CIVIL SERVICE BOARD

AGENDA – REGULAR MEETING

Zoom Civil Service Meeting

Wednesday, April 15, 2026

12:00 P.M.

1. Attendance:

2. Minutes:
    - Approval of March 18, 2026, Regular Meeting Minutes
3. General Public: Comments and Questions
4. New Business
    - Request to Approve Corrected Eligibility List for Sewage Pump Station Operator – W.P.C.A. Open & Competitive. 100% Training & Experience.
    - Request to Approve Eligibility List for Grant Financial & Administrative Project Mgr. – Finance. Open & Competitive. 100% Training & Experience.
    - Request to Approve Eligibility List for Admin II Sr Circulation Asst. – Trumbull Library. Promotional and Open & Competitive. 80% Training & Experience, Computer Skills 20%.
    - Request to Approve Eligibility List for Library Marketing Specialist – Trumbull Library. Open & Competitive. 80% Training & Experience, Computer Skills 20%.
    - Request to Advertise & Recruit for Tradesman/Leadman Electrician – Parks Dept. 100% Training & Experience.
5. Approval of Transfer list requests: None
6. Civil Service New Hire Report: No report this week

Civil Service Board Regular Meeting

Apr 15, 2026 12:00 PM

https://us06web.zoom.us/j/86869865239?pwd=aeU0zjibMxoFPiMeGqPQ87s4baSg0u.1

Webinar ID: 868 6986 5239

Password: 151453

Join by telephone: (929) 205-6099 / Webinar ID: 868 6986 5239

CIVIL SERVICE BOARD

MINUTES FROM ZOOM REGULAR MEETING

Wednesday, March 18, 2026

Board Members Present: Ann Langley, Chair

Michelle Wigzell

Herbert Marsh

Lauren McBride

Alice Ferreira (Absent)

Also, present: Tom McCarthy, HR Director, Steve Librandi, HR Manager, Luisa Rosario, HR Generalist, and Bill Chin, IT Director.

The meeting was called to order at 12:09 P.M. by Chair Ann Langley.

Minutes:

MOTION made by Ann Langley, Seconded by Michelle Wigzell, to Approve February 18, 2026, Regular Meeting Minutes.

Lauren McBride abstained. Not a Board Member at the last meeting.

VOTE – 3 – 0 – Passed.

General Public:

The Chair asked Bill Chin if there was anyone in the General Public present who would like to make a statement. There was none.

New Business:

MOTION made by Herbert Marsh, Seconded by Michelle Wigzell, to Approve the Eligibility List for Sewage Pump Station Operator – W.P.C.A. Open & Competitive. 100% Training & Experience.

VOTE – 4 – 0 – Passed.

Steve Librandi explained to the Board that there are two vacancies in the Custodian position due to one employee leaving and one employee who retired. The Custodian position requires at least two years of training and experience within a Board of Education or Municipal setting.

MOTION made by Ann Langley, Seconded by Michelle Wigzell to Approve the Eligibility List for Custodian – Parks Dept. 100% Training & Experience.

VOTE – 4 – 0 – Passed.

Steve Librandi explained to the Board that the Tradesman HVAC position – Parks Dept. is vacant due to an internal promotion.

MOTION made by Herbert Marsh, Seconded by Ann Langley to Approve the Request to Advertise & Recruit for Tradesman HVAC – Parks Dept 100% Training & Experience.

VOTE – 4 – 0 – Passed.

Steve presented the Board the New Hire Report for this month, and explained to the two new Board members, Herbert Marsh and Lauren McBride, what the new hire report entails and how it is utilized during the Civil Service process.

MOTION made by Michelle Wigzell, Seconded by Lauren McBride to adjourn at 12:20 P.M.

VOTE – 4 – 0 – Passed.

Respectfully Submitted,

Luisa Rosario

TOWN OF TRUMBULL
ELIGIBILITY LIST * Corrected
Sewage Pump Station Operator

Wage Group: MATE
Date Of Certification: 3/18/2026
Date of Expiration: 3/18/2027
Correction Date: 4/15/2026

Rank	NAME OF CANDIDATE	Score On T&E
1	Katarn Stewart	85
1	Jason Delevante	85
1	Savvas Eleftheriades	85
2	Javier Alvarado	80
2	Omar Alolabi	80
2	Jason Vasquez	80
2	Danny Macos	80
3	Ben Ellis	70
4	Fabian Leslie	65
5	Paul Prince	60

Based on 100% of experience and training.

