



# Town of Trumbull

5866 MAIN STREET  
TRUMBULL, CT 06611  
203-452-5005

## POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN  
SHAWN HALEY  
KEITH KLAIN  
ARTHUR LEMAY  
ANGELO MAGLIOCCO  
DONNA SEIDELL  
SCOTT THORNTON

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**Police Station Building Committee**  
**Regular Meeting**  
**Wednesday, January 22, 2020, 7:00 p.m.**  
**Trumbull Police Department**

### **AGENDA**

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Approval of Minutes, January 09, 2020
5. New Business
  - A. Approval of Amended 2020 Meeting Schedule
  - B. Project Update
    - I. Review Budget/Expenditures
    - II. Review Change Orders (if any)
    - III. Review Expansions to Project Scope
6. Old Business
7. Adjournment



# Town of Trumbull

5866 MAIN STREET  
TRUMBULL, CT 06611

## POLICE STATION BUILDING COMMITTEE

LISA LABELLA, CHAIRMAN  
EDNA COLUCCI, VICE CHAIRMAN  
SHAWN HALEY  
KEITH KLAIN  
ARTHUR LEMAY  
ANGELO MAGLIOCCO  
SCOTT THORNTON

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### Police Station Building Committee January 9, 2020 MINUTES

The Police Station Building Committee meeting was called to order at 7:01 p.m. by Chairperson Lisa Labella.

Members present: Lisa Labella  
Shawn Haley  
Arthur Lemay  
Donna Seidell  
Scott Thornton (@7:10 PM)

Also Present: Chief Lombardo  
Assistant Chief Glenn Byrnes  
Kevin Bova – Purchasing Agent  
Brian Humes - Jacunski Humes  
Dan Martin – Assistant Finance Director  
Allen White – DPW  
Town Attorney James Nugent

Member Absent: Keith Klain  
Angelo Magliocco

#### **Pledge of Allegiance**

#### **Public Comment**

No one from the public was present at the meeting.

#### **Election of Vice Chair**

Lemay nominated Angelo Magliocco to Vice Chair, seconded by Haley. The vote to name Magliocco as Vice Chair was unanimous.

#### **Approval of Minutes, December 11, 2019**

Upon a motion by Lemay, seconded by Haley, acceptance of the minutes was passed with yes votes from Labella, Haley and Lemay and Seidell abstaining.

## **New Business**

### **Review Budget**

Mr. Martin stated that the project financials are on plan and that that all approved invoices are posted. There is currently an available balance of \$170,400.

### **Project Update**

Mr. Humes reviewed his Contract Summary document and stated that there were no new change orders and that CO #5, approved at the last meeting, was added to his summary list.

He reported that there is an issue with the lights in the evidence storage room. The electrical contractor installed new lights but did not follow the specs provided by Jacunski Humes. Fixtures were to be raised to accommodate the increased height of the evidence lockers were not installed correctly. This still hampers the ability of the Police Department to move the documents. Assistant Chief Byrnes stated that the Police Department is moving ahead, regardless of the lighting problem, so as not to hold up project. He also stated that it is a problem for the contractor to be in the evidence room once the files are moved since he would have to station someone in that room with the contractor. Mr. Humes advised that if the evidence room is moving along, they will be able to set a date for the commencement of Phase II work.

Mr. Humes advised that there are still several items on the Phase I punch list.

### **Review Expansions to Project Scope**

#### **Firing Range office furniture (FF & E) report**

Mr. Humes referred to the FF & E for Range Office and the documents presented to the committee. He stated that there is still \$16,694.86 in funds remaining for these items in the existing budget. There will be no new shelves in the bulk evidence room as the Police Department would rather use the money for shelves in the firing range. He is getting quotes from Dupont Storage and Donaghan Systems and believes they will come in at approximately \$13,000.

Mr. Humes advised that he has received quotes on the firing range furniture from 3 companies; DeClerq Office Group (DOG), Robert H. Lord and Red Thread. Two quotes were received from DOG, the different being a conference table with or without electric. The DOG quote for all items, with a table with power, is \$6,644.00 and for a table without power, is \$6145.00. Robert H. Lord suggested items they currently have that fall under the State contract with a quote of \$4,423.00. Red Thread's quote was lower still at \$4,160.92 but offered a conference table of less quality and durability than those offered by the other companies. Mr. Humes stated that he believed the only way for the Police Department to access the furniture was to make a visit to showrooms.

