



Town of Trumbull

5866 MAIN STREET
TRUMBULL, CT 06611
203-452-5005

POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN
SHAWN HALEY
KEITH KLAIN
ARTHUR LEMAY
ANGELO MAGLIOCCO
SCOTT THORNTON

Police Station Building Committee
Regular Meeting
Thursday, January 9, 2020, 7:00 p.m.
Trumbull Police Department

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Election of Vice Chair
5. Approval of Minutes, December 11, 2019
6. New Business
 - A. Project Update
 - I. Review Budget/Expenditures
 - II. Review Change Orders (if any)
 - III. Review Expansions to Project Scope
7. Old Business
8. Adjournment



Town of Trumbull

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POLICE STATION BUILDING COMMITTEE

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EDNA COLUCCI, VICE CHAIRMAN
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Police Station Building Committee December 11, 2019 MINUTES

The Police Station Building Committee meeting was called to order at 7:00 p.m. by Chairperson Lisa Labella.

Members present: Lisa Labella
Shawn Haley
Arthur Lemay
Angelo Magliocco
Scott Thornton

Also Present: Assistant Chief Glenn Byrnes
Kevin Bova – Purchasing Agent
Brian Humes - Jacunski Humes
Dan Martin – Assistant Finance Director
Allen White – DPW

Member Absent: Keith Klain
Donna Seidell

Pledge of Allegiance

Public Comment

No one from the public was present at the meeting.

Approval of Minutes, November 13, 2019

Upon a motion by Magliocco, seconded by Lemay, acceptance of the minutes was passed unanimously.

New Business

Review Meeting Schedule

A motion to approve the meeting schedule, as previously distributed to members, was made by Magliocco and seconded by Lemay. During the committee discussion of the motion, Mr. Humes advised that he has a scheduling conflict on January 8 and cannot attend. Magliocco made an amendment to the motion, seconded by Lemay, that the January 8 meeting be changed to

January 9. The vote on the amendment was unanimous. A vote was then taken on the motion, as amended, and passed unanimously.

Review Budget

Mr. Martin confirmed that the project financials as presented are current to date and that he is awaiting the new invoices for payment. There is currently \$97,671.29 remaining in the contingency account.

Project Update

Mr. Humes advised that progress on the project over the last month was slow as construction with Bismark was curtailed.

High density shelving delays

There continue to be delays with the high density shelving as now panels are missing, and the panels are needed in order to lock the evidence lockers.

Firing Range Mechanicals– the mechanical units and controls are still on the punch list and Mr. White that he has received no update from the contractor. Mr. Humes stated that he still has not issued a certificate of completion so the warranty period has not started. Mr. White stated that he will need at least a week for training on the new systems once completed.

Certificates of Completion - Mr. Humes advised that he has issued no certificates of complete for Phase I work yet. Mr. Bova questioned requested the date of substantial completion for the locker room and cell block portion of the project. Mr. Humes stated that it was around 10/20/19, approximately 30 days late.

Change Orders

Change Order PCO #017

The shelves were installed as of last week, but once they were installed it was noticed that the lockers are now blocking the ceiling lighting. **The change order is a proposal for Bismark to move the lights and, as is his authority from the committee, Assistant Chief Byrnes has approved the work for \$2,500.** The committee discussed why the issue with the lights being blocked was not caught in design and if it was a design error why it was the financial responsibility of the project.

Change Order PCO #014

The change order covers new fixtures and lighting in the firing range for which Bismark provided a quoted price of \$3,259.06. Two of the existing lights from the firing range will be used in the Evidence room and the quote on PCO # 017 takes that relocation into account. The Department would like the firing range lighting completed before the evidence room light. The requested changes were initiated at the request of the Police Department.

A motion to approve Change Order PCO # 014 in the amount of \$3,259.06 was made by Magliocco, seconded by Thornton and passed unanimously.

Request for Additional Services – November 13 revision

Flooring - Mr. Humes referred the committee to the drawing A-1.2 they were previously provided and showed them a larger version which delineated the additional epoxy flooring on the cell corridor and booking area. He also showed the committee flooring samples for the main corridor, the break room and the female locker room. There were three option; a resilient 3 X 3 floor tile,

very durable and non-wax, a standard vinyl tile also non-wax or a hammered rubber tile. He suggested the first tile and will get pricing on the resilient tile which is @\$6.50/ square foot. The corridors are 8 feet wide and the 3 X 3 tile will have fewer seams.

Asbestos Testing – Mr. Humes reported that the asbestos testing results on the flooring were negative, but positive on the ceiling.

General – The breakroom flooring and cabinetry are bad, new light fixtures in the lower level corridor will be LED and will run down the center of the corridor now and the contractor will be able to remount parts of the break room and small corridor lighting with new diffusers. He also noted that some of the additional firing range work is not on the schematics.

Firearms Training Range

Range equipment inspection, labor and parts

Meggitt, the range manufacturer, will inspect and repair all range station, tracks and cabling equipment for a service agreement of \$3,495 plus \$2,000 for a parts allowance.

A motion to approve the \$5495 Meggitt service agreement and parts allowance was made by Lemay, seconded by Thornton and passed unanimously.

Range PC based controller and software and acoustical ceiling tiles

Mr. Humes suggested that this work be on a “not to exceed” basis and suggested that the Town purchase the table or PC needed. The current quote is @\$6,000 for the PC and software. He would look for a reduction in the cost of the package quote if they were able to obtain the computers through the Town.

A motion to approve \$18,961, on a not to exceed basis, for Meggitt to furnish and install a new PC based range controller and software updates to the firing line equipment and to furnish and install new range acoustical ceiling and wall panels was made by Haley, seconded by Lemay and passed unanimously.

Firing range intercom system

Mr. Humes stated that they believed the intercom system could be better handled by the Town vendor.

Furniture and Storage Units

These items are for the observation area and are behind the firing line. Assistant Chief Byrnes had distributed a schematic of the furniture position and room layout, designed by Jacunski Humes, at a prior meeting. Jacunski Humes used similar items to those they used for the North Haven Police Department. Mr. Humes had provided a quote of \$6818 from the DeClerq Office group to the committee in their documents for this meeting. He is still working with the vendor on a quote for the shelving units on a not to exceed \$15,000 basis. Mr. Bova question why there were no other quotes for these items, with Mr. Humes responding that since they were at State Contractor pricing no other quotes were needed. Mr. Bova advised that he would still like 3 quotes.

Chairman Labella requested that Mr. Humes, Mr. Bova and Assistant Chief Byrnes discuss this issue after the meeting and report their decisions and pricing to the committee at the next meeting. The money for these items is currently covered under the available budget line for Furniture, Fixtures and Equipment so these purchases would be paid out of that budget line and not be an “additional services” item.

Lower Level Corridors/Break Room

Chairman Labella advised that she believes there would be no need to return to the Town Council for additional approval for these purchases but that she is checking with the Town Attorney and will advise the committee of his determination.

Mr. Humes stated that he needed approval of the plans presented under drawing A-10.2 in order to obtain quotes for the work.

A motion to approve was made by Thornton, seconded by Magliocco and the vote to approve was unanimous.

Project Expenses/Invoices

Jacunski Humes Invoice 19404 dated 12/2/19

This invoice was for the additional mechanical/electrical engineering services- Commissioning work completed to date by Kohler Ronan LLC (Kohler inv 18080.2-1) plus a 15% mark up on additional services of consultants for a total of \$2990. These services were previously approved and he is just requesting the Chair to sign off on payment.

Jacunski Humes Invoice 19399 dated 12/2/19

This is the final invoice for basis compensation and, as such, approval was tabled for future review.

Bismark Invoice #7

This invoice covers the period October 1 – October 31, 2019 and is in the amount of \$235,553.96.

A motion to approve for payment Bismark Invoice #7 in the amount of \$235,553.96, was made by Magliocco, seconded by Thornton, and passed unanimously.

Chemscope Invoice 200-54-Nov19-1 dated 11/20/19

This invoice covers the cost of the additional asbestos sampling under the Request for Additional Services.