Certified by,

Stephen J. Librandi

Stephen J. Librandi
Personnel Manager

Approved by:

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TOWN OF TRUMBULL
ELIGIBILITY LIST
Grant Financial & Administrative Project Mgr.
Open

Wage Group: MATE
Date Established: 4/15/2026
Date of Expiration: 4/15/2027

		100%
RANK	**NAME OF CANDIDATE**	**Training & Exp. Assessment**
1	Christine Kite Kelly	90
1	Tyara Pisaturo-Pelatowski	90
2	Gia Mentillo	80

Failed Below 60

Based on 100% Training & Experience Assessment.

Certified by,

Stephen J. Librandi

Stephen Librandi
Human Resource Manager

Approved by:

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TOWN OF TRUMBULL
ELIGIBILITY LIST
Admin II Sr. Circulation Assistant
Promotional & Open & Competitive Lists

Wage Group: MATE
Date Of Certification: **4/15/2026**
Date of Expiration: **4/15/2027**

Promotional List

Rank	NAME OF CANDIDATE	T&E	Comp Skills	Total
1	Michael Petitti	80	12	92

Open & Competitive List

Rank	NAME OF CANDIDATE	T&E	Comp Skills	Total
1	Erik Redin	80	18	98
2	Alexandra Lepore	80	15	95
2	Yvonne Hinds	80	15	95
3	Jena Rowan	65	13	78
3	Kassidy Schiavi	60	18	78
4	Amy Du	60	17	77
5	Zdena Quinn	60	16	76
6	Suzannah Grace Frey	60	15	75
7	Teresa Cetrangola	48	15	63
8	Brittany Perigyi	48	13	61

Certified by,
Stephen J. Librandi
Stephen J. Librandi
H.R. Manager

Approved by:

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TOWN OF TRUMBULL
ELIGIBILITY LIST
Library Marketng Specialist

Wage Group: MATE
Date Of Certification: **4/15/2026**
Date of Expiration: **4/15/2027**

Rank	NAME OF CANDIDATE	T&E	Comp Skills	Total
1	Emily Davis	70	16	86
2	Mercedes Petrino	65	13	78
2	Erik Redin	60	18	78
3	Janelle Biondi	60	16	76
3	Mary Ferguson Hunter	60	16	76
3	Sara Georgas	60	16	76
4	Michael Rivilis	60	14	74
5	Thomas Garzulino	55	17	72
5	Judy Yem	55	17	72
6	Jerrod Ferrari	60	10	70
6	Kaiya Manlapit-Norko	55	15	70
6	Jalyn Walton	55	15	70
7	Benjamin Bello	55	14	69
8	Kristina Deyo	50	18	68
8	Kaitlyn Carlson	50	18	68
9	Meaghan Heeks	50	16	66
9	Rebecca Costanzo	50	16	66
9	Zdena Quinn	50	16	66
9	Michael Zacchera	50	16	66
10	Maeve Hampford	50	15	65
10	Rachel Tarinelli	50	15	65
10	Amanda Little	50	15	65
10	Julianna Charity	50	15	65
10	Elizabeth Werlebird	50	15	65
11	Jessica Madeux	50	14	64
12	Emily Marquis	50	13	63
13	Brett Schuett	50	12	62
13	Lucia Solis	50	12	62
13	Chloe Kehlenbeck	45	17	62
14	Rebecca Horton	45	16	61
14	Samantha Price	45	16	61
15	Sarah Nelson	45	15	60
15	Monique Yuzwak	45	15	60

Failed Below 60
Christian Sosa
Evelyn Santana
Grace Petrin
Justin Kassouf
Karissa Mierzejewski
Michelle Chimid
Victoria Lau

Based on 80% of experience and training and 20% Computer Skills.

