out by one person in charge of the group and the Park Superintendent.