A motion to approve for payment Chemscope Invoice #200-54-Nov19-1 in the amount of \$1,145.00, was made by Lemay, seconded by Haley, and passed unanimously.

Omnidata Invoice 14966 dated 11/13/19

This invoice covers the cost of the additional electronic locks for the new storage room. This work was already approved and Assistant Chief Byrnes was requesting approval to pay.

A motion to approve for payment Omnidata Invoice #14966 in the amount of \$1,219.02, was made by Lemay, seconded by Magliocco, and passed unanimously.

Old Business

No old business.

Chairman Labella advised the committee that they will need to appoint a new Vice Chairman at the next meeting as Edna Collucci has been replaced on the committee by Donna Seidell.

Adjournment

A motion to adjourn was made at 8:04 PM by Magliocco, seconded by Haley and approved unanimously.

Respectfully submitted,
Laurel Anderson
Clerk of Commission

INTERIOR RENOVATIONS					
TRUMBULL POLICE DEPARTMENT					
Project Budget Worksheet (B2016)					
	Bismark Construction BUDGET	Payments To Date 1/6/2020	Purchase Orders 1/6/2020	Balance Available 1/6/2020	
Hard Costs:					
Base Bid Scope	\$ 1,767,000.00	\$ 1,677,864.26	\$ 89,135.74	\$ 0.00	
Alternate No. 1 - replace all cell plumbing fixtures / valves	82,000		82,000.00	-	
Alternate No. 2 - provide for new Physical Training Room	50,100		50,100.00	-	
Potential Value Engineering during construction phase	(30,000)		(30,000.00)	-	
Subtotal (Bismark Original PO Amount)	\$ 1,869,100.00	\$ 1,677,864.26	\$ 191,235.74	\$ 0.00	
Bissmark Change Orders	58,067.77	72,308.71	(14,240.94)	-	SEE PAGE 2
Subtotal (Total Bismark PO with Change Orders)	\$ 1,927,167.77	\$ 1,750,172.97	\$ 176,994.80	\$ 0.00	
Soft Costs:					
Furniture/Fixtures/Equipment / AV (loose equipment, loose furniture, cell cameras, cell audio relocations)	\$50,000	20,964.10	12,341.04	\$16,694.86	SEE PAGE 2
High Density Filing Systems (for relocated Evid. Storage)	40,000		32,012.68	7,987.32	
Architectural / Engineering Fees (lump sum, fixed fee)	125,800	119,600.00	6,200.00	-	SEE PAGE 2
Design Additional Services (rooftop HVAC, cell fixtures)	33,200			33,200.00	
Design Additional Services (Additional Mechanical lower Level RTU)		6,600.00		(6,600.00)	
Firing Range Repairs			19,456.00	(19,456.00)	
Owner's Project Manager / Clerk (allowance)	20,000	7,144.69		12,855.31	
Kohler Ronan (Commissioning)	(5,800)			(5,800.00)	
Total Owner's Project Manager / Clerk (allowance)	14,200	7,144.69	-	7,055.31	
Hazardous Materials Testing / Monitoring (allowance)	15,000	12,650.00	-	2,350.00	
Printing, Advertising, Bid Expenses (allowance)	2,000	566.17		1,433.83	
Admin. Costs / Owner's Expenses (allowance)	20,000			20,000.00	
Owner's Bond Costs (1% of total project costs)	24,000	9,984.78		14,015.22	
Local Permitting Fees	assumed waived				
Subtotal	\$ 324,200.00	\$ 177,509.74	\$ 70,009.72	\$ 76,680.54	
Owner's Contingency (8% of hard costs)	72,476.23	0.00	0.00	72,476.23	SEE PAGE 2
Project Total	\$ 2,323,844	1,927,682.71	247,004.52	\$ 149,157	
	\$ 21,192			\$ 21,192.00	
Actual available-rounded	\$ 2,345,036			\$ 170,348.77	

INTERIOR RENOVATIONS TRUMBULL POLICE DEPARTMENT				
Project Budget Worksheet (B2016)				
	Bismark Construction BUDGET	Payments To Date 1/6/2020	Purchase Orders 1/6/2020	Balance Available 1/6/2020
Bismark Change Orders				
PCCO #003 Additional Abatement in Firing Range	44,970.38	44,970.38	0.00	-
PCCO #004 Leveling of Locker Room concrete flooring	7,918.00	7,918.00	0.00	-
PCCO #005 Credit allowance for additional asbestos removal	(20,000.00)		(20,000.00)	-
PCCO #006 Corridor Duct Containment for Removals	7,145.65	7,145.65	0.00	-
PCCO #007 Credit for PVC in lieu of cast iron	(1,665.00)	(1,665.00)	0.00	-
PCCO #008 Credit for revised ductwork installation at corridors	(3,140.00)	(3,140.00)	0.00	-
PCCO #009 Credit for delayed use of portable toilet facilities	(807.00)	(807.00)	0.00	-
PCCO #010 Request to perform duct cleaning	5,024.25	5,024.25	0.00	-
PCCO #011 Additional tile at female locker room	1,675.10	1,675.10	0.00	-
PCCO #012 Furnish and Install 4 lights in observation room	3,320.47	3,320.47	0.00	-
PCCO #013 Furnish and Install additional fire alarm equipment	7,866.86	7,866.86	0.00	-
PCCO #014 Furnish and Install additional lighting for firing range	3,259.06		3,259.06	-
PCCO #017 Furnish and Install lighting in evidence room	2,500.00		2,500.00	-
				-
	58,067.77	72,308.71	(14,240.94)	-
Furniture/Fixtures/Equipment / AV (loose equipment, loose furniture, cell cameras, cell audio relocations)	50,000.00			
Omni Data Cell Block Cameras		14,824.88	12,341.04	
Omni Data S2 Access Control		2,988.04	-	
Omni Data Access Control for Records Room		1,219.02	-	
Norcom Locker Room Radio Speakers		1,712.16	-	
Alarms By Precision		220.00	-	
	50,000.00	20,964.10	12,341.04	16,694.86
Architectural / Engineering Fees (lump sum, fixed fee)	120,000			
Jacunski Humes Architects		117,000.00	3,000.00	
Kohler Ronan (Commissioning)	5,800	2,600.00	3,200.00	
	125,800.00	119,600.00	6,200.00	-

INTERIOR RENOVATIONS				
TRUMBULL POLICE DEPARTMENT				
Project Budget Worksheet (82016)				
	Bismark	Payments	Purchase	Balance
	Construction	To Date	Orders	Available
	BUDGET	1/6/2020	1/6/2020	1/6/2020
Owner's Contingency (8% of hard costs)	150,000.00			150,000.00
PCCO #003 Additional Abatement in Firing Range	(44,970.38)			(44,970.38)
PCCO #004 Leveling of Locker Room concrete flooring	(7,918.00)			(7,918.00)
PCCO #005 Credit allowance for additional asbestos removal	20,000.00			20,000.00
PCCO #006 Corridor Duct Containment for Removals	(7,145.65)			(7,145.65)
PCCO #007 Credit for PVC in lieu of cast iron	1,665.00			1,665.00
PCCO #008 Credit for revised ductwork installation at corridors	3,140.00			3,140.00
PCCO #009 Credit for delayed use of portable toilet facilities	807.00			807.00
PCCO #010 Request to perform duct cleaning	(5,024.25)			(5,024.25)
PCCO #011 Additional tiel at female locker room	(1,675.10)			(1,675.10)
PCCO #012 Furnish and Install 4 lights in observation room	(3,320.47)			(3,320.47)
PCCO #013 Furnish and Install additional fire alram equipment	(7,866.86)			(7,866.86)
PCCO #014 Furnish and Install additional lighting for firing range	(3,259.06)			(3,259.06)
PCCO #017 Furnish and Install lighting in evidence room	(2,500.00)			(2,500.00)
Firing Range Repairs	(19,456.00)			(19,456.00)
				0.00
	72,476.23	0.00	0.00	72,476.23