Mr. Humes stated that the Jacunski Humes interior design consultant recommends the DeClerq Office Group furniture. Mr. Bova stated that all vendors meet State requirements so the choice is up the committee. Assistant Chief Byrnes stated that good quality is most important so and he agreed that they would need to assess the quality in person. The committee engaged in discussion of quality and whether the Police have ever used any of the proposed furniture in the past.

Chairman Labella suggested that the committee has two options; approve the purchase on an "up to" basis or delay the discussion until Assistant Chief Byrnes actually assesses the items in person. The committee discussed these options.

**A motion to authorize expenditures of up to \$6200 on the furniture was made by Thornton, seconded by Lemay and passed with a unanimous vote.**

#### **Firearms Training Range Controller report**

Mr. Humes reported that the Meggitt Systems, the range manufacturer, proposal of \$5495 for service, parts and labor was executed through Mr. Bova's office.

The range PC based controller had been approved on "not to exceed" basis but is now down to \$13,961 due to the reduction of cost for using Town owned personal computers, with \$1,000 added for the range software.

#### **Review Potential Change Orders**

##### Potential Change Order PCO #018: CE#025

PCO# 018 is a draft proposal for additional services to the Lower Level floor, ceiling and break room in the amount of \$313,390. Mr. Humes reviewed the work and prices noting that the bulk of the expense is for Abatement and Selective Demo. The abatement work is high as it is based on sequential work which would allow the Police Department to still use sections of the lower level during the demo work. He reported that Chemscope may have options that would be less expensive for example using a vacuum with Hepa filters. He stated that if the Police Department could accept shutting down the entire area at once to allow for demo and removal the cost would be reduced. If the cost of abatement could be reduced to \$20,000, the rest of the project could be covered under the approved funding. Chairman Labella reminded the committee that the additional services requested were approved by the Town Council on a "not to exceed" \$100,000 basis.

Mr. White offered to have DPW perform some of the labor, specifically on the painting, if the committee paid for the paint, which would save quite a bit of money.

**Mr. Humes will provide an update on the abatement issue at the next meeting.**

#### Liquidated Damages Discussion

The committee questioned the status of liquidated damages. Mr. Bova stated that they could be as high as \$60,000. Attorney Nugent stated that timing is a legal issue and the issue of liquidated damages usually comes up at the end of a project.

#### **Project Expenses/Invoices**

##### Jacunski Humes Invoice 19399 dated 12/2/19 \$3,000

This is the final invoice for basic compensation. **A motion to approve for payment Jacunski Humes Invoice 19399, dated 12/2/19, in the amount of \$3,000, was made by Haley, seconded by Lemay, and passed unanimously.**

##### Jacunski Humes Invoice 19422 dated 12/16/19 -\$782.00

This invoice is for the additional interior design services on additional services for new finishes in corridor, break room and cells performed by Jacunski Humes subcontractor, 4D Design & Decorating LLC. It includes a 15% mark up on additional services of consultants for a total of \$782.00. **A motion to approve for payment Jacunski Humes Invoice 19422, dated 12/16/19, in the amount of \$782.00, was made by Thornton, seconded by Haley, and passed unanimously.**

Jacunski Humes Invoice 20012 dated 1/2/2020 -\$1900.00

This invoice is for work performed by Jacunski Humes, under the Additional Services project (Phase III), on owner requested interior renovations in the amount of \$1,900. **A motion to approve for payment Jacunski Humes Invoice 20012, dated 1/02/2020, in the amount of \$1,900.00, was made by Lemay, seconded by Haley, and passed unanimously.**

Chairman Labella advised the committee that their quarterly report is due to the Town Council and that she is has requested time at their February 3, 2020 meeting in order to make the committee report.

In addition, the Chair reported that she needs to request scheduling changes to the February committee meetings from Wednesdays to Thursdays and will ask the committee to approve the changes at the regularly scheduled January 22, 2020 meeting.

