

6. AWARD AND AUTHORITY

The Town Purchasing Agent will issue notification of award in writing.

7. PRICING

- a) All prices quoted are to be firm for a period of ninety (90) days following bid opening.
- b) Special Consideration will be given to responses with extended firm price dates. The Town is always interested in any and all cost reduction opportunities.

8. ASSIGNMENT OF RIGHTS, TITLES, AND INTERESTS

Any assignment or subcontracting by a bidder, vendor, or contractor for work to be performed, or goods and/or services to be provided, in whole or in part, and any other interest in conjunction with a Town procurement shall not be permitted without the express written consent of the Town of Trumbull.

9. HOLD HARMLESS CLAUSE

Bidder agrees to indemnify, hold harmless and defend the Town from and against any and all liability for loss, damage or expense which the Town may suffer or for which the Town may be held liable by reason of injury, including death, to any person or damage to any property arising out of or in any manner connected with the operations to be performed under an agreement with the Town, whether or not due in whole or in part of any act, omission or negligence of the Town or any of his representatives or employees.

10. WORK REGULATIONS AND STANDARDS

All work activities performed in association with this request must be performed and completed for the Town in accordance with current Federal State and Local regulations. All services performed shall also conform to the latest OSHA standards and/or regulations.

11. INSURANCE

- a) The successful bidder shall provide the Town Purchasing Agent with a Certificate of Insurance before work commences. The Town shall be named as an additional insured with an Insurance Company licensed to write such insurance in Connecticut, against the following risks and in not less than the following amounts:

Commercial General Liability	Each Occurrence	Aggregate
Bodily Injury Liability	\$1,000,000	\$1,000,000
Property Damage Liability	\$1,000,000	\$1,000,000
Personal Injury Liability	\$1,000,000	\$1,000,000

Products and Completed Operation hazard must be included

Comprehensive Auto Liability	Each Occurrence	Aggregate
Including coverage of owned, non owned & rented vehicles	\$1,000,000	\$1,000,000

- b) The insurance policy must contain the additional provision wherein the company agrees that fifteen (15) days prior to termination, expiration, cancellation or reduction of the insurance afforded by this policy with respect to the contract involved, written notice will be served by registered mail to the Purchasing Agent, Town of Trumbull.
- c) Additionally the successful bidder (Contractor) shall provide adequate statutory Workmen's Compensation Insurance for all labor employed on this project, and comprehensive General Public Liability Insurance.
- d) The successful bidder (Contractor) agrees that its insurance carriers waive subrogation against the Town, its agents or employees with respect to any loss covered by the Contractor's insurance.

12. TIME IS OF THE ESSENCE

Special consideration may be given to bidders that provide an expedited performance schedule as TIME IS OF THE ESSENCE.

13. CONFLICT OF INTEREST

No purchase shall be made from nor shall services (other than services as an official, agent, or employee of the Town) be secured from any officer or employee of the Town, or from any partnership or corporation in which such officer or employee is a partner or officer, or holds a substantial interest, unless such relationship and the fact that such purchase is contemplated shall be made known in writing to the agency making such purchase, and notice thereof posted, for at least five (5) days before such purchase be made, in the office of the agency making such purchase and in a public place in the Trumbull Town Hall.

14. WARRANTY

Selected bidder agrees to warranty all work completed for this requirement.

15. LOWEST RESPONSIBLE BIDDER

a) The Town shall determine the "lowest responsible qualified bidder" on the basis of the Bidder submitting the lowest "Total Bid", responsiveness of its Technical Proposal, demonstrating a history of the ability and integrity necessary to perform the required work; and certifying that it shall perform the work in accordance with the specifications.

b) Bids will be compared on the basis of the "Total Bid" of the items listed in the Bid Proposal Form and on basis of the Bidder's experience and competence.

16. MISCELLANEOUS

a) It is the sole responsibility of the bidder to verify any addendums that may have been issued relating to this request prior to final submission of a proposal. Any notice of addendum shall be published on the Town website – Purchasing Department "Bid Notices". Failure to submit a proposal that does not address changes or addendums may result in disqualification of a bid.

b) **EXPERIENCE:** Bidder must be able to demonstrate to the Town their ability to adequately fulfill all requirements listed above and furnish proof of same.