Trumbull Police Department Trumbull, CT

January 8, 2020

Contract Summary:

Original Contract Sum:	\$1,899,100.00
Change Order Activity to Date (through Change Order #5)	\$28,067.77
New Contract Sum:	\$1,927,167.77

Date of Notice to Proceed	April 24, 2019
Original Date of Substantial Completion	September 21, 2019
Contract Extensions (Calendar Days)	0 days
Revised Date of Substantial Completion	September 21, 2019

Percentage of Completion Invoiced to Date: 95.88%

Change Order Summary:

Change Order No. 1	\$(30,000.00)
Credit for alternate locker manufacturer	
Change Order No. 2	\$32,888.38
Credit for allowance, additional abatement, floor leveling at locker rooms	
Change Order No. 3	\$8,233.00
Credit for PVC piping, revised ductwork, portable toilets; Add for duct cleaning, tile	
Change Order No. 4	\$11,187.33
Lighting in Observation Room, additional fire alarm components	
Change Order No. 5	\$5,759.06
New lighting at Range Office & Evidence Storage Room	

Change Order Proposal Summary:

NONE

POTENTIAL CHANGE REQUESTS:

Phase II scope revisions
Additional renovation scope

FOR OWNER'S CONSIDERATION:

Revised plan layout for Phase II scope	
Additional renovation scope within firing range / corridors / break room	
FF&E for Range Office (CT State Contract Pricing)	Multiple pricing options
Shelving / Storage for Range Office	Pending multiple quotes
Range manufacturer to make equipment fully operational	\$5,495.00
Range manufacturer acoustic wall / ceilings / controllers	NTE \$18,961.00 (\$13,961.00 actual)

WORK COMPLETED TO DATE:

Cell renovations completed and occupied. 2-way audio to be further resolved.
Locker Rooms completed and occupied. Shower floor drains (2 locations) to be further resolved. Toilet flushometers (2) to be reviewed.
Range Mechanical Units installed and operational. Range door modifications to be further resolved.
High Density shelving delivered and installation completed
Additional Services Design Scope completed for Owner's review
Install new lighting within Evidence Storage Room

ONE-MONTH LOOK-AHEAD:

Transfer evidence to new shelving / remote storage
Complete Firing Range HVAC punch list / commissioning
Initiate Phase II renovation scope
Obtain pricing proposals for Additional services renovation scope



Bismark Construction Co Inc
 100 BRIDGEPORT AVENUE
 Milford, Connecticut 06460
 Phone: (203) 876-8331

Project: 2046 - Trumbull Police Department Interior Renovations
 158 Edison Road
 Trumbull, Connecticut 06611
 Phone: 203-876-8331
 Fax: 203-876-8425

DRAFT

Prime Contract Potential Change Order #018: CE #025 - Additional Services - Floor, Ceiling, Break Room

TO:	Town of Trumbull 158 Edison Road Trumbull, Connecticut 06611	FROM:	Bismark Construction Company, Inc 100 Bridgeport Avenue Milford, Connecticut 06460
PCO NUMBER/REVISION:	018 / 0	CONTRACT:	1 - Trumbull Police Department Interior Renovations Prime Contract
REQUEST RECEIVED FROM:		CREATED BY:	John Zsoldos (Bismark Construction Company, Inc)
STATUS:	Draft	CREATED DATE:	1/6/2020
REFERENCE:		PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:		PAID IN FULL:	No
		TOTAL AMOUNT:	\$313,390.00

POTENTIAL CHANGE ORDER TITLE: CE #025 - Additional Services - Floor, Ceiling, Break Room

CHANGE REASON: Design Development

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

CE #025 - Additional Services - Floor, Ceiling, Break Room

The total cost for all work: abatement, mill work, flooring, ceilings, painting, plumbing, HVAC and electrical: \$284,900

Bismark Profit and Overhead: \$28,490

Total: \$313,390

ATTACHMENTS:

#	Cost Code	Description	Type	Amount
1	02 - Site Work	Abatement and Selective Demo	Commitment	\$156,500.00
2	09 - Finishes	Painting/Cell Floors	Commitment	\$24,000.00
3	06 - Wood and Plastic	Millwork	Commitment	\$8,135.00
4	09 - Finishes	Flooring/Base	Commitment	\$17,625.00
5	15 - Mechanical Systems	Plumbing	Commitment	\$2,900.00
6	15 - Mechanical Systems	HVAC	Commitment	\$2,300.00
7	16 - Electrical Systems Work	Electrical	Commitment	\$33,800.00
8	09 - Finishes	Ceiling	Commitment	\$5,330.00
9	01 - General Requirements	General Conditions/Bond/Insurance	Commitment	\$34,310.00
10	01 - General Requirements	Profit and Overhead	Commitment	\$28,490.00
Subtotal:				\$313,390.00
Grand Total:				\$313,390.00



Brian Humes (Jacunski Humes Architects, LLC)

15 Massirio Drive Suite 101
Berlin, Connecticut 06037

Town of Trumbull

158 Edison Road
Trumbull, Connecticut 06611

Bismark Construction Company, Inc

100 Bridgeport Avenue
Milford, Connecticut 06460

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

Trumbull Police Department

Trumbull, CT

January 3, 2020

Range Office Furniture Summary:

Costs are indicated on a per/unit basis

Contractor	Conference Table	Conf. Table Seating	Workstation Table	Task Seating	Side Chair	Total Pricing
Quantities	1 total	6 total	1 total	1 total	1 total	w/delivery
DeClerq Office Group (DOG)	\$1,638.00	\$506.00	\$802.00	\$488.00	\$214.00	\$6,644.00
DeClerq Office Group (DOG)	no power \$1,139.00	\$506.00	\$802.00	\$488.00	\$214.00	\$6,145.00
Robert H. Lord	\$1,271.00	\$348.00	\$504.00	\$348.00	\$213.00	\$4,423.00
Red Thread	\$596.82	\$410.06	\$498.80	\$410.06	\$194.88	\$4,160.92

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
756354	01/03/20		TRU005	Horne, Betty	

Quote To

Deanna Dewey
 C/O 4d Design
 127 Park Road
 West Hartford CT 06119

Ship To

C/O Deanna Dewey
 TOWN OF TRUMBULL
 158 Edison Road
 TRUMBULL CT 06611-3113

Phone +1 (860) 716-2363

Terms NET 30 DAYS

Sales Location E.Hartford -Furniture/Services

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
DISCOUNT SELL SHOWN IS PER THE STATE OF CT FURNITURE CONTRACT # 15PSX0041 DELIVERED AND INSTALLED NON-UNION DURING NORMAL BUSINESS HOURS. SPACE MUST BE FREE AND CLEAR.				
1	1	6577 GLOBAL SONIC, Armless w/ Casters, Polypropylene Seat & Back, Std 4 Legged Base, Std 2" Dual Wheel Carpet Casters, Stacks 5 High on Floor, 10 High on Dolly, GLOBAL SEATING USA Polypropylene Back / Seat Selections ~DPLS Polypropylene Back / Seat Selections BLK 1-Night, Black [BLK] Frame Options (Required) BK F-Black Frame [BLK] Caster Options C9R C-Black, 2.5" Dual-Wheel Urethane Caster	194.88	194.88
	Tag For	6 AT CONFERENCE TABLE 1 AT DESK		
2	1	GCT6RBN GLOBAL 36"d x 72"w x 29"h, Rectangular Shape, 2 Leg Base, Bullnose Edge,	596.82	596.82

This quotation is subject to Red Thread's standard terms and conditions which are available to the accepting party upon request.