**Old Business**

No old business.

**Adjournment**

**A motion to adjourn was made at 8:05 PM by Thornton, seconded by Haley and approved unanimously.**

Respectfully submitted,  
Laurel Anderson  
Clerk of Committee

INTERIOR RENOVATIONS					
TRUMBULL POLICE DEPARTMENT					
Project Budget Worksheet (B2016)					
	Bismark Construction BUDGET	Payments To Date 1/17/2020	Purchase Orders 1/17/2020	Balance Available 1/17/2020	
<b>Hard Costs:</b>					
Base Bid Scope	\$ 1,767,000.00	\$ 1,677,864.26	\$ 89,135.74	\$ 0.00	
Alternate No. 1 - replace all cell plumbing fixtures / valves	82,000		82,000.00	-	
Alternate No. 2 - provide for new Physical Training Room	50,100		50,100.00	-	
Potential Value Engineering during construction phase	(30,000)		(30,000.00)	-	
<b>Subtotal (Bismark Original PO Amount)</b>	<b>\$ 1,869,100.00</b>	<b>\$ 1,677,864.26</b>	<b>\$ 191,235.74</b>	<b>\$ 0.00</b>	
Bissmark Change Orders	58,067.77	72,308.71	(14,240.94)	-	SEE PAGE 2
<b>Subtotal (Total Bismark PO with Change Orders)</b>	<b>\$ 1,927,167.77</b>	<b>\$ 1,750,172.97</b>	<b>\$ 176,994.80</b>	<b>\$ 0.00</b>	
<b>Soft Costs:</b>					
Furniture/Fixtures/Equipment / AV (loose equipment, loose furniture, cell cameras, cell audio relocations)	\$50,000	\$20,964.10	\$12,341.04	\$16,694.86	SEE PAGE 2
High Density Filing Systems (for relocated Evid. Storage)	40,000		32,012.68	7,987.32	
Architectural / Engineering Fees (lump sum, fixed fee)	135,800	124,500.00	3,200.00	8,100.00	SEE PAGE 2
Design Additional Services (rooftop HVAC, cell fixtures)	33,200			33,200.00	
Design Additional Services (Additional Mechanical lower Level RTU)		6,600.00		(6,600.00)	
Firing Range Repairs			19,456.00	(19,456.00)	
Additional Interior Design		782.00		(782.00)	
Owner's Project Manager / Clerk (allowance)	20,000	7,235.67		12,764.33	
Kohler Ronan (Commissioning)	(5,800)			(5,800.00)	
<b>Total Owner's Project Manager / Clerk (allowance)</b>	<b>14,200</b>	<b>7,235.67</b>	<b>-</b>	<b>6,964.33</b>	
Hazardous Materials Testing / Monitoring (allowance)	15,000	12,650.00	-	2,350.00	
Printing, Advertising, Bid Expenses (allowance)	2,000	566.17		1,433.83	
Admin. Costs / Owner's Expenses (allowance)	20,000			20,000.00	
Owner's Bond Costs (1% of total project costs)	24,000	9,984.78		14,015.22	
Local Permitting Fees	assumed waived				
<b>Subtotal</b>	<b>\$ 334,200.00</b>	<b>\$ 183,282.72</b>	<b>\$ 67,009.72</b>	<b>\$ 83,907.56</b>	
Owner's Contingency (8% of hard costs)	61,694.23	0.00	0.00	61,694.23	SEE PAGE 2
<b>Project Total</b>	<b>\$ 2,323,062</b>	<b>\$ 1,933,455.69</b>	<b>\$ 244,004.52</b>	<b>\$ 145,601.79</b>	
	\$ 21,974			\$ 21,974.00	
<b>Actual available-rounded</b>	<b>\$ 2,345,036</b>			<b>\$ 167,575.79</b>	

