

AGENDA
Trumbull Parks and Recreation Commission
Monday, March 9, 2020
Council Chambers, 7:00 p.m.

Call to Order

Public Comment

- LivFree
- Ryan's Rebels
- Pickleball players
- Dave Green, Trumbull Babe Ruth

Aquatics Facilities Building Committee Chairman Jason March

Acceptance of Minutes

Correspondence

Old Business

- Trumbull Babe Ruth 14U Tournament

New Business

- LivFree Movie Night at Indian Ledge Park
- Ryan's Rebels Fishing Derby at Twin Brooks Park

Superintendent's Report

Division Reports

- Park Rangers
- Recreation

Any other business that might rightly come before this Commission

Adjournment

If you are unable to attend the meeting, please contact the clerk at lshiel@trumbull-ct.gov

LIVFREE MOVIE NIGHT

PROPOSAL FOR LIVFREE MOVIE NIGHT AT INDIAN LEDGE

Our mission LIVFREE's mission is to provide families battling pediatric cancer time away from treatment and replace it with old fashioned family fun time. One of the hidden side effects of childhood cancer is the toll it takes on the family unit. By providing family fun time, we can help boost the morale of the patient all while giving the family a sense of normalcy.

Our Proposal Due to the overwhelming success and feedback from the community, we are requesting to host a FIFTH ANNUAL, free and open to the public movie night at Indian Ledge Park in Trumbull on Saturday, August 29th 2020. Will be showing a family friendly movie by Disney/Pixar on the bandstand on the main field. The screen, projector and sound system will be provided by LIVFREE. The event will begin at 3pm with the movie starting promptly at 7pm and ending at approximately 9pm. Vendors/attractions are listed below. All expenses for this event will be paid for by LIVFREE Inc.

Our purpose This event's purpose is to connect families who are battling pediatric cancer and give them a fun night out all while connecting and informing the public about pediatric cancer. We feel this event is the perfect opportunity to bring the community together and raise awareness to pediatric cancer.

Public Safety/Sanitation All necessary police and park rangers will be available as needed. Restrooms are available on park grounds and more portable restrooms will be provided as necessary. Waste bins will be provided and LIVFREE will be responsible for all cleanup of the viewing area. We will have an insurance policy of \$1M and will also cover the town of Trumbull.

Food will be sold by two to three food trucks, all of which will have the proper permits to serve food in Trumbull. Popcorn, Italian ice and water will also be sold at stands.

Vendors/Attractions In addition to the movie we will have two-four bounce houses available from 3pm-7pm. A DJ will be playing family friendly music from 4pm-7pm. We will have a face painter and a balloon artist also. LIVFREE gear such as shirts, sweaters and hats will be sold to raise money. We will also have a donation jar for families that would like to support our cause.

Additional Notes Screen size is inflatable and is approximately 12ft x 20ft and will be put on the bandstand. We will check in and get sign offs as needed from the parks, health, fire, police and building departments. Parking at Indian Ledge is limited to approximately 300 parking spaces. Park Rangers will work with LIVFREE volunteers to carefully monitor parking. In the instance that capacity is reached, rangers will have cars turn around and exit the park. LIVFREE carries a 501c3, a non-profit charity.

Rain Date We are also requesting a rain date for September 5th from 3pm-9pm

Contact Info For more information on LIVFREE please visit our website at www.livfreetoday.org. For questions or concerns please email at Daniel@livfreetoday.org or call at 203-685-6624



March 4, 2020

Trumbull Parks and Recreation Commission
c/o Chairman, Kevin Bellows
Trumbull Town Hall
5866 Main Street
Trumbull, CT 06611

Chairman Bellows and the Trumbull Recreation Commission:

On behalf of Ryan's Rebels Inc., a Trumbull based not for profit foundation, I would like to request the use of Twin Brooks Park to host our 4th Annual Ryan's Rebels Kids Fishing Derby. The date we are requesting is Sunday, June 7th from 8AM until 12PM.

Ryan's Rebels is a tax-exempt organization, under Section 501(c)(3) of the Internal Revenue Code, committed to providing support to children and their families who are battling neuroblastoma and other pediatric cancers. Ryan's Rebels was formed to honor my 3 1/2 year old son, Ryan Joyce, who battled neuroblastoma for 18 months before he passed away in December 2015.

After the success of our first three fishing derby's, we are looking to host this catch-and-release event again this year. We have over 200 children participate and hoping by changing to Sunday this year, that we can avoid conflicting with many town sports and allow more children to participate. Again, for this year, we would be requesting a small suggested donation on-site and we would again provide all participants with bait, a bucket or net, and a tape measure. We will also hand out prizes for all age groups. As always, we would again abide by any requirements from the town and State of Connecticut DEEP and provide you with the required liability insurance.

Also, we are requesting some relief in the fee rental for the park this year. We have paid the \$1,500 rental fee each year but are only using the pond area and not the pavilion or playground areas. I am hoping that your commission can consider our request.

I look forward to answering any questions about our request for this event.

Thank you for your consideration.

Sincerely,

Michael Joyce
Vice President
Ryan's Rebels, Inc.

cc. Dmitri Paris, Parks and Recreation Director
Steven Chapman, Chief Park Ranger

Parks and Recreation Superintendents Report

March 9th 2020

The Department has been tasked with some interior reconfiguration and improvements within the interiors of the Town Hall basement and the Administration Building. All work to date has been done mostly during inclement weather.

Guard Rail Post installations have been completed Unity Park. Staff is working to complete cross boards within the next two weeks.