Accepted by: _____ Title: _____ Date: _____

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
756354	01/03/20		TRU005	Horne, Betty	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
3	7	BOARDROOM TABLES Boardroom Table Top Finishes ~BTOP Boardroom Table Top Finishes ACJ 1-Absolute Acajou Bullnose Edge Finishes BK F-Black Boardroom Table Metal Base Finishes ~BMBASE Boardroom Table Metal Base Finishes BBK 2-Black 1901 GLOBAL ROMA, Mesh Back, Medium Back, Armless, Std Molded Black Base, Std 2" Dual Wheel Carpet Casters, GLOBAL SEATING USA Mesh Back Options (Required) M-MB M-Midnight Black, Mesh Back [MB] Single Fabric Upholstered Selection (Roma) ~01 Grade 01 ~CAER Carrera (Global) CE95 1-Ink Frame (Required) BK F-(STD) Black Frame [BLK] Base Finish Options ~ (STD) Molded Black Base [BLK] Caster / Glide Options C9R C-Black, 2.5" Dual-Wheel Urethane Caster Packing Option ~ (STD) RTA Code in Pricebook per Model Tag For *Greenshield stain repellent finish	410.06	2,870.42
4	1	SDM2460GG18 GLOBAL 24"d x 60"w x 29"h, Desk Shell, 18"h Metal Modesty w/ 2 Metal End Panels, STREAMLINE Streamline Laminate Top Finishes ~STOP Streamline Laminate Top Finishes ACJ 1-Absolute Acajou	498.80	498.80

This quotation is subject to Red Thread's standard terms and conditions which are available to the accepting party upon request.

Accepted by: _____ Title: _____ Date: _____



Quotation

860.528.9981
www.red-thread.com

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(cont'd)

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
756354	01/03/20		TRU005	Horne, Betty	

Line	Quantity	Catalog Number / Description	Unit Price	Extended Amount
		Streamline Metal Chassis Paint Finishes ~STD Streamline Metal Chassis Paint Finishes (Global Standard Pai ~GLO Global Standard Colors BGR 2-Business Grey		

QUOTATION TOTALS

Sub Total	<u>4,160.92</u>
Grand Total	<u>4,160.92</u>

End of Quotation

This quotation is subject to Red Thread's standard terms and conditions which are available to the accepting party upon request.

Accepted by: _____ Title: _____ Date: _____

Quote	Quote Date	Customer Order	Customer	Account Representative	Project
756354	01/03/20		TRU005	Horne, Betty	

Standard Terms and Conditions

These Standard Terms and Conditions are hereby incorporated into any order, quotation, proposal or agreement (hereinafter "Order") for goods and/or services from Red Thread Spaces LLC d/b/a Red Thread (hereinafter "Seller") to the party identified as the customer, buyer or purchaser in the Order (hereinafter, "Buyer"). By accepting or entering into the Order, Buyer agrees to be bound by all of the terms and conditions stated herein.

1. Payment Terms. Except as otherwise expressly stated in the Order, a deposit of at least 33% of the Order price is required, and payment of the balance is due and payable 10 days after invoice date. Goods and/or services will be invoiced as delivered and/or provided to Buyer. Buyer is required to pay all sales, use and other taxes on all goods and services provided, and promptly reimburse Seller for such taxes even if not shown on the Order or invoice. Any Buyer claiming to be exempt from taxes must provide Seller with a valid exemption certificate. Buyer must notify Seller within 10 days after the invoice date setting forth in detail the basis of any disputed item. Notwithstanding the existence of any disputed item, payment for all items not so disputed within said 10-day period shall be due and payable 10 days after the invoice date. Interest at the rate of 1.5% per month will accrue on outstanding monthly balances after the date payment is due until paid, and accrued but unpaid interest will be added to the outstanding balance on a monthly basis. Buyer agrees to pay all costs incurred by Seller in collecting any outstanding balances, including but not limited to reasonable attorney's fees.

2. Cancellations and Changes. All Orders are firm and not subject to cancellation or change without Seller's written agreement. If Seller agrees to cancellation or change, Buyer shall pay all cancellation, restocking and handling charges.

3. Delivery Dates and Schedule Changes. If Buyer is unable to receive goods as scheduled, Seller will arrange for storage of goods, if required. All costs of double handling, demurrage, extra trucking, storage, risk of loss and insurance incurred by Seller as a result of such changes or delays will be borne by Buyer. In the event that goods must be stored beyond 10 days, Seller will invoice Buyer for goods as though the Order was delivered to Buyer and such invoice shall be due and payable 10 days after invoice date. Placement of the goods in storage by Seller is deemed delivery by Seller and receipt by Buyer.

4. Conditions of Job Site. At time of delivery or installation, the job site must be clear and free of all debris and other tradespeople. Electric current, heat, hoisting and/or elevator service, and adequate facilities for off-loading, staging, storing, moving and handling of goods to be delivered and installed must be provided by Buyer without charge to Seller. Failure of the job site to conform to these requirements may result in project delays and additional costs and expenses, which shall be borne by Buyer.

5. Delivery and Installation. Unless otherwise stated in the Order, delivery and installation will occur during Seller's normal work hours using non-union labor, paid at non-prevailing wages. Buyer shall be responsible for payment of all costs incurred as a result of Buyer's request for delivery or installation outside of Seller's normal work hours, including but not limited to overtime and any other additional labor costs. Buyer shall pay all costs of job-site trade regulations enforced at the time of delivery and/or installation, including any requirement that delivery and/or installation be completed by on-site tradesman.

6. Work by Others. Buyer shall be responsible for connection of electrical panels or components to the building power source unless separately stated. Buyer shall be responsible for structural integrity of any walls in which product will be mounted, effects of building vibrations on electrical components and for measurements that can't be verified at time of Order placement.

7. Responsibility for Delivered Goods. Goods shall be deemed delivered to Buyer upon delivery to the job site. Buyer shall thereafter bear all risk of loss. Buyer is responsible to receive, unload and inspect product for damage and notify Seller of damage within two days of product receipt if Buyer requested that product be drop shipped directly to Buyer. Damaged goods and packaging must be retained for inspection by the carrier. Seller shall not be responsible for any losses sustained due to Buyer's failure to notify Seller timely. Seller's invoices shall be paid in full by Buyer when due irrespective of pending freight claims.

8. Acceptance of Installed Items. All goods installed by Seller shall be conclusively deemed to be in accordance with Buyer's specifications and accepted by the Buyer upon completion of installation unless written notice to the contrary is furnished to Seller within 3 business days after completion of installation.

9. Warranty. Seller will, to the extent assignable, assign any product warranties supplied or furnished by the manufacturer to the Buyer. Seller will provide labor at no charge to correct any labor deficiency for 60 days from date of installation. Seller will provide labor at no charge to repair or replace defective products and parts during the first 60 days of the manufacturer's warranty period. After 60 days, Seller shall provide labor at no charge to Buyer to repair or replace defective products and parts only if and to the extent such labor is included in the manufacturer's warranty.

NO OTHER WARRANTIES, EITHER EXPRESS OR IMPLIED, ARE EXTENDED BY SELLER. SELLER HEREBY DISCLAIMS ALL OTHER WARRANTIES EITHER EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR USE.

10. Limitation of Liability.

A. Delays and Extensions of Time. No liability shall accrue against Seller from any act or neglect of Buyer, any Order changes requested by Buyer, any delay authorized or caused by Buyer, any strike, lockout, work stoppage or other labor dispute, any fire, accident or other casualty, any unusual delay in deliveries or inability to obtain goods or materials, any act of God, or any other cause beyond Seller's control.

B. SELLER'S LIABILITY FOR GOODS AND SERVICES PROVIDED SHALL BE LIMITED TO THE INVOICED VALUE OF SUCH GOODS AND SERVICES AND IN NO EVENT SHALL SELLER'S TOTAL LIABILITY TO BUYER FOR ALL DAMAGES, LOSSES AND CAUSES OF ACTION (REGARDLESS OF THE LEGAL THEORY) EXCEED THE AMOUNT PAID BY BUYER (IF ANY) FOR SUCH GOODS AND SERVICES, TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL SELLER BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, DIRECT, INDIRECT, SPECIAL, PUNITIVE, OR OTHER DAMAGES WHATSOEVER (INCLUDING WITHOUT LIMITATION, DAMAGES FOR LOSS OF INCOME, LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, LOSS OF BUSINESS REPUTATION, OR OTHER PECUNIARY LOSS) ARISING OUT OF ANY GOODS OR SERVICES PROVIDED BY SELLER TO BUYER, EVEN IF SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

11. Miscellaneous

A. Governing Law; Severability. These Standard Terms and Conditions shall be governed by and construed in accordance with the laws of the Commonwealth of Massachusetts, excluding that body of law applicable to choice of law. Any suit by either party shall be brought only in Massachusetts. The parties hereto waive all rights, if any, to a jury trial in any disputes arising from or relating to Order and waive any argument that venue is not appropriate or convenient. If any provision is found to be unenforceable, the remainder of these Standard Terms and Conditions shall continue in full force and effect.