INTERIOR RENOVATIONS				
TRUMBULL POLICE DEPARTMENT				
Project Budget Worksheet (B2016)				
	Bismark Construction BUDGET	Payments To Date 1/17/2020	Purchase Orders 1/17/2020	Balance Available 1/17/2020
<b>Bismark Change Orders</b>				
PCCO #003 Additional Abatement in Firing Range	44,970.38	44,970.38	0.00	-
PCCO #004 Leveling of Locker Room concrete flooring	7,918.00	7,918.00	0.00	-
PCCO #005 Credit allowance for additional asbestos removal	(20,000.00)		(20,000.00)	-
PCCO #006 Corridor Duct Containment for Removals	7,145.65	7,145.65	0.00	-
PCCO #007 Credit for PVC in lieu of cast iron	(1,665.00)	(1,665.00)	0.00	-
PCCO #008 Credit for revised ductwork installation at corridors	(3,140.00)	(3,140.00)	0.00	-
PCCO #009 Credit for delayed use of portable toilet facilities	(807.00)	(807.00)	0.00	-
PCCO #010 Request to perform duct cleaning	5,024.25	5,024.25	0.00	-
PCCO #011 Additional tile at female locker room	1,675.10	1,675.10	0.00	-
PCCO #012 Furnish and Install 4 lights in observation room	3,320.47	3,320.47	0.00	-
PCCO #013 Furnish and Install additional fire alarm equipment	7,866.86	7,866.86	0.00	-
PCCO #014 Furnish and Install additional lighting for firing range	3,259.06		3,259.06	-
PCCO #017 Furnish and Install lighting in evidence room	2,500.00		2,500.00	-
				-
	58,067.77	72,308.71	(14,240.94)	-
<b>Furniture/Fixtures/Equipment / AV (loose equipment, loose furniture, cell cameras, cell audio relocations)</b>	50,000.00			
Omni Data Cell Block Cameras		14,824.88	12,341.04	
Omni Data S2 Access Control		2,988.04	-	
Omni Data Access Control for Records Room		1,219.02	-	
Norcom Locker Room Radio Speakers		1,712.16	-	
Alarms By Precision		220.00	-	
	50,000.00	20,964.10	12,341.04	16,694.86
<b>Architectural / Engineering Fees (lump sum, fixed fee)</b>	120,000			
Jacunski Humes Architects		120,000.00	-	
Jacunski Humes Architects Additional Design Services NTE	10,000	1,900.00		
Kohler Ronan (Commissioning)	5,800	2,600.00	3,200.00	
	135,800.00	124,500.00	3,200.00	8,100.00

INTERIOR RENOVATIONS				
TRUMBULL POLICE DEPARTMENT				
Project Budget Worksheet (82016)	Bismark	Payments	Purchase	Balance
	Construction	To Date	Orders	Available
	BUDGET	1/17/2020	1/17/2020	1/17/2020
Owner's Contingency (8% of hard costs)	150,000.00			150,000.00
PCCO #003 Additional Abatement in Firing Range	(44,970.38)			(44,970.38)
PCCO #004 Leveling of Locker Room concrete flooring	(7,918.00)			(7,918.00)
PCCO #005 Credit allowance for additional asbestos removal	20,000.00			20,000.00
PCCO #006 Corridor Duct Containment for Removals	(7,145.65)			(7,145.65)
PCCO #007 Credit for PVC in lieu of cast iron	1,665.00			1,665.00
PCCO #008 Credit for revised ductwork installation at corridors	3,140.00			3,140.00
PCCO #009 Credit for delayed use of portable toilet facilities	807.00			807.00
PCCO #010 Request to perform duct cleaning	(5,024.25)			(5,024.25)
PCCO #011 Additional tie at female locker room	(1,675.10)			(1,675.10)
PCCO #012 Furnish and Install 4 lights in observation room	(3,320.47)			(3,320.47)
PCCO #013 Furnish and Install additional fire alarm equipment	(7,866.86)			(7,866.86)
PCCO #014 Furnish and Install additional lighting for firing range	(3,259.06)			(3,259.06)
PCCO #017 Furnish and Install lighting in evidence room	(2,500.00)			(2,500.00)
Firing Range Repairs	(19,456.00)			(19,456.00)
Jacunski Humes Additional Design Services	(782.00)			(782.00)
Jacunski Humes Additional Services NTE	(10,000.00)			(10,000.00)
				0.00
	61,694.23	0.00	0.00	61,694.23