17. INQUIRIES

a) All inquiries regarding this request shall be answered up to the close of business on July 11, 2008 after which time no additional questions will be accepted. To ensure consistent interpretation of certain items, answers to questions the Town deems to be in the interest of all bidders will be made available in writing or by Fax as appropriate to all bidders. Inquiries of a may be directed to the Director of Public Works, John Del Vecchio (203.452.5075); all other questions may be directed to the Robert J. Chimini, Purchasing Agent (203.452.5042).

b) Additionally, after proposals are received, the Town reserves the right to communicate with any or all of the bidders to clarify the provisions of Proposals. The Town further reserves the right to request additional information from any bidder at any time after proposals are opened.

TOWN OF TRUMBULL, CONNECTICUT
BID PROPOSAL FORM
EXTERIOR PAINTING OF THE HELEN PLUMB BUILDING

BID NUMBER 5775

DUE: July 15, 2008 3:00 PM

THE UNDERSIGNED AFFIRMS AND DECLARES that this bid is executed by said bidder with full knowledge and acceptance of the Specifications, Requirements, Scope of Work, Terms and Conditions contained herein and with complete understanding and full compliance with all requirements. It is understood that this bid includes all materials, labor, and all else whatsoever necessary to properly complete and supply all requirements to the satisfaction of the Town Engineer for the Exterior Painting of the Helen Plumb Building projects as directed by the Town.

Materials to be used: (Attach detailed specifications as requested)

It is further understand that this is a "turn key" project and this bid is submitted in full compliance with all Specifications, Requirements, and Scope of Work contained in this request except as noted (ATTACHED).

TOTAL (FIRM FIXED PRICE) \$ _____

\$ _____ Dollars _____ Cents

Written figure

Above Price Shall Remain Firm for: _____ Days (90 day minimum)

Work to Commence _____ calendar days after Notice to Proceed or signed contract

Estimated Days to Complete: _____ days.

Terms: _____

WARRANTY - The quality of workmanship is guaranteed for a period of _____ year(s) from acceptance.

The undersigned, as bidder, declares that no person, or persons, other than those named herein, are interested in this Proposal; that this Proposal is made without collusion with any person, firm or corporation; that no person or persons acting in any official capacity for the Town is directly or indirectly interested therein or in any portion of the profit.

Company Name

By (Signature)

Address

Print Name

Address

Title

Date

Telephone/Fax

Email

Cell Phone

**TOWN OF TRUMBULL, CONNECTICUT
REQUEST FOR QUOTATION (RFQ)
EXTERIOR PAINTING OF THE HELEN PLUMB BUILDING**

TECHNICAL SPECIFICATIONS, REQUIREMENTS AND SCOPE OF WORK

BUILDING PAINTING

PART 1 GENERAL

1.01 PICTURES OF HELEN PLUMB BUILDING (attached)

1.02 DEFINITIONS

- A. The word "paint" in this Section refers to substrate cleaners, fillers, sealers, primers, undercoats, enamels, stains, varnishes and other first, intermediate, last or finish coatings.
- B. The word "primer" in this Section refers to substrate cleaners, fillers, sealers, undercoats, and other first or intermediate coats beneath the last or finish coating.
- C. The words "finish paint" in this Section refer to the last or final coat and previous coats of the same material or product directly beneath the last or final coat.

1.03 SUBMITTALS

- A. color of all painting shall match existing, or as approved by the Town director of public works.
- B. Product Data Sheets: Manufacturer's published product data sheets describing the paint product to be applied:

1.04 QUALITY ASSURANCE

- A. Container Labels: Label each product container with paint manufacturer's name, product name and number, color name and number, thinning and application instructions, date of manufacture and shelf-life expiration, required surface preparation, recommended coverage per gallon, wet and dry film thickness, drying time, and clean up procedures.
- B. Compatibility of Paint Materials: Primers and intermediate paints shall be products manufactured or recommended by the finish paint manufacturer.