B. Complete Understanding; Modification. These Standard Terms and Conditions supersede all prior agreements and understandings between the parties hereto with respect to its subject matter. Any amendments to these Standard Terms and Conditions must be in writing and shall not take effect unless signed by an authorized officer of each of the parties.

C. Security Interest. Buyer grants Seller a security interest in products sold until payment in full is received by Seller. Buyer grants Seller all of the rights and remedies of a secured party under the Uniform Commercial Code. Buyer appoints Seller as its attorney-in-fact for the purpose of executing a UCC-1 Financing Statement or other documents as may be necessary to perfect this security interest.

This quotation is subject to Red Thread's standard terms and conditions which are available to the accepting party upon request.

Accepted by: _____ Title: _____ Date: _____

4D Design

Trumbull Police Department, Trumbull, CT

December, 2019

Room Location

Photo

Description



MFG:

Global Office Furniture

STYLE: Boardroom Table
With 2- Metal T-base

Laminate Finishes:
Standard Various

Edge: bullnose, self edge or
t-mold – black or grey

Legs: black, grey or chrome



Range Office F F & E

Photo



Description

MFG:

Global Office Furniture

STYLE: Sonic

W21 x D21 x H33 BACK

Finishes: Poly Sear & back
standard various

Paint Frame: standard
various

Room Location

Photo

Description



MFG:

Global Office Furniture

STYLE: Roma task
Armless, on casters,
pneumatic height,
mb mesh back

Standard Finishes:
Standard Various

Base: black

Room Location

Photo

Description



MFG:

Global Office Furniture

STYLE: Streamline II Desk
24 x 60, 3 mm plastic edge
banding, 18" modesty,
No storage pedestals

Laminate Finishes:
Standard Various

Metal base: Standard
various



Betty Horne LEED AP

Red Thread | Architecture & Design Associate

bhorne@red-thread.com | T 860.291.5647 | C 860.338.3625

RED-THREAD.COM

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RED THREAD [CONNECTING YOU TO WORKSPACES THAT WORK]

De Clercq Office Group

1227 Whitney Avenue
 Hamden, CT 06517
 Phone: (203) 230-9144 Fax: (203) 230-9380

Proposal

LW51 / Trumbull Police Department
 No.: 0001
 November 25, 2019
 Page 1 of 4

To: Trumbull Police Department
 158 Edison Road
 Trumbull, CT

Site: Trumbull PD
 158 Edison Road
 Trumbull, CT

#	Quantity	Description Please Note: product may differ from image shown	Unit Price	Extended Price
1	1 each	<p><u>Kimball - State of CT # 16PSX0190 Option 2</u></p> <p>Ref. #: 0007</p>		
2	6 each	<p><u>Kimball</u></p> <p>Wish Task Seating. Syncro-Tilt , Seat Slider with Lumbar Support and Upholstered Seat and Back. No Arms, Hard Casters</p> <p>Finishes: Upholstery - CF Stinson Cassidy Deep Sea Base - Cinder</p>  <p>Ref. #: 0002</p>	506.00	3,036.00
3	1 each	<p><u>Kimball</u></p> <p>24 x 60 Laminate Rectangle Top with Angle D Leg Base</p> <p>Finishes: Laminate - Cinder Base - Silver Pearl</p>  <p>Ref. #: 0003</p>	802.00	802.00

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Proposal

LW51 / Trumbull Police Department
 No.: 0001
 November 25, 2019
 Page 2 of 4

To: Trumbull Police Department
 158 Edison Road
 Trumbull, CT

Site: Trumbull PD
 158 Edison Road
 Trumbull, CT

#	Quantity	Description Please Note: product may differ from image shown	Unit Price	Extended Price
4	1 each	<p>Kimball</p> <p>Wish Task Chair, Mesh Back, Upholstered Seat. Armless, Soft Casters</p> <p>Finishes: Back Mesh - Grey Upholstery - Disperse Noir Base - Cinder</p>  <p><i>Ref. #: 0004</i></p>	488.00	488.00
5	1 each	<p>Kimball</p> <p>Event Side Chair, Fully Upholstered, 3/4 Flair Back, No Arms, on Glides</p> <p>Finishes: Upholstery - Momentum Fuse Lunar Paint - Cinder</p>  <p><i>Ref. #: 0005</i></p>	214.00	214.00
6	1 each	<p>Kimball</p> <p>72W x 36D Dock Table High Pressure Laminate with Rectangular Panel Base Standard Height (1) 2 Power/2 Data Power Unit in Center</p> <p>Finishes: High Pressure Laminate - TBD Edge - Self Base - TBD</p> <p><i>Ref. #: 0009</i></p>	1,139.00	1,139.00

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Proposal

LW51 / Trumbull Police Department
No.: 0001
November 25, 2019
Page 3 of 4

To: Trumbull Police Department
158 Edison Road
Trumbull, CT

Site: Trumbull PD
158 Edison Road
Trumbull, CT

#	Quantity	Description Please Note: product may differ from image shown	Unit Price	Extended Price
				5,679.00

Item Total	5,679.00
Freight	466.00
Grand Total	<u>\$6,145.00</u>

Client _____ **Date** _____

Payment Terms:	
50% 50% upon proposal signing	3,072.50
50% 50% final payment - net 15 da	3,072.50
	<u>6,145.00</u>

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Proposal

LW51 / Trumbull Police Department
No.: 0001
November 25, 2019
Page 4 of 4

To: Trumbull Police Department
158 Edison Road
Trumbull, CT

Site: Trumbull PD
158 Edison Road
Trumbull, CT

TERMS & CONDITIONS De Clercq Office Group

PRICES

Prices quoted are firm for a period of 30 days from the date of proposal, but are subject (even during such 30-day period) to any and all price increases received from the various manufacturers. Please note the quoted lead-time may vary predicated upon time of factory order entry. Prices quoted may include any sales, use or excise taxes imposed by presiding governmental bodies. Such taxes, if not included, will be added to the invoice at the time of billing. Buyers who are tax exempt shall provide De Clercq Office Group with copies of exemption certificates upon acceptance of this proposal.

ORDERS

Orders for any item of merchandise or services will not be placed unless and until the customer returns a signed copy of this proposal and/or an authorized Purchase Order together with a deposit in the amount required by De Clercq Office Group.

CANCELLATIONS ETC.

Due to the custom nature of this product, purchase orders accepted by De Clercq Office Group are not subject to cancellation, termination or other rescission by the customer.

CHANGES IN REQUIREMENTS

Changes are subject to our ability and availability to confirm and are dependent upon factory approval. Changes in scope, quantity or specifications are subject to approval by the manufacturer/s. Resultant charges from manufacturer shall be borne by the customer. All requests for changes in quantity or specifications shall be sent to De Clercq Office Group in writing.

DELIVERY AND INSTALLATION

In the event delivery and/or installation is required as part of this proposal, the following provisions shall apply.