**Interior Renovations  
Trumbull Police Department  
Trumbull, CT**

January 16, 2020

**Additional Services Request  
Project Budget**

<b>Firearms Training Range:</b>		
Range Maintenance and Service Contract	\$5,495	
Range Equipment and Acoustic Controls	\$13,961	
<b>Subtotal</b>		<b>\$19,456</b>
<b>Detention Area Flooring:</b>		
Epoxy Flooring and Base	\$16,785	
<b>Subtotal</b>		<b>\$16,785</b>
<b>Corridors / Break Room:</b>		
Abatement of ceiling tiles / grid	\$35,700	
New ceiling tiles / grid	\$5,330	
HVAC – new diffusers to replace exist’g.	\$2,300	
Electrical – new lighting	\$33,800	
Millwork for Break Room	\$8,135	
Plumbing – new sink at Break Room	\$2,900	
New flooring / base	deferred	
Painting corridor / break room walls	DPW	
<b>Subtotal</b>		<b>\$88,165</b>
<b>General Conditions (Bismark)</b>	\$34,310	<b>\$34,310</b>
<b>OH &amp;P (Bismark)</b>	\$16,410	<b>\$16,410</b>
<b>Project Total</b>		
<b>Appropriation Requested</b>		<b>\$100,000</b>

January 10, 2020

Invoice No. 20013

Mr. Glenn C. Byrnes  
Assistant Chief of Police  
Trumbull Police Department  
158 Edison Road  
Trumbull, CT 06611

Re: Interior Renovations  
Trumbull Police Department  
158 Edison Road  
Trumbull, CT  
JH1828

**INVOICE FOR ADDITIONAL SERVICES RENDERED TO DATE**

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Additional Interior Design Services

4D Design & Decorating, LLC, per attached Invoice dated January 10, 2020	\$425.00
15% mark-up on Additional Services of Consultants	<u>\$ 63.75</u>
<b><u>Total Now Due</u></b>	<b><u>\$488.75</u></b>

Please make check payable to: **Jacunski Humes Architects, LLC**

INV TRUMBULL02A5



DESIGN & DECORATING

January 10, 2020

Invoice No.2 TPD AS

Mr. Al Jacunski & Mr. Brian Humes  
Jacunski Humes Architects  
15 Massirio Drive, Suite 101  
Berlin, CT 06037

Project: Trumbull Police Department  
158 Edison Road  
Trumbull, CT  
JHA # 1828- Interiors

**INVOICE FOR PROFESSIONAL SERVICES RENDERED TO DATE**

**Total Fee**

**Hourly**

Billing

Additional Furniture specification for two additional quotes and the modifications to the basis of design.

Hourly Repeat Client Rate: \$85.00 per hour.

Hours Worked: 5

\$425.00

(\$680.00)

Previous Billing Total:

Invoice #1 AS unpaid at this time.

**Total Now Due**

*MSD*

**\$ 425.00**

Balance Remaining on Total Fee

\$0

Please make check payable to: **4D design & decorating, llc**  
68 Richard Street, West Hartford, CT 06119

INV TBD AS

**STRATHMOOR ELECTRIC, INC.**

1261 Stratford Avenue  
Stratford, Connecticut 06615-6324  
Phone (203) 377-4261 Fax (203) 386-1388

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CONN. LIC. E-1 100922  
CONN. LIC. E-1 196589

# INVOICE

Number: 24121

Job: T2174A

Date: 11-30-19

Town of Trumbull  
366 Church Hill Road  
Trumbull, CT 06611

Re: Police Station

\*Disconnect and remove damaged pole light  
Furnish and install new pole and LED fixture  
Anchor new pole to existing base  
Install new wiring as needed

10 hrs. labor @ \$85.00      \$ 850.00

Material                      \$1,118.00

Tax exempt

**TOTAL AMOUNT DUE      \$1,968.00**

1.25% interest per month on any unpaid balance over 30 days plus all collection fees if legal action necessary