Ash Tree removals have stalled at Twin Brooks due to extremely unstable ground. Work will commence as soon as areas dry out a little more

2020 Park and Rec Stickers are available, signage will be going up later this week announcing the deadline of March 1st to have them in place.

Pruning of the Apple Orchard and clearing of the Community Garden is complete.

Mower Equipment service is complete, work on trailers is in progress.

Planting Bed clean and mulching is ongoing.

The Field Use Policy has been adopted by the Town Council and is on our Parks and Recreation web page for easy reference.

The First Selectman's budget recommendations have been presented. For the most part I believe we will be able to work with the available resources but for one very notable exception that being our vehicle and equipment request. All requests for replacement have been unfortunately rejected. Within our request we had projected the retirement of two of our primary mowers within the year but at this time we have had one of two has had a complete failure with no option to repair. This will have impact our cutting schedule this year and until we can obtain funds for its replacement.



Town of Trumbull
Parks and Recreation
Ranger Division

Parks and Recreation Commission
Ranger Division February 2020 Report

Commissioners,

This report provides to you the activity for the month of February 2020 of the Parks and Recreation Ranger Division. During the month of February the Park Rangers responded and took **25 incident reports** within the parks. The total incident reports from January 1st to December 31st 2020 is **51**. Notable incidents are listed at the end of the report. Dumping, littering and Dogs off Leash comprised of the most reports addressed by the rangers. There has been reported digging at the Tungsten Area of Old Mine. Investigation of the area revealed several area's of new digging. Patrols have been increased. Since the new ordinances have been in force, rangers are actively learning the new area's and are conducting regular patrols.

Parking

Issuance of parking violations will commence on March 1st. Rangers issued **0** written violation and **0** Warnings in February and total for the year of **1**. There was **1** violation for permits and **0** for Prohibited Parking Area (parking on grass), total for the year is **1** permit, **0** Prohibited Parking Area (parking on grass). Rangers continued to notify citizens on the need for 2020 Park Stickers. This was done verbally and by passing out information.

Warnings

The warning system commenced for the new park ordinances. Rangers are being trained on the new ordinances as well as the new written warning system. Until the training is completed, rangers have been issuing and documenting verbal warnings to individuals. As of February 29th there were **7** Verbal Warnings. Written Warnings issued **2** for 2020.

Permitted Park Events

There was **1** permitted events in the parks for February and **1** for the year. The event was a student movie project. A ranger was on hand to assist and provide security.

Quarry Road

Regular proactive patrols are being conducted in the area and trail. Dumping and littering at the end of Quarry Road near the trail head area still remains an issue.

Schools

Regular school patrol of the fields continued through the winter months.

Rangers

Interviews were conducted and completed for new Part Time Rangers. It's anticipated that several rangers will be leaving the Division to pursue other opportunities. It's the goal to have new rangers start and begin training around the 2nd week of March.

Respectfully Submitted,
Steven J. Chapman, Chief Park Ranger

2020TRP027	2/4/2020	Nothnagle Park	Vehicle
2020TRP028	2/4/2020	Great Oak Park	Littering
2020TRP031	2/10/2020	Indian Ledge Park	Damage to Park Property (e)
2020TRP032	2/14/2020	Indian Ledge Park	Parking and Traffic
2020TRP033	2/17/2020	Indian Ledge Park	Dogs off leash
2020TRP034	2/17/2020	Old Mine Park	Digging/ Tungsten Mine
2020TRP035	2/18/2020	Great Oak Park	Dumping of and litter
2020TRP037	2/9/2020	Main Street	Assist citizen/dog
2020TRP038	2/9/2020	Unity Park	15-6(b)Dog at Large
2020TRP039	2/9/2020	Island Brook Park	15-6(d)Dog at Large
2020TRP040	2/21/2020	Island Brook Park	Pets and Other Animals (c)
2020TPR042	2/23/2020	Twin Brooks Park	15-4(b)
2020TPT043	2/17/2020	Twin Brooks Park	Damage to Park Property 15-4 (d)
2020TPR044	2/17/2020	Twin Brooks Park	Fish and Wildlife 15-5 (b)
2020TPR045	2/17/2020	Twin Brooks Park	Fish and Wildlife 15-5 (b)
2020TPR046	2/24/2020	Unity Park	Dog off Leash
2020TPR047	2/24/2020	Old Mine Park	Dumping behind pavilion
2020TPR048	2/25/2020	Gunther Park	Hazard/Tree limbs
2020TPR049	2/26/2020	Island Brook Park	Littering
2020TPR052	2/17/2020	Twin Brooks Park	Enforced no waterfowl feeding

Trumbull Recreation Department Report

March 9, 2020

- We are continuing to work with Veoci on the development of new recreation software.
- The Field Use Policy Revisions we approved by the Town Council. All user groups have been informed of the changes. We are now receiving the required documentation and field requests from our spring users.
- Trumbull Parks and Recreation and the Senior Center have partnered together to offer pickleball at the Senior Center gym. Free lessons are held on Thursdays from 12-1pm (limit of 6 per class). Open play is available Thursday and Friday afternoons until 3pm.
- We are adding new programs this spring at the Barn including Bollywood, fencing, and adult yoga. We also are hosting a teen trivia night on Friday, March 13th.
- We are working on spring/summer programming. We anticipate our summer program guide will be available in early April.
- 2020 Passes issued to date:
 - Park Stickers: 1978
 - Companion Park Stickers: 32
 - Fishing Passes: 14
 - Pool Guest Passes: 51