Certified by,
Stephen J. Librandi
Stephen J. Librandi
H.R. Manager

Approved by:

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Town of Trumbull

Tradesman/Leadman Electrician - Parks

SALARY	$40.94 Hourly	**LOCATION**	Trumbull, CT
JOB TYPE	Full Time	**JOB NUMBER**	836-26
DEPARTMENT	Recreation/Parks	**OPENING DATE**	04/20/2026
CLOSING DATE	5/15/2026 11:59 PM Eastern		

Examples of Duties

GENERAL STATEMENT OF DUTIES:

1.Responsible for installation, repair and maintenance of electrical, emergency and security systems for municipal buildings and facilities in the Town.
2.Performs a variety of skilled tasks in the maintenance and installation of all electrical, emergency and security equipment and problems that may arise from such installation.
3.Installs and repairs thermostats, gauges, cables, electrical services, electrical motors, generators, switches, relays, fire/security alarm systems, and any other lighting/electrical fixture or apparatus.
4.Tests, inspects and repairs emergency lighting systems.
5.Troubleshoots and repairs SCADA network systems.
6.Aids in the construction of new buildings, remodeling of existing buildings and all new additions, encompassing all Town of Trumbull owned or maintained buildings, stations, structures, etc.
7.Reviews electrical specifications on all buildings and capital projects.
8.Consults with engineers and architects on construction projects.
9.Responds to emergency calls.
10.May be required to perform the general duties of a Maintainer II; assists plumbers, carpenters, painters and masons in tasks less than those required to be skilled in those trades.
11.Assists in the snow removal and ice control operations, as required.
12.Performs all other work related duties as directed.

Qualifications

MINIMUM QUALIFICATIONS, KNOWLEDGE, SKILL AND ABILITY:

1.Knowledge of standard principals & practices of the electrical trade.
2.Knowledge of local, state & national electrical building codes.
3.Knowledge and observance of all safety requirements relating to electrical work.

4.Knowledge of electrical tools and equipment.
5.Ability to operate building management systems.
6.Ability to comprehend and follow blueprints, engineering plans, electrical/wiring diagrams, and spec sheets.
7.Ability to estimate time and materials needed to complete projects.
8.Ability to follow oral and written instructions.
9.Ability to communicate with and establish working relationships with supervisors, co-workers, vendors and consultants.
10.Ability to perform the physical tasks required to install and repair electrical equipment such as working at high elevations on ladders and scaffolds, operating equipment and machinery and working outside in the elements.
11.General knowledge of computers programs, such as, Word, Excel, Outlook, etc.

EXPERIENCE AND TRAINING:

1.High School Diploma or GED.
2.Five (5) years of experience in the electrical construction field.
3.Must possess and maintain a current E-2 Journeyperson's Electrical License or E-1 Unlimited Electrical Contractor's License in the State of Connecticut.
4.Holds a CT CDL, Class B (Commercial Driver's License) or CT CDL permit; full CT CDL within six (6) months from the date of hire.

Supplemental Information

SUPERVISION RECEIVED:

Works under the direction of the Superintendent of Parks and Recreation or assigned supervisor. May be assigned to perform work in other departments. .

SUPERVISION EXERCISED:

May direct one or more workers of a lower classification.

OTHER REQUIREMENTS:

PLEASE DO NOT APPLY IF YOU DO NOT MEET THE MINIMUM QUALIFICATIONS:

1. You must currently hold a valid Connecticut E-2 or E-1 license or greater to be eligible to be considered for hire.

GENERAL INFORMATION ON THIS EXAMINATION

PARTS	WEIGHTS
Experience & Training	100%

The weight of the examination will be 100% experience and training. The candidates will be ranked based on their experience and training as it relates to the required experience and training for this position based on the information contained in their employment application, the supplemental questionnaire if applicable and any attachments they provide. This examination will be conducted for the Town of Trumbull by the Trumbull Civil Service Board within the authority of Section 7-413 of the 1959 revision of the State of CT General Statutes. Please notify the Civil Service office in advance of the examination of any disability which may require special accommodation. Anyone claiming Veterans' Preference must bring original DD 214 document.

As an applicant for employment, you are a consumer with rights under the Fair Credit Reporting Act. As part of the employment process, including for determinations related to initial employment, the Town may obtain from a consumer reporting agency, a consumer report and/or investigative consumer report on you as defined by the Fair Credit Reporting Act. In addition, any offer of employment is subject to the applicant successfully passing a pre-employment drug test and physical.

Applicants must be citizens of the United States or must present proper authorization to work in the United States by the closing date.

EOE

Employer
Town of Trumbull

Address
5866 Main Street

Trumbull, Connecticut, 06611

Phone
203-452-5041

Website
http://www.trumbull-ct.gov