<b>Trumbull Police Department</b>				
<b>Building Renovations</b>				
<b>2020</b>				
	<b>First Name</b>	<b>MI</b>	<b>LastName</b>	<b>Approved</b>
<b>First Selectman</b>	Vicki	A.	Tesoro	
<b>Town of Trumbull</b>	Kevin		Bova	
	Daniel		Martin	
	James		Nugent	
	Allen		White	
<b>Chief of Police</b>	Michael		Lombardo	
<b>Assistant Chief</b>	Glenn		Byrnes	
<b>Police Station Building Committee</b>				
	Edna		Colucci	
	Shawn		Haley	
	Keith		Klain	
	Lisa		Labella	
	Arthur		Lemay	
	Angelo		Magliocco	
	Donna		Seidell	
	Scott		Thornton	
<b>Clerks</b>	Laurel		Anderson	
	Vivian		Munoz	
<b>Architect</b>	Jacunski Humes Architects, LLC			
<b>Construction</b>	Bismark Construction			

**Project:** Interior Renovations To Trumbull PD  
158 Edison Road, Trumbull, CT 06611

**DCC Job#:** 25-01-0306

**Architect:** Jacunski Humes Architects - Jared Magoon  
**Struct. Engineer:**  
**MEP Engineer:** ME Design - Steve Durkee  
**Civil Engineer:**  
**HAZMAT:**

**Downes Construction Company, LLC**  
P.O. Box 727  
200 Stanley Street  
New Britain, CT 06050  
**Attn: Jeff Anderson, ADO**

**Date:** 10/16/15

**Subcontractor / Vendor:** ASI Sign

**Submittal Description:** Signage Shop Drawings

Plaque Layout

**Specs. Section:** 10426

**Construction Manager's Stamp Area**

<b>SUBMITTAL REVIEW</b>	
<b>DOWNES CONSTRUCTION COMPANY, LLC</b>	
<input checked="" type="checkbox"/> <b>REVIEWED FOR SUBMISSION</b> <input type="checkbox"/> <b>REJECTED</b> <b>TO ARCHITECT / ENGINEER</b>	
<b>DOWNES CONSTRUCTION COMPANY'S REVIEW IS FOR GENERAL CONFORMANCE WITH THE CONTRACT DOCUMENTS. MARKINGS AND/OR COMMENTS SHALL NOT BE CONSTRUED AS RELIEVING THE TRADE CONTRACTOR FROM COMPLIANCE WITH THE CONTRACT DOCUMENTS.</b>	
<b>BY:</b> JSA	<b>DATE:</b> 10/16/15
<b>SPECS SECTION:</b> 10426	<b>SUBMITTAL NUMBER:</b> 1
<b>CONTRACT DWG. NO.:</b> ----	<b>REVIEW NUMBER:</b> 1

**Page:**

**Paragraph:**

**First Submission**  
**Resubmission #:** 1

**Submitted as Specified**  
**Submitted as Substitution (As equal)**

**Comments:** Includes items specified under 10425.

**Architect's Stamp Area**

**Engineer's Stamp Area (As Required)**

**Received Stamp Area**

Qty = 1



**Specifications:**

Cast Bronze Plaque

17" h x 24" w x **TBD" thick**

Metal: Bronze

Border Style: Double Line, Bevel Edge

Background Texture: Leatherette

Background Finish: light oxide satin

Mounting: rosettes through plaque face into wall surface

**Sign Type CP**  
Cast Plaque

**Legal Notice**

This drawing is the property of ASI Signage. This drawing is submitted under a confidential relationship for a specified purpose and the recipient, by accepting this document, assumes custody and agrees that this document will not be copied or reproduced in whole or in part, nor its contents revealed in any manner or to any person except to meet the purpose for which it was delivered without express written permission from ASI-Modules.

 <p>100 Clark Drive PO Box 504 East Berlin, CT 06023 www.asisignage.com</p>	Project: Trumbull PD	Drawing Scale: 1/4" = 1"	Revision Number:	Design Number:
	Address:	Project Manager: Chris Zakrzewski	Revision Date:	Designer:
	City, State: Trumbull, CT	Client Contact: Jeff Anderson	Description:	Date: 8/24/15