AGENDA
Trumbull Parks and Recreation Commission
Regular Meeting
Monday, March 14, 2022
7:00 p.m., Long Hill Room

I. Call to order
II. Public Comment
   a. Richard Post, Sustainable Trumbull
   b. Chris Gombos, Trumbull BMX
III. Acceptance of Minutes
IV. Correspondence
V. Old Business
VI. New Business
   a. Sustainable Trumbull QR Codes
   b. BMX National
   c. BoFish Triathlon
VII. Superintendent’s Report
VIII. Division Reports
    a. Recreation
    b. Park Rangers
IX. Any other business that might rightly come before this Commission
X. Adjournment
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Laura,

Thank you for the information.
I would like to get on the agenda for the next parks commission meeting to discuss our plan for the BMX national which takes place. Friday August 19th-21 this summer.

Topics:
Parking plan. (attached is a first draft) Overnight security for RV parking/camping.
Any permits we need to apply for

Chris Gombos

https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fwww.trumbullbmx.com&c=E,1,RWX9Gmay4nqHv3iEkqr_OPK4atSGJO5qNxeNT6QEqd65VFYZL8nVhkmoV0JFphzbKbeCXz36LdIVD67rS8SGa3e4fkmt_MIvOGsgF85eMHfGvlCsKAg.&typo=1
20 trash cans
12 port-a-potties
6 parking volunteers
3 roving into volunteer
3 food trucks
TBD: overnight security
Park Ranger
Trumbull PD
Good morning,

Please put this in the March meeting as correspondence.

Thank you,
Noreen Wilpiszeski
Recreation Program Manager
(203)452-5008

From: Ian Hall
Sent: Thursday, February 24, 2022 6:55 PM
To: Noreen Wilpiszeski <nwilpiszeski@trumbull-ct.gov>; Trumbull Recreation <recreation@trumbull-ct.gov>
Subject: BoFish Triathlon / Twin Brooks Park request

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Trumbull Rec Dept.,

We will be holding the 3rd Annual BoFish Triathlon, supporting the Cardinal Shehan Center, at Pinewood Lake on May 22nd starting @ 8:00. We're excited to get the Trumbull community even more involved this year, and had a couple of requests of the Recreation Department:

- Although racers will be parking their cars on 2 roads near the lake, we would like to have our volunteers park at Beach’s Pool. At most, this would be 20 vehicles.
- For this year's event, we are planning on adding a small, fully chaperoned mini triathlon. The kids’ route will be an “up-and-back” down Twin Brooks Drive. Considering the route and distance, we would like to extend the route into Twin Brooks Park (or at least to the 1st roundabout). In order to accommodate that route, we would like to request the opening of the park gate (coming from Twin Brooks Road) @ 8:00 am that day.

Thank you.
CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Mr. Mackeil,

I have forwarded your email to all the Parks and Recreation Commission members.

Sincerely,

Kevin Bellows
Chairman

______________________________________________________________

From: Mark MacKeil
Sent: Monday, February 28, 2022 12:41 PM
To: jmarsh@trumbull-ct.gov <jmarsh@trumbull-ct.gov>
Cc: kbellows@msn.com <towncouncil@trumbull-ct.gov>; landacquisition@trumbull-ct.gov <landacquisition@trumbull-ct.gov>; Vicki A. Tesoro <vtesoro@trumbull-ct.gov>; Mark MacKeil <rbakalar@trumbull-ct.gov>
Subject: Feasibility of the Hardy Ln property for consideration for Aquatics facility

Dear commissioners and committee members,

On the agenda for the March 2, 2022 Aquatics Facilities Committee is the feasibility of the 25 acres of the recently acquired Hardy Lane property.

I would like to go on record as a lifelong Trumbull resident, former member of the Trumbull Inland/Wetlands and watercourse commission, parent of former Pisces swimmer and a local realtor that I am absolutely in favor of a Natatorium/Community/Senior center complex.