1.05 DELIVERY, STORAGE, AND HANDLING

- A. Delivery: Deliver materials to the Site in original, unopened containers and cartons bearing manufacturer's printed labels. Do not deliver products which have exceeded their shelf life, are in open or damaged containers or cartons, or are not properly labeled as specified.
- B. Storage and Handling: Store products in a dry, well ventilated area in accordance with manufacturer's published product data sheets. Storage location shall have an ambient air temperature between 45 degrees F and 90 degrees F.

1.06 PROJECT CONDITIONS

- A. Environmental Requirements:
 - 1. Ambient Air Temperature, Relative Humidity, Ventilation, and Surface Temperature: Comply with paint manufacturer's published product data sheet or other printed product instructions.
 - 2. If paint manufacturer does not provide environmental requirements, use the following:
 - a. Ambient Air Temperature: Between 45 degrees F and 80 degrees F.
 - b. Relative Humidity: Below 75 percent.
 - c. Surface Temperature: At least 5 degrees F above the surface dew point temperature.

1.07 EXTRA MATERIALS

- A. Provide extra finish paint materials, from the same production run as paints to be applied, in the following quantities for each color installed:
 - 1. Paint : One gallon, of each type.

PART 2 PRODUCTS

2.01 PAINT MANUFACTURERS

- A. Where noted, the following finish paint manufacturers produce the paint types specified.
1. Benjamin Moore and Co., 51 Chestnut Ridge Rd., Montvale, NJ 07645, (201) 573-9600.
 2. Samuel Cabot Inc., 100 Hale St., Newburyport, MA 01950, (508) 465-1900.
 3. ICI Dulux Paints, 4000 DuPont Cr., Louisville, KY 40207, (800) 984-5444.
 4. PPG Architectural Finishes, One PPG Plaza, Pittsburgh, PA 15272, (800) 441-9695.
 5. Rust-Oleum Corporation, 11 Hawthorn Pky., Vernon Hills, IL 60061, (800) 553-8444.
 6. Sherwin-Williams Co., Cleveland, OH 44101, (800) 321-8194.

2.03 FINISH PAINT TYPES

- A. Exterior Finish Paint Types:
1. Paint Type : Exterior Acrylic Latex, Flat.
 - a. Solids by Weight: 52.0 percent.
 - b. Solids by Volume: 32.0 percent.
 - c. Solvent: Water.
 - d. Vehicle: 100 percent acrylic resin.
 - e. Weight Per Gallon: 10.5 lbs.
 - f. Wet Film Thickness: 4.0 mils.
 - g. Dry Film Thickness: 1.3 mils.
 - h. Manufacturers: ICI Dulux, PPG, Sherwin-Williams.
 2. Paint Type Exterior Acrylic Latex, Semi gloss Enamel.
 - a. Solids by Weight: 47.0 percent.
 - b. Solids by Volume: 33.2 percent.
 - c. Solvent: Water.
 - d. Vehicle: 100 percent acrylic resin.
 - e. Weight Per Gallon: 10.0 lbs.
 - f. Wet Film Thickness: 4.0 mils.
 - g. Dry Film Thickness: 1.3 mils.
 - h. Manufacturers: ICI Dulux, PPG, Sherwin-Williams.
 5. Paint Type Exterior Deck Stain, Semitransparent Flat.
 - a. Solids by Weight: 61.0 percent.
 - b. Solids by Volume: 54.0 percent.
 - c. Solvent: Aliphatic petroleum distillates and linseed oil.
 - d. Vehicle: Alkyd resin.
 - e. Weight per Gallon: 7.4 lbs.
 - f. Manufacturers: Cabot, ICI Dulux, PPG.

PART 3 EXECUTION

3.01 EXAMINATION

- A. Examine surfaces to be prepared, primed, or painted for compliance with contract documents, required environmental conditions, manufacturer's product data sheets, product label instructions and other written requirements.
1. Do not begin any phase of the work without first checking and verifying that surfaces and environmental conditions are acceptable for such work and that any earlier phase deficiencies and discrepancies have been properly corrected.
 - a. The commencement of new work shall be interpreted to mean acceptance of surfaces to be affected.