1. Condition of Job Site – The job site shall be cleaned (or caused to be cleaned) by the customer or its General Contractor, so that it is clear and free of debris prior to installation. Upon completion of installation, work will be left "broom clean". Cleaning of glass, construction dust, and washing are considered maintenance work to be performed by the General Contractor.
2. Job Site Services – Electric current, heat, hoisting, toilet facilities and elevator services (where applicable) will be provided by the customer or its General Contractor without charge. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided without charge.
3. Deliveries are during normal working hours by our non-union labor. The customer will absorb additional labor costs resulting from overtime work performed at the customer's request.
4. Installation – De Clercq Office Group's ability to install or assemble furniture knocked down or to attach, affix, or bolt in place movable furniture, electrified or non-electrified is dependent on jurisdictional agreements. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than De Clercq Office Group's own installation personnel, the resulting additional costs will be paid by the customer.
5. Unless otherwise noted, installation is quoted during normal business hours. Additional labor costs resulting from overtime work performed at the customer's request will be invoiced separately and paid by the customer.
6. Storage Space – Provided the merchandise arrives at the site earlier than the date agreed upon, the customer will provide adequate storage space for the merchandise. If space provided is inadequate and requires excessive sorting or storage costs, the customer will reimburse such excess. If the merchandise must be double handled due to progress of the other trades or any reason not caused by De Clercq Office Group the extra cost of moving will be reimbursed by the customer.
7. Damage – after arrival at the site, any loss or damage by other trades (such as painting, plastering, etc.), or fire, water or other elements, or any other cause shall be the responsibility of the customer.

DELAYS

In the event of construction delays or if the installation is delayed resulting in storage or a delay not originally agreed upon; the furnishings will be considered accepted by the customer for purpose of payment. In such event, the customer shall reserve the right to withhold 10% of the invoice amount of such shipment against the completion of the contract. The customer shall pay any and all transfer and/or storage charges incurred.

EXCEPTIONS

Should field conditions change to other than represented at the time that this agreement was accepted, an addendum will be issued to cover the new conditions at prevailing rates or prices at the time of installation.

GENERAL LIABILITY AND FORCE MAJEURE

No liability shall accrue against De Clercq Office Group as a result of any breach of terms and conditions resulting from any strike, lockout, work stoppage, accident, Act of God, or any other delay beyond De Clercq Office Group's control.

PAYMENT TERMS

Acceptance of delivery constitutes acceptance of the merchandise as delivered. Merchandise will be invoiced on deliver.

Terms of sales are net 20 days from the date of invoice. All other amounts payable by customer shall be due and payable within fifteen (15) days from the date of invoice. A monthly service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be additional, to the balance outstanding, together with reasonable attorney fees and other collections costs (all of which customer agrees to pay).

Payments shall not be withheld on any invoice, in whole or in part, because of partial delivery of the entire order.

Title of the merchandise will pass to the customer upon delivery to job site or selected storage facility. The customer hereby grants De Clercq Office Group, and De Clercq Office Group retains, a first priority security interest in all of the merchandise delivered under this agreement including the proceeds and products thereof, and customer shall not encumber any such merchandise in any way unless and until De Clercq Office Group has been paid in full for such merchandise. Customer shall promptly execute any and all documentation that De Clercq Office Group reasonably requests to evidence or perfect such security interest. Without limiting the foregoing, De Clercq Office Group may file (a) a financing statement without the customer's signature to perfect and continue its security interests hereunder, and/or (b) a mechanic's lien against the premises where the merchandise was delivered and/or installed in accordance with applicable law.

RETURNS

No return will be accepted without written authorization from De Clercq Office Group, which authorization may be granted or withheld in De Clercq Office Group's sole discretion. Special order items may not be returned. All returns are subject to minimum 25% restocking charges.

WARRANTY

De Clercq Office Group provides warranties in accordance with the purchased manufacturer's published warranty in effect at the time of the order. We will honor all such warranties for the published period from the date of delivery.

TITLE

The ownership title transfers to the Customer upon delivery to job site or selected storage facility, subject to De Clercq Office Group's security and other interests described elsewhere in this agreement.

COM or COL

When furnishings are ordered with COM (Customer's Own Material) or COL (Customer's Own Leather) neither De Clercq Office Group nor Seller shall have any responsibility for the appearance, durability, color fastness or other quality pertaining to the material, and shall not be responsible for any failure of the material or leather to conform to the requirements of the furniture construction.

OTHER

A. By acceptance of this agreement, the customer acknowledges receipt of a duly executed duplicate copy of this proposal.

B. THE PRODUCTS AND SERVICES HEREUNDER ARE PROVIDED "AS IS" AND THERE ARE NO WARRANTIES, REPRESENTATIONS OR CONDITIONS, EXPRESSED OR IMPLIED, WRITTEN OR ORAL, ARISING BY STATUTE, OPERATION OF LAW OR OTHERWISE, REGARDING THEM OR IN CONNECTION HERewith. DE CLERCQ OFFICE GROUP DISCLAIMS ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, DURABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE.

C. IN NO EVENT WILL DE CLERCQ OFFICE GROUP BE LIABLE FOR INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OR ANY DAMAGES WHATSOEVER ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE USE OR PERFORMANCE OF THE PRODUCTS AND DE CLERCQ OFFICE GROUP SERVICE OR OTHER MATERIAL PROVIDED BY DE CLERCQ OFFICE GROUP, AND WHETHER IN AN ACTION IN CONTRACT OR TORT, INCLUDING BUT NOT LIMITED TO NEGLIGENCE, AND WHETHER OR NOT DE CLERCQ OFFICE GROUP HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

D. In no event will De Clercq Office Group's aggregate liability to Customer, regardless of the form or cause of action, whether for negligence, breach of contract, misrepresentation or otherwise shall in respect of a single occurrence or a series of occurrences in no circumstances exceed the sum of the payments made to De Clercq Office Group by Customer over the nine (9) months period preceding the claim.

E. If any term or provision of these terms and conditions is found to be illegal or unenforceable, these terms and conditions shall remain in full force and effect, and such term or provision shall be deemed severed.

F. De Clercq Office Group's rights to enforce provisions of these terms and conditions shall not be affected by any prior course of dealing, waiver, delay, omission or forbearance.

De Clercq Office Group

1227 Whitney Avenue
Hamden, CT 06517
Phone: (203) 230-9144 Fax: (203) 230-9380

Proposal

LW51 / Trumbull Police Department
No.: 0001
November 25, 2019
Page 1 of 4

To: Trumbull Police Department
158 Edison Road
Trumbull, CT

Site: Trumbull PD
158 Edison Road
Trumbull, CT

#	Quantity	Description Please Note: product may differ from image shown	Unit Price	Extended Price
1	1 each	Kimball - State of CT # 16PSX0190 Ref. #: 0007		
2	1 each	Kimball 72W x 36D Dock Table High Pressure Laminate with Y Base Standard Height (1) 2 Power/2 Data Power Unit in Center Finishes: High Pressure Laminate - TBD Edge - Self Base - TBD Ref. #: 0001	1,638.00	1,638.00
3	6 each	Kimball Wish Task Seating. Syncro-Tilt , Seat Slider with Lumbar Support and Upholstered Seat and Back. No Arms, Hard Casters Finishes: Upholstery - CF Stinson Cassidy Deep Sea Base - Cinder Ref. #: 0002	506.00	3,036.00



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Proposal

LW51 / Trumbull Police Department
No.: 0001
November 25, 2019
Page 2 of 4

To: Trumbull Police Department
158 Edison Road
Trumbull, CT

Site: Trumbull PD
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Trumbull, CT

#	Quantity	Description Please Note: product may differ from image shown	Unit Price	Extended Price
4	1 each	<p>Kimball</p> <p>24 x 60 Laminate Rectangle Top with Angle D Leg Base</p> <p>Finishes: Laminate - Cinder Base - Silver Pearl</p>  <p><i>Ref. #: 0003</i></p>	802.00	802.00
5	1 each	<p>Kimball</p> <p>Wish Task Chair, Mesh Back, Upholstered Seat. Armless, Soft Casters</p> <p>Finishes: Back Mesh - Grey Upholstery - Disperse Noir Base - Cinder</p>  <p><i>Ref. #: 0004</i></p>	488.00	488.00
6	1 each	<p>Kimball</p> <p>Event Side Chair, Fully Upholstered, 3/4 Flair Back, No Arms, on Glides</p> <p>Finishes: Upholstery - Momentum Fuse Lunar Paint - Cinder</p>  <p><i>Ref. #: 0005</i></p>	214.00	214.00