However, the Hardy Lane property is NOT the location for this facility. Disturbing and development of the 25 acres will have a major negative impact on the dwindling natural habitat of the wildlife in our town and specifically in the precious resource of the Pequonnock river valley. I have hiked this property and surrounding area many time this winter and the variety of identifying tracks left by the wildlife is incredible.

We have seen an increase in town of documented interaction with wildlife in recent years specifically coyotes, fox, deer, turkey and even the occasional bear. I believe these interactions are a direct result of the development of our open spaces and use and popularity of the hiking, biking and walking trails.

We continue to push the wildlife into residentially, more populated areas with the encroachment and development of the 11 acres on Daniels Farm Rd, 7 acres at the Moorfield Farm development and now the
pre application for additional residential development on 16 acres of Unity Rd. The total acreage, if development is approved, would be a total of 68 acres of pristine, natural open space gone forever.

I believe the 25 acres of open space on Hardy Lane should be used for the intended purpose when purchased. That purpose was to prevent over development from of outside developers.

The damage of development can not be undone to this area once undertaken.

I hope you will take into consideration the negative impact development of the 25 acres of the Hardy Lane property will have on our towns open space and the Pequonnock River Valley area.

Thank you for your consideration.

With gratitude,

Mark
Mark MacKeil
Richard,

The meeting next week will be held in the Long Hill Room, not the council chambers.

Answers to your questions.

1) Yes—it would be useful if the commission has the presentation to review beforehand.
2) It would be helpful if you brought copies—10 should be sufficient.
3) 15 minutes for your presentation is fine.
4) The agenda is not posted until the Friday before the meeting, on the town website. Public comment is the first Agenda item; therefore, your group will present at the beginning of the meeting.

Thanks,

Kevin

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Hi Kevin,

I'm confirming that the Sustainable QR group will be at the Parks Commission meeting next Monday, 7:00. Is this still planned for Council Chambers? I would be happy to meet at Town Hall or Zoom, whatever the Commission does.

Attached is one example (Transfer Station) of the slides I'll present for each of the proposed QR demo locations—just wanted to see if this format is useful. Also attached the slide from the CC/Sustainable survey—described below. Please note these are DRAFT SLIDES and might have some revision once the group provides final comments by Wed. The QR links are live so you can try them out.

I will email you the complete PowerPoint presentation I will give on Monday, you will get it on Friday or Saturday. The presentation is mostly done, just waiting on a couple pieces of information. I will also present several bullet slides overviewing the QR concept and future ideas for use in Trumbull. Plan to have actual QR signs for Transfer Station and the Survey, if possible.

QUESTIONS:
- Is it useful to the commission/Town if I to email you the presentation Fri-Sat?
• Do you plan to make copies for commissioners and anyone else, or should I bring and if so how many copies?
• How much time do I have for the presentation, if all slides were shown it could take 10-15 minutes?
• Is there an agenda I could see, or aprox. when our presentation will occur in the meeting?

We’ve added to the QR demo project the Conservation Comm./Sustainable Trumbull survey that will be open April 1-15. Since the survey is done online and compiled automatically, having QR links posted around town will help to increase the number of participants beyond what the upcoming mailing can provide. The purpose of the survey is to get feedback from residents so we prioritize the actions for CC/Sustainable/Town this year and potentially beyond. The survey QR signs will be removed after the survey is closed.

Thanks,
Richard Post
(1) Transfer Station

Status:
Ready to Install

QR Installation:
• On fence between gates
• Size: 18 x 24"
  • Can scan from car in entrance
    (not block Spring Hill Rd.)
• Sign material: xxxxxx
• Wire to fence

Contact Trumbull QR Group with comments & suggestions at:
TrumbullQR@GoogleGroups.com
Transfer Station / Recycling Center

The Transfer Station is a processing site where Turnbull, Inc. collects their local waste and recycling items. Waste is temporarily concentrated in an indoor facility, landfill, hazardous waste, or recycling center. The Transfer Station is closed for the following holidays:

- Thanksgiving
- Christmas
- New Year's Eve

Hours of Operation
The Transfer Station is currently open during regular operating hours:
- Monday through Saturday: 8:00 AM to 5:00 PM
- Closed Sundays

Transfer Station / Recycling Center

Organic Material
- Grass
- Leaves (non-residents are required to purchase tickets at $15 each, available at the Public Works Administration Building)
- Tree limbs (10 feet long and six inches in diameter)
- Twigs
- Weeds

The Transfer Station does not accept:

- Manure
- Manure slurry

Unacceptable Materials
- Liquids
- Propylene Tanks
- Rocks, Dirt, or Sand

Recycling at Transfer Station
No ticket payment required for Easton and Monroe residents.

Single Stream Recycling
The Town of Turnbull uses single stream recycling. All recyclables may be brought to the Transfer Station. Place all residential recyclables over a gray wing next to the main building in a "Single Stream Recycling". Please refer to the Town of Turnbull Single Stream Recycling guide for acceptable items. Pleaseatten boxes and no plastic bags.

Scrap Metal Recycling
Place all scrap metal items over a gray wing marked "Metal".

Electronic Waste Recycling
These electronics are collected in a separate container at the transfer station.

Additional Items for Recycling
- Appliance
- Mattress
- Cooking Oil
- Motor Oil

Disposal Fees Required
Demolition Material
Demolition tickets are required for $12 per material at the Transfer Station.
- Concrete
- Ceramic Tile
- Sinks
- Toilets
- Dishware
- Flasher
- Batterboards
- Roofing Shingles

Tires
The cost of disposal is $25 per tire.

Paint Disposal
For large quantities of paint, please contact the Highway Department.

Single Stream Recycling in Curbside Bins

Disposal Fees Required
Demolition Material
Demolition tickets are required for $12 per material at the Transfer Station.
- Concrete
- Ceramic Tile
- Sinks
- Toilets
- Dishware
- Flasher
- Batterboards
- Roofing Shingles

Christmas Tree Disposal
The Town encourages the disposal of Christmas trees at the Transfer Station. Tree branches and yard waste may be brought to the Transfer Station in the same manner as other waste. The Transfer Station is located at 125 Church Hill Road and operates between the hours of 7 a.m. and 3 p.m. For more information, contact the Highway Department at 510-462-1763.

For residents to bring "easy" Christmas trees to the Transfer Station, they should be taken by your trash service, as they will be removed from the Transfer Station. The Transfer Station is located at 125 Church Hill Road and operates between the hours of 7 a.m. and 3 p.m. For more information, contact the Highway Department at 510-462-1763.

Alternatively, you may cut up your branch, tie it together, and leave it at the Transfer Station. The Transfer Station is located at 125 Church Hill Road and operates between the hours of 7 a.m. and 3 p.m. For more information, contact the Highway Department at 510-462-1763.
(3) Temporary On-Line Survey
Conservation Comm. & Sustainable Trumbull
On-line survey April 1-15, 2022

**QR Purpose:** gets more people to on-line survey, survey also being mailed
**Survey Purpose:** feedback from residents to prioritize our actions
**Survey Results:** automatically compiled & sorted by metrics

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**Sustainable Trumbull**
Survey for Trumbull Residents

**SCAN ME FOR:**
- Take a short survey (10 questions)
- Help set priorities for Trumbull
- Available April 1 – 15, 2022
- We want to hear from anyone who lives, works or plays in Trumbull
- Thank you for taking the survey

QR Installation:
- Multiple parks & trails kiosks, library, buildings
- Sign material: xxxxxx
- Keep record of locations
- Signs removed after survey

Contact Trumbull QR Group if you have problems or comments at:
TrumbullQR@GoogleGroups.com
RECREATION REPORT
March 2022

- Successful migration to MyRec registration/field schedule software
- Registration for Spring/Summer programs started March 1, 2022 with over 160 program offerings including Toddler art, music, and swim lessons; swim lessons, art classes, sports clinics, and a variety of Summer Camps.
  - Start date for camp/swim lessons pushed back due to extended school year.
  - Optional trips to be included in Playground Camp schedule
  - *NEW* for summer 2022: Ages 10-13 Travel Camp
    - Over 700 spring/summer registrations (total) as of 3/7/2022!