3.02 PREPARATION

- A. Protection: Cover and protect surfaces to be painted and adjacent surfaces not to be painted from existing paint removals, airborne sanding particles, cleaning fluids and paint spills using suitable drop cloths, barriers and other protective devices.
1. Adjacent exterior surface protections include roofs, walls, landscaping, driveways and walkways. Interior protections include floors, walls, furniture, furnishings and electronic equipment.
 2. Remove and replace removable hardware, lighting fixtures, telephone equipment, and other devices

- and cover plates over concealed openings in substrates to be painted.
3. Schedule and coordinate surface preparations so as not to interfere with use of the building allow airborne sanding dust particle to fall on freshly painted surfaces.
 4. Provide and maintain "Wet Paint" signs, temporary barriers and other protective devices necessary to protect prepared and freshly painted surfaces from damages..
- B. Clean and prepare surfaces to be painted in accordance with specifications, paint manufacturer's approved product data sheets and printed label instructions.
- C. Surfaces:
1. Power wash all surfaces and rear exit stairway. (Caution: High pressure washing is not to be done in the upward direction of the siding and window openings). Thoroughly clean to remove dirt, soot, grease, mildew, chalkiness and stains using finish paint manufacturer's recommendations. Power washing liquids shall be allowed to thoroughly dry before applying any painting product.
 - a. Touch-up bare spots on previously painted surfaces with finish paint manufacturer's recommended primer.
 - b. Sand existing semi gloss and gloss paint surfaces to a uniform smooth dull finish before painting.
 - g. Fill and sand smooth existing paint surface damages, depressions, ridges and other imperfections that will remain visible after new paints have been applied.
- D. Wood:
- a. Remove surface dirt, stains, markings, discolorations and other contaminants using finish paint manufacturer's recommended cleaning methods and solvents.
 - 1) Wood walls and rear exit stairs. Pressure wash previous stains and other surface contaminants to expose clean wood before applying finish paints.
 - b. Sand raised grain, rough saw cut edges, old paint, and other surface imperfections clean and smooth using medium and fine sandpaper. Sand wood in the direction of grain.
 - c. Fill open cracks, knot holes, countersunk fastener holes and other surface indentations with wood filler putty. Sand putty smooth and flush to adjacent unfilled surface.
 - 1) Color match wood putty to natural wood substrate where surfaces are to be stained or varnished.
 - 2) Fill and sand smooth open grain woods before sealing, staining.
- E. Glazing Repairs:
1. Cut out and replace dry, loose, and cracked glazing compound or putty.
- F. Painting Material Preparations:
1. Prepare painting materials in accordance with manufacturer's approved product data sheets and printed label instructions.
 - a. Stir materials before and during application for a consistent mixture of density. Remove container surface paint films before stirring and mixing.

3.03 APPLICATION

- A. Environmental Conditions:
1. Water-based Paints: Apply when surface temperatures will be 50 degrees Fahrenheit to 90 degrees Fahrenheit throughout the drying period.
 2. Apply exterior paints during daylight hours free from rain, snow, fog and mist when ambient air conditions are more than 5 degrees above the surface dew point temperature and relative humidity less than 85 percent.
- B. Install approved paints where specified,
1. Paint Applicators: Brushes, rollers or spray equipment recommended by the paint manufacturer and appropriate for the location and surface area to be painted.
- C. Paint Type Coats To Be Applied: Unless specified otherwise by finish paint manufacturer's product data sheet, the number of coats to be applied for each paint type are as follows:
1. Paint Types Apply one coat of primer and 1 finish coats
- D. Surfaces: Unless otherwise specified., paint surfaces as follows:

1. Exterior Surfaces:
 - a. Wood Substrates:
 - 1) Smooth Siding:
 - 3) Doors, Windows, Frames and Trim: .
 - 4) Handrails:
 - 5) Pressure Treated Decks:
- E. Existing front entry door shall be painted the existing color or as directed by the Director of Public Works

3.05 ADJUSTING AND CLEANING

- A. Reinstall removed items after painting has been completed.
- B. Touch up and restore damaged finish paints. Touch up and restoration paint coats are in addition to the number of specified finish paint coats.
- C. Remove spilled, splashed, or spattered paint without marring, staining or damaging the surface. Restore damaged surfaces to the satisfaction of the Director's representative.
- D. Remove temporary barriers, masking tape, and other protective coverings upon completion of painting, cleaning and restoration work.

1.01 PICTURES OF HELEN PLUMB BUILDING