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Proposal

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No.: 0001
November 25, 2019
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To: Trumbull Police Department
158 Edison Road
Trumbull, CT

Site: Trumbull PD
158 Edison Road
Trumbull, CT

#	Quantity	Description Please Note: product may differ from image shown	Unit Price	Extended Price
				6,178.00

Item Total	6,178.00
Freight	466.00
Grand Total	<u>\$6,644.00</u>
Payment Terms:	
50% 50% upon proposal signing	3,322.00
50% 50% final payment - net 15 da	3,322.00
	<u>6,644.00</u>

Client _____ Date _____

De Clercq Office Group

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Proposal

LW51 / Trumbull Police Department
No.: 0001
November 25, 2019
Page 4 of 4

To: Trumbull Police Department
158 Edison Road
Trumbull, CT

Site: Trumbull PD
158 Edison Road
Trumbull, CT

TERMS & CONDITIONS De Clercq Office Group

PRICES

Prices quoted are firm for a period of 30 days from the date of proposal, but are subject (even during such 30-day period) to any and all price increases received from the various manufacturers. Please note the quoted lead-time may vary predicated upon time of factory order entry. Prices quoted may include any sales, use or excise taxes imposed by presiding governmental bodies. Such taxes, if not included, will be added to the invoice at the time of billing. Buyers who are tax exempt shall provide De Clercq Office Group with copies of exemption certificates upon acceptance of this proposal.

ORDERS

Orders for any item of merchandise or services will not be placed unless and until the customer returns a signed copy of this proposal and/or an authorized Purchase Order together with a deposit in the amount required by De Clercq Office Group.

CANCELLATIONS ETC.

Due to the custom nature of this product, purchase orders accepted by De Clercq Office Group are not subject to cancellation, termination or other rescission by the customer.

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Changes are subject to our ability and availability to confirm and are dependent upon factory approval. Changes in scope, quantity or specifications are subject to approval by the manufacturer/s. Resultant charges from manufacturer shall be borne by the customer. All requests for changes in quantity or specifications shall be sent to De Clercq Office Group in writing.

DELIVERY AND INSTALLATION

In the event delivery and/or installation is required as part of this proposal, the following provisions shall apply.

1. Condition of Job Site – The job site shall be cleaned (or caused to be cleaned) by the customer or its General Contractor, so that it is clear and free of debris prior to installation. Upon completion of installation, work will be left "broom clean". Cleaning of glass, construction dust, and washing are considered maintenance work to be performed by the General Contractor.
2. Job Site Services – Electric current, heat, hoisting, toilet facilities and elevator services (where applicable) will be provided by the customer or its General Contractor without charge. Adequate facilities for off-loading, staging, moving and handling of merchandise shall be provided without charge.
3. Deliveries are during normal working hours by our non-union labor. The customer will absorb additional labor costs resulting from overtime work performed at the customer's request.
4. Installation – De Clercq Office Group's ability to install or assemble furniture knocked down or to attach, affix, or bolt in place movable furniture, electrified or non-electrified is dependent on jurisdictional agreements. If trade regulations enforced at the time of installation require the use of tradesmen at the site other than De Clercq Office Group's own installation personnel, the resulting additional costs will be paid by the customer.
5. Unless otherwise noted, installation is quoted during normal business hours. Additional labor costs resulting from overtime work performed at the customer's request will be invoiced separately and paid by the customer.
6. Storage Space – Provided the merchandise arrives at the site earlier than the date agreed upon, the customer will provide adequate storage space for the merchandise. If space provided is inadequate and requires excessive sorting or storage costs, the customer will reimburse such excess. If the merchandise must be double handled due to progress of the other trades or any reason not caused by De Clercq Office Group the extra cost of moving will be reimbursed by the customer.
7. Damage – after arrival at the site, any loss or damage by other trades (such as painting, plastering, etc.), or fire, water or other elements, or any other cause shall be the responsibility of the customer.

DELAYS

In the event of construction delays or if the installation is delayed resulting in storage or a delay not originally agreed upon; the furnishings will be considered accepted by the customer for purpose of payment. In such event, the customer shall reserve the right to withhold 10% of the invoice amount of such shipment against the completion of the contract. The customer shall pay any and all transfer and/or storage charges incurred.

EXCEPTIONS

Should field conditions change to other than represented at the time that this agreement was accepted, an addendum will be issued to cover the new conditions at prevailing rates or prices at the time of installation.

GENERAL LIABILITY AND FORCE MAJEURE

No liability shall accrue against De Clercq Office Group as a result of any breach of terms and conditions resulting from any strike, lockout, work stoppage, accident, Act of God, or any other delay beyond De Clercq Office Group's control.

PAYMENT TERMS

Acceptance of delivery constitutes acceptance of the merchandise as delivered. Merchandise will be invoiced on deliver.

Terms of sales are net 20 days from the date of invoice. All other amounts payable by customer shall be due and payable within fifteen (15) days from the date of invoice. A monthly service charge of 1.5% per month (18% per annum) will apply to all delinquent payments and will be additional, to the balance outstanding, together with reasonable attorney fees and other collections costs (all of which customer agrees to pay).

Payments shall not be withheld on any invoice, in whole or in part, because of partial delivery of the entire order.

Title of the merchandise will pass to the customer upon delivery to job site or selected storage facility. The customer hereby grants De Clercq Office Group, and De Clercq Office Group retains, a first priority security interest in all of the merchandise delivered under this agreement including the proceeds and products thereof, and customer shall not encumber any such merchandise in any way unless and until De Clercq Office Group has been paid in full for such merchandise. Customer shall promptly execute any and all documentation that De Clercq Office Group reasonably requests to evidence or perfect such security interest. Without limiting the foregoing, De Clercq Office Group may file (a) a financing statement without the customer's signature to perfect and continue its security interests hereunder, and/or (b) a mechanic's lien against the premises where the merchandise was delivered and/or installed in accordance with applicable law.

RETURNS

No return will be accepted without written authorization from De Clercq Office Group, which authorization may be granted or withheld in De Clercq Office Group's sole discretion. Special order items may not be returned. All returns are subject to minimum 25% restocking charges.

WARRANTY

De Clercq Office Group provides warranties in accordance with the purchased manufacturer's published warranty in effect at the time of the order. We will honor all such warranties for the published period from the date of delivery.

TITLE

The ownership title transfers to the Customer upon delivery to job site or selected storage facility, subject to De Clercq Office Group's security and other interests described elsewhere in this agreement.

COM or COL

When furnishings are ordered with COM (Customer's Own Material) or COL (Customer's Own Leather) neither De Clercq Office Group nor Seller shall have any responsibility for the appearance, durability, color fastness or other quality pertaining to the material, and shall not be responsible for any failure of the material or leather to conform to the requirements of the furniture construction.

OTHER

A. By acceptance of this agreement, the customer acknowledges receipt of a duly executed duplicate copy of this proposal.

B. THE PRODUCTS AND SERVICES HEREUNDER ARE PROVIDED "AS IS" AND THERE ARE NO WARRANTIES, REPRESENTATIONS OR CONDITIONS, EXPRESSED OR IMPLIED, WRITTEN OR ORAL, ARISING BY STATUTE, OPERATION OF LAW OR OTHERWISE, REGARDING THEM OR IN CONNECTION HERewith. DE CLERCQ OFFICE GROUP DISCLAIMS ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, DURABILITY, NON-INFRINGEMENT, OR FITNESS FOR A PARTICULAR PURPOSE.