Other:

- Sunday Cabaret Concert Series @ 4pm May 15- June 12: Town Hall Gazebo
- Summer Concert Series Tuesday @ 7pm June 28- August 16: Town Hall Gazebo
- Children’s Concert Series Tuesday @ 10am, June 28 – August 9: Twin Brooks Park
Commissioners,

This report is a summary of the Ranger Division activities for the February 2022. As winter is distancing in our rear view mirror and Spring is ahead of us, activity in the parks did not seem to slow down very much. Rails 2 Trails was as active as usual and even a couple of snow events didn’t discourage park activity. Rangers provided a higher visible presence in Twin Brooks and Beaches parks due to the reported ATV activity, and as a result, there were no reported activity. There is a reported increase in graffiti activity in the tunnels of the new section of Rails 2 Trails and Littering/dumping are constant in some parks. At the end of the month rangers observed groups playing on closed courts at Island Brook. Patrols will be increased to address the issue.

In February, Rangers responded and took 20 written reports for some issues such as, Being on Ice, loose dogs, playing on a closed court, vandalism/graffiti, Littering and vehicle accident. There were 53 parking violations issued and 16 written parking warnings. 1 written warning was issued for dog off leash.

There were no events in the parks in February.

Two of the new Part Time Rangers have completed initial training and are working regular shifts. I would like to thank Ranger Marde for coordinating their daily field training and other rangers that assisted in training on the day and night shifts.

Respectfully Submitted
Steven Chapman
Chief Park Ranger
Superintendent of Parks and Recreation Report
March 14th 2022

Within the last month our Departments has been deployed for intermittent storm clean and ice events.

Our new Field Maintenance contractor Greens Fee has been gearing up for their first year with the Town bringing in their equipment and doing significant clean up and stabilization of the garage area that they will be working out of. Preliminary field lining templates are being programed into their software for all our facilities. Tim and his team have started aerification of the baseball fields and warning tracks at the campus and will be transitioning to the Parks fields shortly.

The large section of broken water main at Indian Ledge park has been replaced before the parking lot is re-paved this spring. Future work on this line will need to be scheduled as it has been discovered to be a sectioned installation and that the joints are failing. The remaining section would have impact to the Soccer field and with field availability at a premium we felt that we should get some of our other disabled fields back up on line before undertaking this work.

As previously noted, paving design at Indian Ledge is completed and is scheduled to begin within the month. Areas that will be addressed this year is the BMX lot, the second lift on the lower compost rod and the section from the playground up into the BMX lot. This area will include additional parking for the Playground and picnic area.

We are still waiting for the utility companies to complete the transfer of lines onto the new poles by field #3. If this work isn’t completed by mid April we will not be completing the work on that field until late August at the earliest. The reason for the delay is due to the limitations in establishing turf without irrigation outside of small windows of opportunity within the seasons.

We have finally fully integrated the two individual budgets that we have been operating out of historically. When we were merged in the Charter and operationally it wasn’t a priority to do the exercise to finalize it with the budgets. With the help of many of our staff we formatted the process so everyone could track and follow what was happening and then submitted the completed data for approval as an entirely new budget structure and narrative.....so we are now fully The Parks and Recreation Department.

As of this writing our budget requests have made it through the First Selectman level and have been submitted to the Board of Finance.

We have had a retirement within the Department at the beginning of this month. Our Equipment operator, Michael Sciortino finally decided to make it official and carve out a little more time for other things in his life. At 78 years young he more than deserves it.....however he has indicated that he wants to come back as a seasonal to help out where he can. We will be recruiting for another operator asap as it is a critical position in our operation, but we are quite certain that Michael is simply irreplaceable.

Dmitri