C. IN NO EVENT WILL DE CLERCQ OFFICE GROUP BE LIABLE FOR INCIDENTAL, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES OR ANY DAMAGES WHATSOEVER ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT OR THE USE OR PERFORMANCE OF THE PRODUCTS AND DE CLERCQ OFFICE GROUP SERVICE OR OTHER MATERIAL PROVIDED BY DE CLERCQ OFFICE GROUP, AND WHETHER IN AN ACTION IN CONTRACT OR TORT, INCLUDING BUT NOT LIMITED TO NEGLIGENCE, AND WHETHER OR NOT DE CLERCQ OFFICE GROUP HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

D. In no event will De Clercq Office Group's aggregate liability to Customer, regardless of the form or cause of action, whether for negligence, breach of contract, misrepresentation or otherwise shall in respect of a single occurrence or a series of occurrences in no circumstances exceed the sum of the payments made to De Clercq Office Group by Customer over the nine (9) months period preceding the claim.

E. If any term or provision of these terms and conditions is found to be illegal or unenforceable, these terms and conditions shall remain in full force and effect, and such term or provision shall be deemed severed.

F. De Clercq Office Group's rights to enforce provisions of these terms and conditions shall not be affected by any prior course of dealing, waiver, delay, omission or forbearance.



TOWN OF
Trumbull
POLICE DEPARTMENT

Kimball Dock Meeting table with Panel Base



Kimball Dock table with Y Base

dog.



TOWN OF
Trumbull
POLICE DEPARTMENT

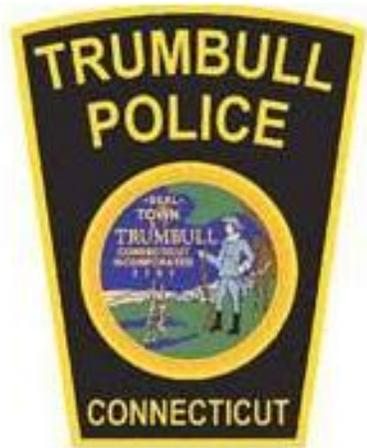


Kimball Wish Task Chair



Kimball Event Chair

dog.



Furniture Proposal
Range Office FF&E

January 3, 2020

Submitted by Robert H. Lord



ROBERT H LORD CO.

220 Chapel Road

Manchester, CT 06042

Linda Bianchi | 860.338.3566



ROBERT H LORD CO.

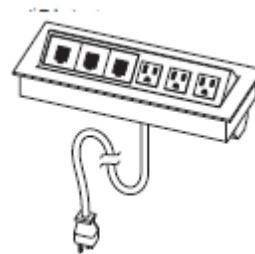
Trumbull Police Department

January 3, 2020

Conference Table & Desk

HAWORTH JIVE Table Series

72" x 36" Rectangular Conference Table laminate knife edge with V style Bridge Series metal base. Includes flip up power modular grommet in center of table top. Power Unit shown below includes 3 power plug ins, and 3 data modulars. Power grommet comes with 6 ft plug cord. Anodized finish.



Unit Price \$ 1,271.00

Includes freight, del. & installation



ROBERT H LORD CO.

Trumbull Police Department

January 3, 2020

Conference and Desk Seating * all task seating options available on CT State Contract

9 to 5 Aria Series High Back Task Chair

Chair Specifications:

Armless, Std. height high back, Poly frame with nylon base in black finish

Synchro Tilt. Hard carpet hoodless casters. Material: Std. Grd. Mesh Back with Grd. 2 on seat.



Pull handle for easy mobility

Height adjustable lumbar (optional)

18 mesh colors available

Multiple adjustable arm options; fixed arms available

Multiple synchro controls

Molded foam over mesh suspension seat

Nylon base standard; polished aluminum base optional

Seat slider with Y4 control

Showit: 1880-Y4-A40-BA9B-C6

features

- Suspension seat incorporates high density foam overlay with mesh interior for ultimate comfort
- Choice of 18 mesh back colors
- Multiple synchro control options
- Six arm options
- Seat slider standard on Y4 control
- Height adjustable lumbar (optional)
- Warranted to 300 lbs.

Unit Price \$348.00 x 7 chairs= \$2,436.00

Includes freight, del.& installation



ROBERT H LORD CO.

Trumbull Police Department

January 3, 2020

Table Desk

HAWORTH JIVE Table Series – static – not mobile.

60”w x 24”d Rectangular Table plastic laminate knife edge with 4 metal post legs in Anodized finish.

(priced without casters).



Unit Price \$ 504.00

Includes freight, del. & installation



ROBERT H LORD CO.

Trumbull Police Department

January 3, 2020

Side Chair – armless: 9 to 5 Shuttle Series – Mesh Back. 4 legged.

Grade B seat, painted frame.



Unit Price: \$ 213.00

Includes freight, del. & installation



ROBERT H LORD CO.

Trumbull Police Department

January 3, 2020

Summary of product pricing

Extended Pricing

CONFERENCE TABLE OPTIONS: QTY (1)

T-1- Haworth Jive - Laminate \$ 1,270.00

CONFERENCE CHAIR OPTIONS: QTY (7)

CH-1 9 to 5 Aria Chair all 7 \$ 2,436.00

TABLE DESK OPTIONS: QTY. (1)

TD-1 Haworth Jive - Laminate \$ 504.00

SIDE CHAIR (QTY (1))

CH-2 - 9 to 5 Shuttle Mesh Side Chair \$ 213.00

TOTAL: \$4,423.00

All prices include delivery and installation during normal bus. hours. CT State Contract Pricing.

Thank you for the opportunity to present our furniture proposal.



ROBERT H LORD CO.

220 Chapel Road, Manchester, CT 06042

Linda Bianchi | 860.338.3566

December 2, 2019

Invoice No. 19399

Mr. Glenn C. Byrnes
Assistant Chief of Police
Trumbull Police Department
158 Edison Road
Trumbull, CT 06611

Re: Interior Renovations
Trumbull Police Department
158 Edison Road
Trumbull, CT
JH1828

INVOICE FOR PROFESSIONAL SERVICES RENDERED TO DATE

Schematic Design Phase	\$ 12,000.00
Design Development Phase	\$ 18,000.00
Construction Documents Phase	\$ 60,000.00
Bid Phase	\$ 6,000.00
Construction Phase	\$ 24,000.00
Total Basic Compensation, per PO No. 20190178-00 dated July 12, 2018	\$120,000.00
<u>Progress Billing to Date</u>	
Completion of Schematic Design Phase, Design Development Phase, Construction Documents Phase, Bid Phase and 8/8 of Construction Phase (\$3,000.00 per month)	\$120,000.00
Billing through October 1, 2019 Invoice	<u>\$117,000.00</u>
<u>Total Now Due</u>	\$ 3,000.00
Balance of Total Basic Compensation	\$ 0.00

Please make check payable to: **Jacunski Humes Architects, LLC**

INV.TRUMBULL02

December 16, 2019

Invoice No. 19422

Mr. Glenn C. Byrnes
Assistant Chief of Police
Trumbull Police Department
158 Edison Road
Trumbull, CT 06611

Re: Interior Renovations
Trumbull Police Department
158 Edison Road
Trumbull, CT
JH1828

INVOICE FOR ADDITIONAL SERVICES RENDERED TO DATE

Additional Interior Design Services

4D Design & Decorating, LLC, per attached Invoice dated December 11, 2019	\$680.00
15% mark-up on Additional Services of Consultants	<u>\$102.00</u>
Total Now Due	<u>\$782.00</u>

Please make check payable to: **Jacunski Humes Architects, LLC**

INV.TRUMBULL02A3

January 2, 2020

Invoice No. 20012

Mr. Glenn C. Byrnes
Assistant Chief of Police
Trumbull Police Department
158 Edison Road
Trumbull, CT 06611

Re: Interior Renovations
Trumbull Police Department
158 Edison Road
Trumbull, CT
JH1828

INVOICE FOR ADDITIONAL SERVICES RENDERED TO DATE

Additional Services; Phase III – Owner Requested Interior Renovations

Brian W. Humes, 6.0 hours at \$170.00/hour	\$1,020.00
Andrew G. Whitehouse, 8.0 hours at \$110.00/hour	<u>\$ 880.00</u>
Subtotal	\$1,900.00
Total Now Due	<u>\$1,900.00</u>

Please make check payable to: **Jacunski Humes Architects, LLC**

INV.TRUMBULL02A4